

**CITY OF FRANKLIN
SANITARY SEWER FUND
Fund 61**

PROGRAM MANAGER(S): Director of Public Works & Superintendent of Water/Sewer

PROGRAM DESCRIPTION:

The Sanitary Sewer Division is accounted for in an Enterprise Fund that accounts for the activities of the sanitary sewer operations of the City. Revenue comes from direct charges to those customers that use the system. Sewer bills are based on either on the amount of sewer usage when metered or when not metered are based upon the amount of water usage provided from the Franklin Water Utility with all residential customers receiving a flat charge. The City is part of the Milwaukee Metropolitan Sewerage District, which provides interceptor sewers and charges the City for treatment of the sanitary sewage generated in the City. Sewer activities handled by City personnel include maintenance and cleaning of collection sewers and monitoring of the sanitary sewer system located within the City. Employee costs of sewer and water department are allocated between water and sewer operations based on the activities performed. The Sanitary Sewer Fund receives no property tax levy support.

SERVICES:

- Clean City sewers on an ongoing basis plus trouble spots.
- Inspect City sewers for diagnostic purposes and possible replacement.
- Locate sewer lines for construction and Digger's Hotline.
- Respond to sewer backup calls and customer questions and other related problems.
- Maintain 4 sanitary lift stations to include emergency equipment.
- Televisе mainline sewers and laterals to detect defects and set up rehab schedule.
- Perform sewer rehab to include manholes, laterals and mainline.

STAFFING: Sewer Division and Water Utility share employees. The percentage varies yearly based on activities performed. For 2015 it is anticipated at 50%:

Authorized Positions (FTE)	2011	2012	2013	2014	2015	2016
Sewer Superintendent	.50	.50	.50	.50	.50	.50
Operator II	1.00	1.00	1.00	1.00	1.00	1.00
Operator I	.50	.50	.50	.50	.50	1.00
Sewer Technician	3.00	3.00	3.00	3.00	3.00	2.50
Clerk/Typist	.62	.62	.62	.62	.62	.25
Seasonal Maintenance	.15	.15	.15	.15	.15	.15
Total Sewer	5.77	5.77	5.77	5.77	5.77	5.40
Total of Water & Sewer	11.55	11.55	11.55	11.55	11.55	10.80

ACTIVITY MEASURES:

Activity	2011	2012	2013	2014	2015	2016*
Miles of Sanitary Sewer	185	185	185	191	193	194
Avg. No. -Sewer Service Customers	9,970	10,010	10,060	10,090	11,000	11,100
Estimated Number of Manholes	4,700	4,700	4700	4730	4745	4750
Feet of Sewer Cleaned	217,000	250,000	250,000	255,000	260,000	255,000

* Forecast

The Waste Water building construction contract was approved in October, 2013, with appropriation will carryover to 2015 as an encumbrance. The Appropriation was increased by \$100,000 to accommodate contingency and furnishings.

Capital Expenditures for 2016

Towable Lighted arrow board (signage)	\$4,000
Office/building equipment	30,000
Copy Machine, scanner, network printer	7,000
St. Martin's Life Station soft start replacement	5,400
SCADA Up grades	3,200
GIS Tablets	800
New Building alarm	<u>2,500</u>
Total	52,900

Sewer Rehabilitation 170,000

Future Capital Equipment needs

Camera & Televising Equipment - estimated	240,000
Vactor Replacement	440,000

Engineering for abandonment of Industrial Park Lift Station – no estimate at this time

Engineering for inspection and possible lining of force main from St. Martin's Lift Station to Speedway Drive – no estimate at this time

City of Franklin, WI
Sanitary Sewer Fund - 61

GL NUMBER	DESCRIPTION	2014 ACTIVITY	2013 ACTIVITY	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 PROJECTED ACTIVITY	2016 PROPOSED BUDGET	2016 ADOPTED BUDGET
CHARGES FOR SERVICES								
61-0000-4419	PROPERTY STATUS REPORTS	1,350	2,400	2,200	2,200			
61-0000-4461	METERED SALES-RESIDENTIAL	1,849,263	1,824,397	1,865,200	1,865,200	1,889,000	1,899,800	1,899,800
61-0000-4462	METERED SALES-COMMERCIAL	432,868	825,555	414,100	414,100	458,000	467,000	467,000
61-0000-4463	METERED SALES-INDUSTRIAL	398,238	380,382	385,700	385,700	410,000	420,000	420,000
61-0000-4465	PUBLIC AUTHORITY	152,953	178,849	177,800	177,800	135,000	140,000	140,000
61-0000-4466	PENALTY-FORFEITED DISCOUNT	32,072	34,554	42,000	42,000	32,000	32,000	32,000
61-0000-4468	METERED SALES-MULTIFAMILY	403,402		416,200	416,200	410,000	420,000	420,000
TOTAL CHARGES FOR SERVICES		3,268,246	3,246,137	3,303,200	3,303,200	3,312,000	3,378,800	3,378,800
INTEREST & INV INCOME								
61-0000-4711	INTEREST ON INVESTMENTS	35,589	20,168	20,000	20,000	15,000	5,000	5,000
61-0000-4712	INT Income - CLEAN WATER FUND LOAN	587,150	583,189	564,337	564,337	564,337	536,193	536,193
61-0000-4713	INVESTMENT GAINS/LOSSES	23,892	(28,624)					
TOTAL INTEREST & INV INCOME		646,731	574,733	584,337	584,337	579,337	541,193	541,193
61-0000-4799	MISCELLANEOUS REVENUE	285						
TOTAL REVENUES		3,915,242	3,820,870	3,887,537	3,887,537	3,891,337	3,919,993	3,919,993
PERSONNEL SERVICES								
61-0731-5111	SALARIES-FT	249,242	257,633	262,870	262,870	226,605	229,246	229,246
61-0731-5112	SALARIES-ADMIN	22,707	22,312			23,000	23,000	23,000
61-0731-5113	SALARIES-PT		6,148					
61-0731-5115	SALARIES-TEMP	837		5,772	5,772	2,886	5,772	5,772
61-0731-5116	SALARIES-ALLOCATED	10,103	10,643			10,500	10,500	10,500
61-0731-5117	SALARIES-OT	7,554	10,732	10,000	10,000	15,500	10,000	10,000
61-0731-5118	COMPTIME TAKEN	4,201	3,272			3,700	4,000	4,000
61-0731-5133	LONGEVITY	695	779	930	930	858	1,013	1,013
61-0731-5134	HOLIDAY PAY	4,400	14,477	16,134	16,134	16,036	16,816	16,816
61-0731-5135	VACATION PAY	15,372	20,320	20,708	20,708	20,681	22,124	22,124
61-0731-5161	FICA	22,397	24,540	24,206	24,206	24,474	25,181	25,181
61-0731-5161	RETIREMENT	18,882	28,244	25,712	25,712	22,274	23,031	23,031
61-0731-5162	RETIREE GROUP HEALTH	8,677	7,802	8,758	8,758	8,771	9,033	9,033
61-0731-5163	GROUP HEALTH & DENTAL	59,892	70,940	69,204	69,204	66,003	62,488	62,488
61-0731-5164	LIFE INSURANCE	1,059	1,211	1,324	1,324	1,394	1,464	1,464
61-0731-5166	WORKERS COMPENSATION INS	9,457	8,859	10,829	10,829	10,937	11,259	11,259
TOTAL PERSONNEL SERVICES		436,276	487,912	456,545	456,545	453,779	454,927	454,927
NON PERSONNEL SERVICES								
61-0731-5210	SPECIAL AUDIT SERVICES - SEWER LOSS						11,600	11,600
61-0731-5213	AUDITING	4,400	4,300	4,500	4,500	4,500	4,600	4,600
61-0731-5242	EQUIPMENT MAINTENANCE	14,411	19,732	20,000	20,000	20,000	21,500	21,500
61-0731-5257	SOFTWARE MAINTENANCE	4,807	6,981	16,480	16,480	18,000	20,000	20,000
61-0731-5287	OTHER COSTS-HAZARDOUS WASTE	43,130	42,367	46,795	46,795	47,500	49,600	49,600
61-0731-5288	OTHER COSTS - DUMPING	4,720	1,288					
61-0731-5289	SUNDRY CONTRACTORS	27,480	23,633	18,000	18,000	18,000	20,000	20,000
61-0731-5311	POSTAGE	10,174	11,948	8,500	8,500	10,400	10,800	10,800
61-0731-5312	OFFICE SUPPLIES	825	567	1,500	1,500	1,500	2,000	2,000
61-0731-5313	PRINTING	3,225	3,827	5,000	5,000	3,200	3,500	3,500
61-0731-5326	UNIFORMS	2,095	1,838	2,500	2,500	2,500	2,500	2,500
61-0731-5329	OPERATING SUPPLIES	2,561	2,099	2,000	2,000			
61-0731-5331	FUEL/LUBRICANTS	17,708	21,091	24,000	24,000	25,000	24,000	24,000
61-0731-5332	VEHICLE SUPPORT	8,841	5,384	11,000	11,000	11,000	13,000	13,000
61-0731-5333	EQUIPMENT SUPPLIES	24,830	28,098	30,500	30,500	38,000	38,000	38,000
61-0731-5336	TELEVISION SUPPLIES	2,919	3,452	8,800	8,800	9,800	9,800	9,800
61-0731-5413	SEWER	1,882,800	1,954,209	2,130,137	2,130,137	2,080,400	2,203,300	2,203,300
61-0731-5415	TELEPHONE	7,488	11,056	8,100	8,100	10,000	9,036	9,036
61-0731-5416	METER READING COSTS	4,788	4,686	10,000	10,000	4,800	4,800	4,800
61-0731-5417	UNCOLLECTIBLE ACCOUNTS	1,398	243			1,200	1,500	1,500
61-0731-5425	CONFERENCES AND SCHOOLS	3,082	2,006	6,000	6,000	6,200	6,200	6,200
61-0731-5428	ALLOCATED INSURANCE COST	9,028	9,028	8,843	8,843	16,750	16,750	16,750
61-0731-5432	MILEAGE	599	268	750	750	800	800	800
61-0731-5433	EQUIPMENT RENTAL			1,000	1,000	1,300	1,300	1,300
61-0731-5437	LANDFILL DISPOSAL TAXES	810	1,551			1,000	1,500	1,500
61-0731-5493	LOCK BOX CHARGES	9,242	6,007	6,095	6,095	9,500	10,000	10,000
61-0731-5541	DEPRECIATION	74,081	66,692	69,700	69,700	80,100	108,100	108,100
61-0731-5551	WATER	1,043	913	1,082	1,082	1,100	1,400	1,400
61-0731-5552	ELECTRICITY	29,038	37,090	39,483	39,483	25,000	45,000	45,000
61-0731-5553	SEWER	402	661	281	281	425	500	500
61-0731-5554	NATURAL GAS	5,589	5,572	7,311	7,311	4,500	12,000	12,000
61-0731-5559	BUILDING MAINTENANCE-OTHER	2,841	2,820	11,200	11,200	11,200	12,000	12,000
61-0731-5561	CITY SUPPORT-ENG & ADMIN	95,400	98,000	96,600	96,600	96,000	96,750	96,750
61-0731-5732	CAPITAL CONTRIBUTIONS	(150,235)	(709,174)	(600,000)	(600,000)	(150,000)	(600,000)	(600,000)
61-0731-5741	DEPRECIATION-CIAC	587,864	583,368	591,400	591,400	598,000	598,000	598,000
TOTAL NON PERSONNEL SERVICES		2,837,080	2,249,701	2,587,557	2,587,557	3,021,275	2,758,036	2,758,036
61-0731-5821	INT EXP CLEAN WATER FUND LOAN	587,150	583,189	564,337	564,337	564,337	536,193	536,193
CAPITAL EXPENDITURES								
61-0731-5822	BUILDING IMPROVEMENTS		1,045					
61-0731-5829	SEWER REHAB	173,617	105,189	170,000	170,000	40,000	170,000	170,000
TOTAL CAPITAL EXPENDITURES		173,617	106,234	170,000	170,000	40,000	170,000	170,000
TOTAL EXPENDITURES		4,033,132	3,427,030	3,778,439	3,778,439	4,079,391	3,919,156	3,919,156
TOTAL NET REVENUES (EXPENDITURES)		(117,890)	393,840	109,098	109,098	(188,054)	837	837
BEGINNING FUND BALANCE		46,472,725	46,078,887	46,354,839	46,354,839	46,354,839	46,166,785	46,166,785
ENDING FUND BALANCE		46,354,835	46,472,727	46,463,937	46,463,937	46,166,785	46,167,622	46,167,622