

City of Franklin
Parks Commission Meeting
July 10, 2023
Minutes

Approved
November 13, 2023

I. Call to Order and Roll Call

Chair Michael Wrench called the July 10, 2023, Parks Commission meeting to order at 6:30 p.m. commencing in the Hearing Room at Franklin City Hall at 9229 W. Loomis Road, Franklin, Wisconsin.

Present were Chair Michael Wrench, Vice Chair Karen Malecki, Commissioners Mary Remington, Kristen Stanley and Susan Lance, City Engineer Glen Morrow, Associate Planner Marion Ecks and Department of Public Works Kevin Schlueter and Dale Borchardt. Excused was Alderwoman Courtney Day, Commissioner Owen Poborsky and non-voting member Ex-Officio Michelle Runte.

II. Citizen Comment Period. The citizen comment period opened at 6:31 p.m. and closed at 6:31 p.m. There were no citizens that provided comments.

III. Approval of Minutes – Regular meeting of June 12, 2023

Commissioner Remington moved and Vice Chair Malecki seconded to approve the minutes of the June 12, 2023. On voice all voted 'aye', motion carried 5-0-2.

IV. Unfinished Business

A. **Update on Parks maintenance.** General discussion. Department of Public Works Dale Borchardt reported they are having better success in getting people to leave the parks by 8:00 pm from pavilion rentals. There are problems with some groups of people letting kids run wild. The bathroom at Vernon Barg are being left in ruins. Of note, there have been groups of women using pavilions but not renting them. Discussion only, no action taken.

B. **2023 and 2024 Budget. The Parks Commission request for information on personnel additions, Capital Outlay fund needs, Equipment Revolving Fund needs, Street improvement Fund needs and Major Capital expenditures to be made with borrowed funds.** Associate Planner Ecks discussed a budget recommendation worksheet that she distributed at the June 12, 2023 meeting.

2023 Commission recommendations reviewed: Green highlighted areas are resolved. Black highlighted areas funded in capital improvements. Red highlighted areas not funded in capital improvements.

Recommended for 2024: Kayla's Playground replacement flooring, trails snow clearing machine, baseball grooming machine, new tennis courts (Pickleball), senior fitness equipment, fitness court Jack Workman/other, tennis court repair – 1 per year.

Recommended for Future: new 'Water Tower' Park site plan (2026), citywide park decorations, pickleball center, dog park, state park, frisbee golf course, model airplane facility, cricket patch.

No interest: dog amenities, gazebo at Jack Workman Park

Commission 2024 Proposed new project items 2024: trail maintenance, park permit and marketing IT, software for park permits, fitness equipment, printing.

Recommended for Future projects: fishing pier – Lake Ernie (revisit in 2025), Mission Hill wetland restoration (more discussion needed as this is not park land), tennis court maintenance

(annually), southwest park design (2025), Parks director and staff, Bankshots all abilities basketball.

Associate Planner Ecks will pull recommendations together so the Commission can prioritize at the next Parks Commission meeting. Discussion only, no action taken.

- C. Park amenities donation policy and Parks marketing materials including maps, pamphlets, etc.** Vice Chair Malecki made corrections to the pavilion park rental pamphlet. She will send it to Associate Planner Ecks. If citywide software is adopted, the materials will need to be updated. Discussion only, no action taken.
- D. Little League and/or adult recreation league, youth league and community reservations of sports facilities for baseball and pickleball.** The 'draft' policy was in last month's parks packet. Vice-Chair Malecki made updates to the draft. She will send her updates to Associate Planner Ecks who will forward to the Parks Commission members for review. Discussion only, no action taken.
- E. Draft ordinance to add Municipal code Section 183-48D to prohibit use of the City park pavilions without proper authorization.** City Engineer Glenn Morrow provided a 'draft' Ordinance to prohibit unauthorized use of City park pavilions. Added to the Ordinance is a paragraph noting: **No gathering involving food or party materials are allowed in park pavilions located at Franklin Woods, Lions Legend, Market Square, Vernon Barg, Ken Wendl and Pleasant View unless such event is reserved through the City processes.** This paragraph was added at the recommendation of the Common Council. There is still dissatisfaction with the wording by some of the Parks Commission members. The discussion was tabled and should be brought back to the August meeting. Discussion only, no action taken.
- F. Options for online permitting system for Park facilities reservations.** Associate Planner Ecks reported that quotes will be received from 3 software vendors. More information should be available in August. Discussion only, no action taken.

V. New Business

- A. Options for 2023 tennis court repairs.** City Engineer Morrow reviewed a City of Franklin memo dated July 5, 2023 regarding resurfacing tennis/pickleball courts. Options in the memo were discussed. Commissioner Lance moved and Commissioner Stanley seconded to approve option 2B to replace Lions Legend I courts with 10 permanent pickleball courts. On voice all voted 'aye', motion carried 5-0-2.

VI. Next Meeting Date August 14, 2023

VII. Adjournment

The Parks Commission meeting of July 10, 2023 was adjourned by the Chair at 8:15 p.m. On voice all voted 'aye', motion carried 5-0-2.