

CITY OF FRANKLIN
BOARD OF WATER COMMISSIONERS
MARCH 15, 2016
MEETING MINUTES

CALL TO ORDER AND
ROLL CALL:

The regular meeting of the Franklin Board of Water Commissioners was held on March 15, 2016 and called to order at 5:15 p.m. by Chairman Grobner in the Lower Level Conference Room, Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin.

Present at this regular meeting were Commissioners Grobner, Schubilske, Graef, Peterson and Takerian. Also present were Manager Morrow, Assistant Manager Romeis, Superintendent Roberts, Director of Finance & Treasurer Rotzenberg, Consultant Kaempfer and City Attorney Wesolowski.

CITIZEN COMMENT PERIOD AND
CORRESPONDENCE:

None.

MINUTES APPROVED:

Commissioner Graef moved to approve the minutes of the February 15, 2016. Seconded by Commissioner Peterson. On roll call, all voted Aye; motion carried.

VOUCHER LIST:

Commissioner Schubilske moved to approve the Vouchers for March, 2016 in the amount of \$145,753.93. Seconded by Commissioner Graef. On roll call, all voted Aye; motion carried.

REPORT ON WATER SYSTEM
PERFORMANCE:

Superintendent Roberts reported system running very smoothly. There were two main repairs done last month. Fire hydrant painting program will continue this spring.

Assistant Manager Romeis reported Well No. 7 physical abandonment has been completed. Vacation of site easement and dedication of an easement for service property are being prepared by staff.

UNFINISHED BUSINESS
PUBLIC SERVICE COMMISSION
OF WISCONSIN CASE NO. 4310-
CW-108; APPLICATION OF OAK
CREEK WATER AND SEWER
UTILITY, MILWAUKEE COUNTY,
WISCONSIN, TO CONSTRUCT
PUMPING AND WATER STORAGE
IMPROVEMENTS AND NEW
DESINFECTATION FACILITIES AT
THE WATER TREATMENT PLANT:

Commissioner Schubilske moved to enter closed session at 5:18 p.m. pursuant to Wis. Stat § 19.85(1)(g) to deliberate upon and to confer with legal counsel for the Board who is rendering advice concerning strategy to be adopted by the Board with regard to litigation upon the Application of Oak Creek Water and Sewer Utility, Milwaukee County, Wisconsin, to Construct Pumping and Water Storage Improvements and New Disinfection Facilities at the Water Treatment Plant, and to reenter open session at the same place thereafter to act on such matters discussed therein as it

deems appropriate. Seconded by Commissioner Peterson. On roll call, all voted Aye. Motion carried.

Commissioner Graef moved to reconvene in open session at 5:37 p.m. Seconded by Commissioner Peterson. On roll call, all voted Aye. Motion carried.

**WASTE AND WASTEWATER
UTILITY BUILDING STATUS:**

Assistant Manager Romeis reviewed cost update on final cost status. Miron's Contract Change Order No. 5 was reviewed as final, Miron Construction totaling \$2,900,107.47.

Commissioner Takerian moved to approve final project costs and Change Order No. 5. Seconded by Commissioner Peterson. Commissioners Grobner, Schubilske, Peterson and Takerian voted Aye. Commissioner Graef abstained. Motion carried

**WATER SYSTEM STUDY UPDATE
– PROJECTED WATER
REQUIREMENTS:**

Consultant Kaempfer indicated draft is ready for review. Will review comments at next month's meeting.

**FIRE HYDRANTS IN PRIVATE
LAND/EASEMENTS UPDATE:**

Manager Morrow informed Commission that the technician responsible is on sick leave and therefore no updates at this time.

PROPOSED FULL PSC RATE CASE:

Director of Finance & Treasurer Rotzenberg reviewed and discussed several options for rate case.

Commissioner Schubilske moved to recommend to seek a 7% rate increase as outlined by staff but come back with rate design plans at the next meeting. Seconded by Commissioner Graef. On roll call, all voted Aye. Motion carried.

**WATER ASSESSMENT POLICY
STATUS:**

Assistant Manager Romeis reviewed a Draft Council Action proposing to modify water and sewer assessment rates. Discussion followed.

Commissioner Takerian moved to recommend staff's suggested assessment rates as described in the request for Council Action to be the staff's proposed rates plus 20 percent. Seconded by Commissioner Peterson. On roll call, all voted Aye. Motion carried.

**NEW BUSINESS
SUSTAINABLE WATER IN
FRANKLIN:**

Manager Morrow led the Board through his memo defining the composition of staff and strategies for sustainable water approach to water loss in Franklin.

Will continue to work on and report back.

ME SIMPSON CONTRACT FOR
LEAK DETECTION SURVEY:

Manager Morrow reviewed Proposal for Water Distribution System Leak Survey from consulting firm ME Simpson.

Commissioner Graef moved to proceed with ME Simpson's proposal for this year with a cap of \$60,000. Seconded by Commissioner Peterson. On roll call, all voted Aye. Motion carried.

ADJOURNMENT:

Commissioner Schubilske moved to adjourn the meeting at 7:00 p.m. Seconded by Commissioner Peterson. On roll call, all voted Aye; motion carried.