

CITY OF FRANKLIN
BOARD OF WATER COMMISSIONERS
SEPTEMBER 20, 2016
MEETING MINUTES

CALL TO ORDER AND
ROLL CALL:

The regular meeting of the Franklin Board of Water Commissioners was held on September 20, 2016 and called to order at 5:14 p.m. by Chairman Grobner in the Lower Level Conference Room, Franklin City Hall, 9229 W. Loomis Road, Franklin, Wisconsin.

Present at this regular meeting were Commissioners Grobner, Schubilske, Graef, Peterson and Takerian. Also present were Manager Morrow, Assistant Manager Romeis, Director of Finance & Treasurer Rotzenberg, and Superintendent Roberts.

CITIZEN COMMENT PERIOD AND
CORRESPONDENCE:

None.

MINUTES APPROVED:

Commissioner Graef moved to approve the minutes of the August 16, 2016 meeting. Seconded by Commissioner Takerian. All voted Aye; motion carried.

VOUCHER LIST:

Commissioner Peterson moved to approve the Vouchers for September, 2016 in the amount of \$474,912.51. Seconded by Commissioner Graef. All voted Aye; motion carried.

REPORT ON WATER SYSTEM
PERFORMANCE:

DISTRIBUTION & COLLECTION/
ADMINISTRATIVE OPERATIONS
UPDATE:

Superintendent Roberts distributed & reviewed Distribution & Collection/Administrative Operations summary report for the past month.

UNFINISHED BUSINESS

PUBLIC SERVICE COMMISSION
OF WISCONSIN CASE NO. 4310-
CW-108; APPLICATION OF OAK
CREEK WATER AND SEWER
UTILITY, MILWAUKEE COUNTY,
WISCONSIN, TO CONSTRUCT
PUMPING AND WATER STORAGE
IMPROVEMENTS AND NEW
DESINFECTION FACILITIES AT
THE WATER TREATMENT PLANT:

Commissioner Peterson moved to enter closed session at 5:19 p.m. pursuant to Wis. Stat § 19.85(1)(g) to deliberate upon and to confer with legal counsel for the Board who is rendering advice concerning strategy to be adopted by the Board with regard to litigation upon the Application of Oak Creek Water and Sewer Utility, Milwaukee County, Wisconsin, to Construct Pumping and Water Storage Improvements and New Disinfection Facilities at the Water Treatment Plant, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate. Seconded by Commissioner Takerian. On roll call, all voted Aye. Motion carried.

Commissioner Schubilske moved to reconvene in open session at 5:53 p.m. Seconded by Commissioner Peterson. On roll call, all voted Aye. Motion carried.

FIRE HYDRANTS IN PRIVATE
LAND/EASEMENTS UPDATE:

Manager Morrow indicated per City Attorney's office, Engineer technician must locate the lines before writing up easement descriptions. Tech will continue working on these.

SUSTAINABLE WATER IN
FRANKLIN:

Manager Morrow asked for any changes to the draft ordinance included in packet referencing the requirement of property owners testing private fire systems (approximately 500 systems) to report flow used to test on forms provided by City and if not complied with, will be subject to fines. A motion was requested to send ordinance to Common Council for approval.

Commissioner Takerian moved to recommend ordinance to Common Council. Seconded by Commissioner Peterson. All voted Aye; motion carried.

To comply with the ordinance, a letter (a draft copy was provided in packet) would be sent to the property owners with private fire systems. Manager Morrow is requesting any changes to the letter and also a motion to send letter out.

Commissioner Peterson moved to approve sample letter to be sent to property owners. Seconded by Commissioner Takerian. All voted Aye; motion carried.

To further comply, a tag would be provided by the City to hang on the pipe near the meter. Manager Morrow discussed wording and quote for tags and is requesting a motion for approval to purchase 1,000 tags.

Commissioner Schubilske moved to approve purchase of 1,000 engraved tags. Seconded by Commissioner Takerian. All voted Aye; motion carried.

Manager Morrow/Superintendent Roberts informed Board that meters and boxes to track water used for Fire Department training should be delivered within the month.

WAUKESHA WATER UPDATE:

Manager Morrow indicated Waukesha made a presentation to Common Council, copy included in packet.

2016/2017 BUDGET UPDATE:

Superintendent Roberts indicated the budget was reduced down to an estimated \$259,000, slightly above the \$250,000 amount as requested.

Staff will review terms of agreement and confirm if Well #10 needs to be abandoned and report back next meeting.

NEW BUSINESS

5-A1-101 THRESHOLD FOR
WRITTEN APPROVAL UNDER
WIS. STAT. § 196.52(3)(B)1M:

Manager Morrow reviewed letter from PSC indicating that any project over \$262,000 needs their approval.

Manager Morrow will confirm whether there are any exclusions.

FRANKLIN NPW BUSINESS CASE:

Manager Morrow reviewed and discussed "purple pipe" concept. The matter was tabled until after the Oak Creek contested case has been finalized.

ADJOURNMENT:

Commissioner Peterson moved to adjourn the meeting at 6:30 p.m. Seconded by Commissioner Takerian. All voted Aye; motion carried.