

City of Franklin
Building Inspection Department
9229 West Loomis Road
Franklin, Wisconsin 53132
Phone: (414) 425-0084
Fax: (414) 425-7513

One & Two Family Addition/Alteration Permit Applications

Items Necessary for Application to Architectural Board

- **APPLICATIONS ARE REQUIRED TO INCLUDE PHOTOGRAPHS OF THE EXISTING STRUCTURE.**
- **2 COPIES OF BUILDING PLANS**
All elevations drawn to 1/4" scale or larger and showing all detail.
- **COPY OF SITE PLAN**
Showing building location on lot with addition drawn to scale of survey.
- **\$50 APPLICATION FEE**

After approval from Arch Board:

Items Necessary at Time of Permit Application:

- (1) additional copy of plans if submitted and approved by Arch. Board.
(3) NEW copies of plans if changes are required by the Arch. Board; plans must be redrawn with change(s) and submitted at permit application.
If Egress Window: Plans must show framing detail with header and stud information, diagram showing room, room use and location of egress window.
- 1 copy of survey – can be existing survey
- 1 set of Heat Loss Calculations (if space will be heated).
- Copy of current Dwelling Contractor **AND** Dwelling Contractor Qualifier Certifications.
(Note: NOT required for homeowner's doing their own HVAC or building.)
- Estimated cost of construction - **(not including Plumbing, HVAC, or Electrical)**
- Application Form & Plan Review Fee of \$50.00 if Alteration
\$75.00 if Addition
(applications can be downloaded at www.franklinwi.gov)

Fees:

Plan Review: \$50.00 if Alteration
\$75.00 if Addition

Permit Fee: Alteration \$11.00 per \$1000 valuation given; \$50.00 minimum
Addition \$0.32/sq. ft.; \$50.00 minimum

Occupancy Fee: \$50.00 (if applicable)

Technology Fee: Permit fee less than \$100 = \$2.00
Permit fee equal to or greater than \$100 = \$5.00

NOTE: Building permits do not include permits/fees for plumbing, electrical or heating/ventilating.

PLUMBING AND ELECTRICAL WORK MUST BE DONE BY LICENSED CONTRACTORS.