

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Road, Franklin, Wisconsin
Wednesday, July 6, 2016 @ 5:30 p.m.**

MINUTES

- I. The July 6, 2016 Police & Fire Commission Meeting was called to order at 5:30 p.m. by Commission President Donohoo in the Hearing Room at Franklin City Hall. Members present were Commissioners Donohoo, Lindner, Sass, Lenz and Nelson. Human Resources Coordinator Zahn, Police Chief Oliva and Fire Chief Remington were also in attendance.

- II. Approval of the Minutes from 4/6/2016.

Motion by Commissioner Lindner and seconded by Commissioner Sass to approve the minutes from 4/6/2016 with the addition of the letter “s” on the word “member”. Motion Carried: Ayes – All.

- III. Former Commission Member Sandy Maher-Johnson

Commission President Donohoo commented that Commissioner Maher-Johnson had resigned from the Commission and he wanted to thank her for her many years of service.

- IV. New Commission Member Ray Lenz.

New Commissioner Lenz was welcomed. No Action Taken.

- V. Hiring of Police Patrol Officer-The hiring/employment of Adam Rogge as a City of Franklin Police Patrol Officer pursuant to the October 2015 Police Patrol Officer hiring process.

Motion by Commissioner Sass and seconded by Commissioner Lindner that Adam Rogge is hereby appointed to the position of City of Franklin Police Patrol Officer effective 8/1/2016. Said appointment is subject to a 1 year introductory period, commencing on the effective date of his appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Police Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

- VI. Hiring of Firefighter/EMT - The hiring of Dirk F. Herrema, Jacob A. Streicher and Benjamin J. Reuteler as City of Franklin Firefighter/EMT pursuant to the 2016 Firefighter/EMT hiring process. The Police and Fire Commission may enter into closed session pursuant to sec. 19.85(1)(c) to consider the employment of Dirk F. Herrema, Jacob A. Streicher and Benjamin J. Reuteler as a City of Franklin Firefighter/EMT. The Commission will then reconvene into open session at the same place thereafter to act on such matters discussed therein as it deems appropriate and to continue the meeting agenda items.

Motion by Commissioner Lindner and seconded by Commissioner Lenz to go into closed session at 5:38 p.m. Upon roll call vote motion carried: Ayes – All. Commission returned to open session at 5:50 p.m.

Motion by Commissioner Sass and seconded by Commissioner Lindner that Dirk Herrema is hereby appointed to the position of City of Franklin Firefighter/EMT effective 7/18/2016. Said appointment is

subject to a 1 year introductory period, commencing on the effective date of his appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Fire Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

Motion by Commissioner Sass and seconded by Commissioner Lenz that Jacob Streicher is hereby appointed to the position of City of Franklin Firefighter/EMT effective 7/18/2016. Said appointment is subject to a 1 year introductory period, commencing on the effective date of his appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Fire Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All.

Motion by Commissioner Sass and seconded by Commissioner Lenz that Benjamin Reuteler is hereby appointed to the position of City of Franklin Firefighter/EMT effective 7/18/2016, subject to the condition that he passes the pre-employment physical which has not yet been completed. Said appointment is subject to a 1 year introductory period, commencing on the effective date of his appointment. The 1 year introductory period will expire at the end of 1 year unless extended by the Commission and finally that the Fire Chief shall provide the Commission reports of his progress when requested by the Commission. Motion Carried: Ayes – All. (Commissioner Donohoo provided a letter dated 7/15/2016, subsequent to the meeting, declaring that Reuteler meets all requirements to be hired.)

VII. Fire Department Firefighter/EMT Hiring Process Update

It was discussed that there are still plenty of candidates on the hiring list. There is no need for a new process.

VIII. Police Department Police Patrol Officer Hiring Process Update

It was discussed that the Police hiring list is now exhausted. There are currently no anticipated openings. When an opening occurs a new list will need to be created.

IX. Completion of Probationary Period by Police Officer Christopher J. Itnyre.

Motion by Commissioner Lindner and seconded by Commissioner Nelson to place 4/19/16 letter on file. Motion Carried: Ayes – All.

X. Completion of Probationary Period by Police Captain Kevin Magno.

Motion by Commissioner Lindner and seconded by Commissioner Nelson to place 6/6/16 letter on file. Motion Carried: Ayes – All.

XI. Completion of Probationary Period by Police Sergeant Joseph Bath.

Motion by Commissioner Lindner and seconded by Commissioner Lenz to place 6/6/16 letter on file. Motion Carried: Ayes – All.

- XII. Review of Probationary Performance of Police Officers Nicholas R. Tripoli, Jason G Ireland, Adam Graf, Scott M. Mueller, Mackenzie C. Koster and Margarita L. Garnica.

The Police Chief informed the Commission that all 6 probationary officers are doing outstanding. No action required.

- XIII. Review of Probationary Performance of Police Department Inspector Eric Schroeder, Captain Craig Liermann and Sergeant Stephen Hintz.

The Police Chief discussed the probationary employee's performance. No Action Needed.

- XIV. Discipline Hearing-a discipline hearing concerning charges against former City of Franklin Police Officer Steven Rabinovich.

Motion by Commissioner Lindner and seconded by Commissioner Nelson that the charges filed in this matter by City of Franklin Police Chief Richard Oliva against Steven Rabinovich are hereby dismissed without prejudice based on the fact that Rabinovich is no longer a City of Franklin Police Officer because his employment by the City of Franklin Police Department was terminated on June 9, 2015 for non-disciplinary eligibility purposes – failure to maintain full compliance with the required residency requirement. Motion Carried: Ayes – All (Sass did not vote as he left prior to this item. Lenz did not vote as he was not on the Commission at the time of the charges.)

- XV. Notice of Injury Claim filed by Lisa Collins and Haley Collins.

Discussion only. No Action Taken.

- XVI. Correspondence from Rachel Suzanne Rivera dela Rosa

Commission President Donohoo informed the group that a letter was sent to the citizen. It came back in the mail about 1 month later as undeliverable. There are no plans to take any additional action.

- XVII. Police and Fire Department Informational Items

No items were discussed.

- XVIII. Commission Elections

(This item was taken out of order prior to Commissioner Sass' departure at 6:01 p.m.)

Motion by Commissioner Sass and seconded by Commissioner Lindner to retain Commissioner Donohoo as President and Commissioner Nelson as Vice-President/Secretary. Motion Carried: Ayes – All.

XIX. Future Meeting Dates and Agenda Items

There are no pending Commission items to discuss but Commission President Donohoo asked that the record reflect that members of the Commission were going out to eat after the meeting. This is strictly a social meeting and no PFC business is to be discussed.

XX. Adjournment

Motion by Commissioner Lindner and seconded by Commissioner Lenz to adjourn the Police & Fire Commission meeting at 6:32 p.m. Motion carried: Ayes-All.