

Minutes of the Franklin Public Library Board of Trustees Regular Meeting, held in the Franklin Public Library Sievert Conference Room, 9151 W Loomis Rd, Franklin, WI on Monday, November 27, 2017

Meeting called to order by President Mike Karolewicz at 6:00pm.

Roll Call: Present- Karen Wesener, Tom Loew, Judy Mueller, Terry Berres, Annie Vitas-Oklobdzija, Judith Williams-Killackey, Mike Karolewicz, Bob Donohoo, Kristen Wilhelm. Others present- Jennifer Loeffel.

Public Comment/Visitors: none

Correspondence: Thank you note from Franklin Noon Lions Club for help with the Blood Drive on October 11, 2017.

Approval of Minutes from regular meeting of Monday November 27, 2017: Judy Mueller made a motion to include draft of reconsidered minutes from September 25, 2017 Board of Trustees meeting submitted on November 27, 2017, seconded by Terry Berres, motion passed.

Judy Mueller made a motion to substitute draft of reconsidered minutes of the October 3, 2017 special meeting, seconded by Terry Berres, motion passed, Judith Williams-Killackey abstained.

Approval of Minutes from regular meeting of Monday October 23, 2017: Motion to approve minutes made by Terry Berres, second by Tom Loew, motion passed. Mike Karolewicz and Bob Donohoo abstained.

COMMITTEE REPORTS:

Finance: Approval of Vouchers and Invoices: Motion from Tom Loew, seconded by Bob Donohoo to approve payment of vouchers and invoices with addition of Demco invoice for \$62.89 with payment from appropriate funds. Invoice totals \$17,238.60. Motion passed.

Treasurer's Report: Motion by Karen Wesener, seconded by Kristen Wilhelm to approve, motion passed.

Review of Financial Reporting: To be discussed at January 2018 meeting. Will discuss and evaluate process of reporting expenditures more efficiently.

City Matters: No report.

President: No report.

Director's Report: Assistant Director job search ongoing, will present list of final candidates at December 18, 2017 meeting.

Foundation: Karen reports the Foundation will be sending out a letter with the annual request for donations.

Building and Grounds: No report.

Personnel: Judi Williams-Killackey, Mike Karolewicz and Bob Donohoo continue to update by-law compliance.

Strategic Plan and Capital Project: No report.

BUSINESS:

Library Director's goals: Motion by Bob Donohoo, seconded by Judy Williams-Killackey to approve goals as set forth in proposal.

Mission statement and Bylaws Review: Bob Donohoo and Judy Williams-Killackey will review necessary updates and revisions.

Approval of Mayor's Recommended 2018 Budget for the Library: Motion by Bob Donohoo, seconded by Terry Berres to approve with technical corrections as needed.

Next regular meeting will be Monday December 18, 2017 6:00pm in the Sievert Room.

Motion by Bob Donohoo, seconded by Karen Wesener, to adjourn the meeting, Motion approved.
Adjourned at 8:02pm.