

**CITY OF FRANKLIN  
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES  
April 10, 2017**

- I. The April 10, 2017 Civil Service Sub-Committee Meeting was called to order at 4:00 p.m. in the Alderman's Room of City Hall. Members present were Member Brunner, Alderman Barber and Alderman Dandrea. Human Resources Coordinator Zahn was also in attendance.
- II. Approval of the Minutes from 1/16/2017  
  
Motion by Alderman Barber and seconded by Alderman Dandrea to approve the 1/16/2017 minutes as written. Motion Carried: Ayes – All.
- III. Approval of an Internal/External Hiring List for the position of Heavy Equipment Operator  
  
Motion by Alderman Barber and seconded by Alderman Dandrea to certify the 1 internal candidate for consideration to HEO and to certify the 5 external candidates that meet the minimum requirements and took the written exam. External candidates may be considered for HEO or LEO positions. Motion Carried: Ayes - All.
- IV. Approval of an External Hiring List for the position of Sanitarian  
  
Motion by Alderman Barber and seconded by Alderman Dandrea to approve the 1 candidate that has submitted an application for the .1 FTE Sanitarian opening, with approval for the HR Coordinator to add additional qualified applicants that may apply for the position by the deadline tomorrow at 4:00 p.m. Motion Carried: Ayes – All.
- V. Adjournment  
  
Motion by Member Brunner and seconded by Alderman Dandrea to adjourn at 4:08 p.m. Motion Carried: Ayes – All.