

**CITY OF FRANKLIN  
POLICE & FIRE COMMISSION MEETING  
FRANKLIN CITY HALL HEARING ROOM  
9229 W. Loomis Road, Franklin, Wisconsin  
Wednesday, July 5, 2023 @ 3:15 p.m.**

**MINUTES**

I. The July 5, 2023 Police & Fire Commission Meeting was called to order at 3:15 p.m. by Commission President Mineo in the Franklin City Hall Hearing Room. Members present were Commissioners Mineo, Martins, Klusman, and Donohoo. Commissioner Schnagl was excused. Also in attendance were Police Chief Oliva and Human Resources Manager Zahn.

II. Approval of the Minutes from 5/30/2023

Motion by Commissioner Martins and seconded by Commissioner Klusman to approve the minutes from the 5/30/2023 meetings as written. Motion Carried: Ayes – All.

III. The Creation of an Eligibility List for the 2021 Police Patrol Officer Hiring Process – Existing Officers

Motion by Commissioner Martins and seconded by Commissioner Donohoo to add the name of Dakota Elm to the eligibility list for Police Officers. Motion Carried: Ayes – All.

IV. Hiring of Police Patrol Officer - The Hiring of Dakota Elm as a City of Franklin Police Patrol Officer from the 2021 Police Patrol Officer Hiring Process – Existing Officers.

Motion by Commissioner Martins and seconded by Commissioner Donohoo that Dakota Elm is hereby appointed to the position of City of Franklin Police Patrol Officer effective 7/31/23, contingent upon passing the medical evaluation, that said appointment is subject to a 9 month introductory period commencing on the effective date of hire (due to past service), that the 9 month introductory period will expire at the end of 9 months unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

V. The Creation of an Eligibility List for the July 2022 Police Patrol Officer Hiring Process – New Officers

Motion by Commissioner Klusman and seconded by Commissioner Martins to add the names of Nicholas Castagna, Miguel Acosta and Lyn Vu to the eligibility list for Police Officers. Motion Carried: Ayes – All.

VI. Hiring of Police Patrol Officer - The Hiring of Nicholas L. Castagna as a City of Franklin Police Patrol Officer from the July 2022 Police Patrol Officer Hiring Process – New Officers.

Motion by Commissioner Donohoo and seconded by Commissioner Martins that Nicholas L. Castagna is hereby appointed to the position of City of Franklin Police Patrol Officer effective 8/1/23, contingent upon passing the psychological and medical exams, that said appointment is subject to a 1 year introductory period commencing on the graduation date from the Academy, that the 1 year introductory

period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- VII. Hiring of Police Patrol Officer - The Hiring of Miguel N. Acosta as a City of Franklin Police Patrol Officer from the July 2022 Police Patrol Officer Hiring Process – New Officers.

Motion by Commissioner Donohoo and seconded by Commissioner Martins that Miguel N. Acosta is hereby appointed to the position of City of Franklin Police Patrol Officer effective 8/1/23, contingent upon passing the psychological and medical exams, that said appointment is subject to a 1 year introductory period commencing on the graduation date from the Academy, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- VIII. Hiring of Police Patrol Officer - The Hiring of Lynn Vu as a City of Franklin Police Patrol Officer from the July 2022 Police Patrol Officer Hiring Process – New Officers.

Motion by Commissioner Donohoo and seconded by Commissioner Klusman that Lynn Vu is hereby appointed to the position of City of Franklin Police Patrol Officer effective 8/1/23, contingent upon passing the psychological and medical exams, that said appointment is subject to a 1 year introductory period commencing on the graduation date from the Academy, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- IX. An Update on Police and Fire Department Staffing Levels and Hiring.
- X. Police and Fire Department Informational Items
- XI. Future Meeting Dates and Agenda Items.
- XII. Adjournment.

Motion by Commissioner Martins and seconded by Commissioner Donohoo to adjourn at 3:36 p.m.  
Motion Carried: Ayes – All.