

The YouTube channel “City of Franklin WI” will be live streaming the Common Council meeting so that the public will be able to view and listen to the meeting
<https://www.youtube.com/c/CityofFranklinWIGov>

CITY OF FRANKLIN
COMMON COUNCIL MEETING*
FRANKLIN CITY HALL – COMMON COUNCIL CHAMBERS
9229 WEST LOOMIS ROAD, FRANKLIN, WISCONSIN
AGENDA
TUESDAY MARCH 4, 2025 AT 6:30 P M

- A Call to Order, Roll Call and Pledge of Allegiance.
- B
 - 1. Citizen Comment Period.
 - 2. A Proclamation in Recognition of Jonathan L. Webster.
 - 3. A Proclamation in Recognition of Light and Unite RED.
- C Approval of Minutes Regular Common Council Meeting of February 19, 2025
- D Hearings
- E Organizational Mayoral Appointments.
 - 1. Kayley Ireland, 6821 S Juliana Dr., Ald. Dist. 3–Personnel Committee, 3 year unexpired term expiring 04/30/27.
 - 2. Ernest James Timm, 7605 S North Cape Rd., Ald. Dist. 6–Board of Public Works, 3 year unexpired term, expiring 04/30/26.
- F Letters
- G. Reports and Recommendations
 - 1. A Resolution Authorizing the Approval to Accept an in-kind donation valued at \$15,000 in a Grant Agreement Awarded by kNot Today to the Franklin Police Department for the Purchase and Training of an Electronics Storage Detection (ESD) K-9
 - 2. A Resolution Authorizing Franklin Health Department and Volition Franklin to Apply for the Substance Abuse and Mental Health Services Sober Truth on Preventing Underage Drinking Act Grant
 - 3. Temporary street closure request in conjunction with the June 7th, 2025, Franklin Bike Rodeo
 - 4. A Resolution for Acceptance of a Storm Water Facilities Maintenance Agreement, and Storm Water Management Access Easement at 9767 S. 27th Street, Seasons at Franklin, TKN 902-9001-000
 - 5. The Director of IT will give an oral report of the failed Office 365 Migration project and recommendations for project relaunch
 - 6. Request Council Approval of HVAC Repairs at Franklin City Hall

Common Council Meeting Agenda

March 4, 2025

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- 7. October and November, 2024 Monthly Financial Report
- 8. 2025 Sanitary Sewer User Fee Review & Establishment.
- 9. An Ordinance to Amend Ordinance 2024-2649, an Ordinance Adopting the 2025 Annual Budget for the General Fund, Capital Outlay and Capital Improvement Fund for Fiscal Year 2025 to Approve Budget Encumbrances from the 2024 Budget as Amendments to the 2025 Budget.
- 10. Update on 2025 Tax Collection Process.
- 11. Excessive 2024 Tax Assessment Claim submitted by Todd Barron, President of Barron Corporate Tax Solutions, on behalf of Dadaswami Hospitality, LLC on January 31, 2025, for the property bearing TKN 902-9965-010 The Common Council may enter closed session pursuant to Wis Stat. § 19.85(1)(e), to deliberate the public business process and terms with regard to the Dadaswami Hospitality, LLC claim, and Wis Stat. § 19.85(1)(g), to confer with legal counsel for the Common Council who is rendering advice concerning strategy to be adopted by the body with respect to the subject claim and litigation in which it is likely to become involved, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate

H. Licenses and Permits License Committee Meeting of March 4, 2025

I Bills

Request for Approval of Vouchers and Payroll.

J Adjournment.

*Supporting documentation and details of these agenda items are available at City Hall during normal business hours

[Note Upon reasonable notice efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services For additional information contact the City Clerk's office at (414) 425-7500]

REMINDERS:

March 6	Plan Commission	6:00 p.m.
March 18	Common Council	6:30 p.m.
March 20	Plan Commission	6:00 p.m.
April 1	Spring Election	7:00 a.m.–8:00 p.m.
April 2	Common Council	6:30 p.m.
April 3	Plan Commission	6:00 p.m.
April 15	Common Council	6:30 p.m.
April 17	Plan Commission	6:00 p.m.

City of Franklin Proclamation

A PROCLAMATION IN RECOGNITION OF AND GRATITUDE TO JONATHAN L. WEBSTER FOR HIS OVER 30 YEARS OF PUBLIC SERVICE AS A MEMBER OF THE CITY OF FRANKLIN BOARD OF PUBLIC WORKS

WHEREAS, Jonathan L. Webster was appointed to serve as a member of the City of Franklin Board of Public Works by the then City of Franklin Mayor Frederick F. Klimetz, which appointment was confirmed by the Common Council on December 3, 1991, and Jonathan has substantially served through all the years, including serving as the Board's Chairman from 2013 through 2023, after which he voluntarily stepped down to allow for and provide for assistance to a new Chairman as a transition period benefit, looking to the future, and then having submitted his resignation from the Board on February 1, 2025; and

WHEREAS, Jonathan and his wife Patricia have been Franklin residents for over three decades, and they raised their family here, with their sons Nathaniel and Zachary having been graduates of Franklin High School; and

WHEREAS, for many years of Jonathan's service on the Board of Public Works, Franklin was among the fastest growing municipalities in Wisconsin, which new and expanding developments consistently required ongoing efforts to be provided by and engagement with the Board of Public Works; and

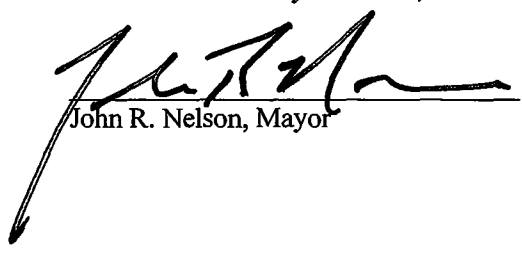
WHEREAS, in his working life outside of the public service for the City of Franklin, Jonathan worked for Komatsu Mining Corp., serving as a Principal Engineer providing analysis and simulation work products; and

WHEREAS, while not working at his employment or public service duties, Jonathan engaged in off-duty activities, which many would also view as working efforts and duties, being a high school football games referee for approximately twenty-five years, and also being a Boy Scout Leader in Franklin; and

WHEREAS, while Jonathan is preparing to move onto the next chapter of his life, he notes many things of value he has experienced, including the good relationships he had with the City of Franklin staff while working on Public Works projects through the years, and appreciates the value thereof to the growing Community.

NOW, THEREFORE, BE IT PROCLAIMED, that I, John R. Nelson, Mayor of the City of Franklin, Wisconsin, on behalf of all of the Citizens of Franklin, hereby provide the recognition of and express our gratitude for the years of public service and benefits therefrom to our public health, safety and welfare received from and upon the work of Jonathan L. Webster, which benefits shall exist for years and years to come. Good Luck and Godspeed, Jonathan.

Presented to the City of Franklin Common Council this 4th Day of March, 2025.



John R. Nelson, Mayor

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City of Franklin Proclamation

Whereas, substance misuse prevention coalitions within Milwaukee County work together annually to shine a spotlight on the dangers of substance misuse and the importance of mental health promotion during Light & Unite Red Week; and

Whereas, Light & Unite Red Week will be March 17th through March 23rd, 2025; and

Whereas, one of the Milwaukee County community groups partnering in this event is Volition Franklin; and

Whereas, the Milwaukee County Overdose Dashboard estimates there were 450 drug overdose deaths in Milwaukee county in 2024; and

Whereas, Franklin is not immune to substance misuse as evident by local data; and

Whereas, awareness, knowledge, and community support serve as protective factors against the misuse of alcohol and other drugs; and local leaders in government, schools, businesses, and citizens have the opportunity to participate in Light & Unite Red week; and

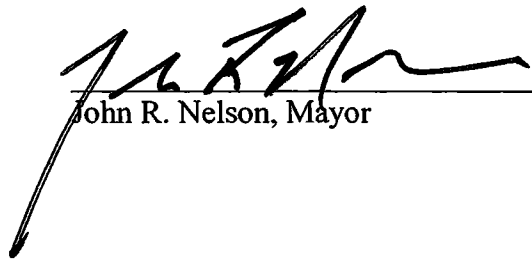
Whereas, community members are urged to participate in Light & Unite Red activities and use the color red as a way of symbolizing local efforts to prevent substance misuse and promote mental health awareness; and

Whereas, Volition Franklin will be engaging the community in awareness raising activities and educational events throughout the city during Light & Unite Red week; and

Whereas, continued commitment to alcohol, tobacco, and other drug education and prevention are imperative;

Now Therefore, be it proclaimed, that I, John R. Nelson, Mayor of the City of Franklin, Wisconsin, on behalf of all the Citizens of Franklin, hereby declare the week of March 17th through March 23rd, 2025 to be Light & Unite Red Week in the City and ask all citizens and businesses to join me in recognizing this week.

Presented to the City of Franklin Common Council this 4th day of March, 2025.



John R. Nelson, Mayor

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CITY OF FRANKLIN
COMMON COUNCIL MEETING
FEBRUARY 19, 2025
MINUTES

- ROLL CALL A. The regular meeting of the Franklin Common Council was held on February 19, 2025, and was called to order at 6:30 p.m. by Mayor John R. Nelson in the Franklin City Hall Council Chambers, 9229 W. Loomis Road, Franklin, Wisconsin. On roll call, the following were present: Alderman Peccarelli, Alderwoman Eichmann, Alderman Hasan, Alderman Barber, Alderwoman Day and Alderman Craig. Also in attendance were Director of Administration Kelly Hersh, City Attorney Jesse A. Wesolowski and City Clerk Shirley Roberts.

- CITIZEN COMMENT B. Citizen comment period was opened at 6:32 p.m. and was closed at 6:39 p.m.

- MINUTES
FEBRUARY 4, 2025 C. Alderman Barber moved to approve the minutes of the Common Council meeting of February 4, 2025, as presented. Seconded by Alderman Hasan. All voted Aye; motion carried.

- MAYORAL
APPOINTMENTS E. Alderwoman Eichmann moved to confirm the following Mayoral Aldermanic appointment: Nora Heidingsfeld, 8111 S. Steepleview Dr., Ald. Dist. 2-Personnel Committee, 3 year unexpired term expiring 04/30/26. Seconded by Alderman Hasan. On roll call, all voted Aye. Motion carried.

- RES. 2025-8271
SERVICE
AGREEMENT WITH
MOTOROLA
SOLUTIONS, INC FOR
PURCHASE OF BODY
WORN CAMERAS G.1. Alderman Hasan moved to adopt Resolution No. 2025-8271, A RESOLUTION AUTHORIZING THE APPROVAL TO ENTER INTO A SERVICE AGREEMENT WITH MOTOROLA SOLUTIONS, INC., FOR THE PURCHASE OF BODY WORN CAMERAS APPROVED IN THE 2025 BUDGET. Seconded by Alderwoman Eichmann. All voted Aye; motion carried.

- RES. 2025-8272
TEMPORARY
INCREASE IN
DISPATCH STAFFING G.2. Alderman Barber moved to adopt Resolution No. 2025-8272, A RESOLUTION AUTHORIZING A TEMPORARY INCREASE IN DISPATCH STAFFING TO ALLOW FOR THE TRAINING OF A NEW DISPATCHER TO REPLACE A DISPATCHER RETIRING ON APRIL 1, 2025. Seconded by Alderman Craig. All voted Aye; motion carried.

- PURCHASE OF
WARRANTY
EXTENSIONS AND
DATA CENTER
SERVERS G.3. Alderman Barber moved to authorize the purchase of HPE warranty extensions for SAN and data center servers for the total amount of \$104,663.08, funded by Accounts 41-0147-5841 and 41-0211-5841. Seconded by Alderwoman Eichmann. All voted Aye; motion carried.

- RES 2025-8273
MEMORANDUM FOR
THE WISCONSIN
DEPARTMENT OF
AGRICULTURE,
TRADE, AND
CONSUMER
PROTECTION
- G 4 Alderman Barber moved to adopt Resolution No 2025-8273, A RESOLUTION TO ACCEPT THE 2025-2028 MEMORANDUM OF AGREEMENT TO CONTINUE TO ADMINISTER THE RETAIL FOOD AND RECREATION PROGRAMS FOR THE WISCONSIN DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER PROTECTION Secoded by Alderwoman Eichmann All voted Aye, motion carried.
- 2025 FIRE
DEPARTMENT
UPDATE
- G 5 Information Only No Action Taken.
- RES. 2025-8274
EXERCISE SPECIAL
ASSESSMENT
POWERS FOR THE
COST OF A WATER
MAIN ON W ST.
MARTINS ROAD
- G.6 Alderman Barber moved to adopt Resolution No. 2025-8274, A PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS GRANTED BY SECTION 207-15 OF THE MUNICIPAL CODE AND SECTION 66.0701 OF THE STATE STATUTES AND SETTING A PUBLIC HEARING DATE OF MARCH 18TH 2025, FOR THE COST OF A WATER MAIN OF W. ST MARTINS ROAD (STH 100) FROM W. PUETZ ROAD TO W ELM COURT Secoded by Alderman Hasan All voted Aye, motion carried.
- RES 2025-8275
WATER MAIN
EASEMENT 7407 S
27TH ST.
- G.7 Alderwoman Day moved to adopt Resolution No. 2025-8275, A RESOLUTION TO ACCEPT A WATER MAIN EASEMENT FROM 7407 S. 27TH, MASTER-HALCO, INC., TKN 761-9994-006 Secoded by Alderwoman Eichmann. All voted Aye; motion carried.
- RES. 2025-8276
STORM WATER
FACILITIES
MAINTENANCE
AGREEMENT 7407 S.
27TH ST
- G 8 Alderwoman Eichmann moved to adopt Resolution No. 2025-8276, A RESOLUTION FOR ACCEPTANCE OF A STORM WATER FACILITIES MAINTENANCE AGREEMENT, AND STORM WATER MANAGEMENT ACCESS EASEMENT FOR MASTER-HALCO, INC., 7407 S. 27TH STREET, TKN 761-9994-006. Secoded by Alderman Hasan. All voted Aye, motion carried
- RES. 2025-8277
STORM WATER
FACILITIES
MAINTENANCE
AGREEMENT
CROATIAN PARK
- G 9 Alderman Hasan moved to adopt Resolution No 2025-8277, A RESOLUTION FOR ACCEPTANCE OF A STORM WATER FACILITIES MAINTENANCE AGREEMENT, AND STORM WATER MANAGEMENT ACCESS EASEMENT FOR CROATIAN PARK, 9100 S 76TH STREET, TKN 884-9995-000 Secoded by Alderwoman Eichmann. All voted Aye, motion carried.
- RES 2025-8278
FINAL PLAT FOR
WOODFIELD TRAIL
SUBDIVISION
- G 10. Alderman Craig moved to adopt Resolution No 2025-8278, A RESOLUTION CONDITIONALLY APPROVING A FINAL PLAT FOR THE WOODFIELD TRAIL SUBDIVISION (SOUTH SOPHIA COURT) (HOME PATH FINANCIAL LIMITED PARTNERSHIP,

APPLICANT). Seconded by Alderwoman Eichmann. All voted Aye; motion carried.

REQUEST FOR
PROPOSAL SOUND
MONITORING FOR
BALLPARK
COMMONS/ROC
VENTURES

- G.11. Alderman Craig moved to approve the revised final Request for Proposal (RFP) for Sound Monitoring, Noise Mitigation & Compliance Services and authorize the Department of Administration to proceed with the solicitation process, subject to changes by staff. Seconded by Alderman Barber. On roll call, all voted Aye. Motion carried.

RES. 2025-8279
PROPERTY TAX
RESCISSION AND
REFUND FOR 43
PARCELS

- G.12. Alderman Barber moved to adopt Resolution No. 2025-8279, A RESOLUTION APPROVING A PARTIAL PROPERTY TAX RESCISSION AND REFUND FOR 43 PARCELS OUTLINED ON THE FINANCIAL MEMO REFERENCING REAL PROPERTY TAX RESCISSIONS DATED FEBRUARY 19, 2025; AND DIRECT STAFF TO FILE THE CHARGEBACK REQUEST WITH THE DEPARTMENT OF REVENUE TO SEEK COMPENSATION FROM THE OTHER TAXING AUTHORITIES. Seconded by Alderman Hasan. On roll call, all voted Aye. Motion carried.

MISCELLANEOUS
LICENSES

- H. Alderwoman Day moved to approve the following licenses of the License Committee Meeting of February 19, 2025.

Grant Extraordinary Entertainment & Special Event to Mulligan's Irish Pub & Grill, St. Patrick's Day Weekend Party, Brian Francis, 8933 S 27th Street, 3/15/25 & 3/17/25;

Grant New 2024-25 Operator License to James Chase; and

Grant New 2024-25 Operator License Upon Update of Application to Richard Bradley.

Seconded by Alderwoman Eichmann. On roll call, Alderman Craig, Alderman Barber, Alderwoman Day, Alderwoman Eichmann and Alderman Peccarelli all voted Aye. Alderman Hasan abstained. Motion carried.

VOUCHERS AND
PAYROLL

- I. Alderman Barber moved to approve City vouchers with an ending date of February 13, 2025, in the amount of \$1,916,957.16, and payroll dated February 7, 2025 in the amount of \$462,372.02 and payments of the various payroll deductions in the amount of \$256,342.53 plus City matching payments, and estimated payroll dated February 21, 2025 in the amount of \$485,000 and payments of the various payroll deductions in the amount of \$534,000 plus City matching payments and approval to release payment to Velo Village Apartments LLC in the amount of \$816,000. Seconded by Alderman Hasan. On roll call, all voted Aye. Motion carried.

ADJOURNMENT

J

Alderman Eichmann moved to adjourn the meeting of the Common Council at 8.12 p.m. Seconded by Alderman Peccarelli. All voted Aye, motion carried

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 3-4-25
ORGANIZATIONAL BUSINESS	Mayoral Appointments	ITEM NUMBER <i>E. 1., 2.</i>

The Mayor has made the following appointments for Council confirmation:

1. Kayley Ireland, 6821 S Juliana Dr., Ald. Dist 3–Personnel Committee, 3 year unexpired term expiring 04/30/27
2. Ernest James Timm, 7605 S North Cape Rd , Ald. Dist. 6–Board of Public Works, 3 year unexpired term, expiring 04/30/26

COUNCIL ACTION REQUESTED

Motion to confirm the following Mayoral appointment.

1. Kayley Ireland, 6821 S Juliana Dr , Ald Dist 3–Personnel Committee, 3 year unexpired term expiring 04/30/27
2. Ernest James Timm, 7605 S. North Cape Rd , Ald. Dist. 6–Board of Public Works, 3 year unexpired term, expiring 04/30/26.

ROLL CALL VOTE

CLERKDEPT

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Maggie Poplar

From: volunteerfactsheet@franklinwi.info
Sent: Monday, February 10, 2025 11:49 AM
To: Lisa Huening, Shirley Roberts, Maggie Poplar
Subject: Volunteer Fact Sheet

Name: Kayley Ireland
PhoneNumber:
EmailAddress: Kayley_ireland@yahoo.com
YearsasResident: 3
Alderman:
ArchitecturalBoard:
CivicCelebrations:
CommunityDevelopmentAuthority:
EconomicDevelopmentCommission:
EnvironmentalCommission:
FinanceCommittee:
FairCommission:
BoardofHealth:
FirePoliceCommission:
ParksCommission:
LibraryBoard:
PlanCommission:
PersonnelCommittee: on
BoardofReview:
BoardofPublicWorks:
QuarryMonitoringCommittee:
TechnologyCommission:
TourismCommission:
BoardofZoning:
WasteFacilitiesMonitoringCommittee:
BoardWaterCommissioners:
CompanyNameJob1: Paychex
CompanyAddressJob1: 911 Panorama Trail S Rochester NY
TelephoneJob1:
StartDateandPositionJob1: July 27 2024 DSM
EndDateandPositionJob1: Current
CompanyNameJob2: Nassco inc
AddressJob2: 5355 S Westridge Dr, New Berlin, WI 53151
TelephoneJob2: 414-422-9960
StartDateandPositionJob2: July 28 2020 Director of Sales

EndDateandPositionJob2: July 26 2024 Director of sales
CompanyNameJob3: Uline
AddressJob3: 12575 Uline Drive, Pleasant Prairie, WI 53158
TelephoneJob3:
StartDateandPositionJob3: 10 10 2017
EndDateandPositionJob3: July 25 2020
Signature: Kayley Ireland
Date: 2/10/2025
Signature2: Kayley Ireland
Date2: 2/10/25
Address: 6821 S Juliana Dr Franklin WI, 53132
PriorityListing:

WhyInterested:

I am interested in joining the Personnel committee because I want to give back to the community My family and I will be living in the city of Franklin for a very long time, and I would like to be involved in some way to ensure Franklin stays a wonderful place to live for my children and their children With my background in the private sector, I believe I have valuable insights to offer the personnel committee

DescriptionofDutiesJob1:

Manage a team of Payroll sales specialists. Help small business find solutions for Payroll, retirement, Workers' comp and many other employment resources

DescriptionofDutiesJob2:

Managed a team of Janitorial and packaging sales reps Helped local companies and various School districts with sanitation and cleaning procedures

DescriptionofDutiesJob3:

Account sales rep for Packaging and Janitorial supplies Managed the Milwaukee and surrounding areas. Working with Manufacturing companies.

AdditionalExperience:

I was also a Board member of the Montessori School of Waukesha for 1 5 years before moving to Franklin During this time, I was in charge of running the hiring process for the Head of School

See Current Results

Maggie Poplar

From: volunteerfactsheet@franklinwi.info
Sent: Saturday, February 15, 2025 1:06 PM
To: Lisa Huening, Shirley Roberts, Maggie Poplar
Subject: Volunteer Fact Sheet

Name: Ernest James Timm
PhoneNumber:
EmailAddress: ernie.timm@gmail.com
YearsasResident: 16
Alderman: 6
ArchitecturalBoard:
CivicCelebrations:
CommunityDevelopmentAuthority:
EconomicDevelopmentCommission:
EnvironmentalCommission:
FinanceCommittee:
FairCommission:
BoardofHealth:
FirePoliceCommission:
ParksCommission:
LibraryBoard:
PlanCommission:
PersonnelCommittee:
BoardofReview:
BoardofPublicWorks: on
QuarryMonitoringCommittee:
TechnologyCommission:
TourismCommission:
BoardofZoning:
WasteFacilitiesMonitoringCommittee:
BoardWaterCommissioners:
CompanyNameJob1: Harley-Davidson Product Development Center
CompanyAddressJob1: 11800 W Capitol Drive, Wauwatosa, WI
TelephoneJob1: 4144656000
StartDateandPositionJob1: 3/2012
EndDateandPositionJob1: Present/Staff Design Engineer
CompanyNameJob2: Generac Power Systems, Inc
AddressJob2: S45W29290 WI-59, Waukesha, WI 53189
TelephoneJob2: 2625444811
StartDateandPositionJob2: 2/2008

EndDateandPositionJob2: 3/2012/ Sr Project Engineer
CompanyNameJob3: General Motors
AddressJob3: Warren, MI
TelephoneJob3:
StartDateandPositionJob3: 2/2000
EndDateandPositionJob3: 9/2006/Sr Project Engineer
Signature: Ernest J Timm
Date: 2/15/25
Signature2: Ernest J Timm
Date2: 2/15/25
Address: 7605 S North Cape Road
PriorityListing:

WhyInterested:

I am eager to contribute to the Board of Public Works and support our community through my engineering skills. I believe my expertise can make a meaningful impact in addressing local challenges. I find the topics discussed by the board highly engaging, and I am passionate about volunteering to help enhance the quality of life in our community.

DescriptionofDutiesJob1:

Utilize Shainin problem-solving methodologies to address and resolve critical warranty and product launch challenges. Additionally, I have over 10 years of experience in developing various components, from concept through to the successful launch of new bike models.

DescriptionofDutiesJob2:

Provide engineering leadership for product and project management in new product development initiatives. Specialize in converting and integrating gas engines in to LPG or natural gas generators, while also development and implementing all necessary ancillary systems.

DescriptionofDutiesJob3:

Design/Develop sheet metal body structures concept thru launch

AdditionalExperience:

I am a skilled handyman with extensive experience in vehicle repairs and home improvements. I handle most repairs on my personal vehicles, with my most recent project involving the removal and installation of a transmission. Additionally, I manage multiple rental properties, performing routine maintenance and repairs. Beyond my technical skills, I am actively involved in scouting. My son is currently an Eagle Scout candidate, and his Eagle Scout project is the creation of a mayoral heritage wall at the courthouse.

See Current Results

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 03/04/2025
REPORTS AND RECOMMENDATIONS	A Resolution Authorizing the Approval to Accept an in-kind donation valued at \$15,000 in a Grant Agreement Awarded by KNOT TODAY to the Franklin Police Department for the Purchase and Training of an Electronics Storage Detection (ESD) K-9.	ITEM NUMBER G. 1.

BACKGROUND:

The Franklin Police Department has been a Wisconsin Internet Crimes Against Children (ICAC) Task Force affiliated agency since October of 2023. The Wisconsin ICAC Task Force was created to counter the continuously emerging threat of predatory offenders using the internet or other online technology to sexually exploit children or attempt to facilitate meetings with underage children with intent to commit sexual offenses against children. Since becoming a Wisconsin ICAC affiliate, the Franklin Police Department has executed several search warrants in the City of Franklin related to ICAC assigned investigations.

Currently, the Franklin Police Department utilizes other agencies for ESD K-9's to assist in the search of residences associated with the assigned ICAC investigations. The ESD K-9 is specifically trained to detect the glue used in the manufacturing process of electronic storage devices (flash drives, memory cards, mass storage devices, etc). Unfortunately, the only ESD K-9 in Milwaukee County passed away. This has left Milwaukee County, which serves a population of approximately 914,000 residents, without access to an ESD K-9 located within the county

Due to the recent increase of assigned ICAC investigations from the Wisconsin Department of Justice, the Franklin Police Department has taken the lead to seek out and obtain funding for an ESD K-9 that will not only serve the residents of Franklin but the entire Southeastern Wisconsin area. The Franklin Police Department contacted the KNOT TODAY organization, which helps with funding of projects that help protect children against sexual abuse and exploitation. KNOT TODAY was founded in 2019 with the mission of generating awareness, initiate prevention strategies, and assist in the development of innovative healing programs for sexually abused and exploited children. The Franklin Police Department applied for the purchase and training of an ESD K-9. KNOT TODAY has awarded a grant agreement to the Franklin Police Department with a in-kind donation valued at \$15,000 00. Please reference the attached Grant Award Agreement

FISCAL NOTE:

The listed grant award will cover all costs associated with the purchase and training of the ESD K-9. All overtime related to ICAC investigations and use of the ESD K-9 for such investigations are reimbursed by the Wisconsin Department of Justice due to the Franklin Police Department's affiliation with ICAC. Any additional costs not mentioned will be covered in the Franklin Police Department's 2025 approved budget.

COUNCIL ACTION REQUESTED

Motion to adopt Resolution No. 2025 _____, A RESOLUTION AUTHORIZING THE FRANKLIN POLICE DEPARTMENT TO ACCEPT KNOT TODAY'S GRANT AWARD AGREEMENT FOR THE PURCHASE AND TRAINING OF AN ELECTRONICS STORAGE DETECTION (ESD) K-9.

STATE OF WISCONSIN

CITY OF FRANKLIN

MILWAUKEE COUNTY

RESOLUTION NO. 2025-

A RESOLUTION AUTHORIZING THE FRANKLIN POLICE DEPARTMENT TO ACCEPT
KNOT TODAY'S GRANT AWARD AGREEMENT FOR THE PURCHASE AND TRAINING
OF AN ELECTRONICS STORAGE DETECTION (ESD) K-9

WHEREAS, the Chief of Police having recommended approval of an ESD K-9 grant agreement for an in-kind donation awarded by KNOT TODAY, INC for the purchase and training of an ESD K-9 and service thereof for law enforcement and public safety purposes;

WHEREAS, the proposed agreement provides an in-kind donation valued at \$15,000.00 towards the purchase and training of an ESD K-9

WHEREAS, the proposed agreement will provide one fully trained ESD K-9 for the use by an ICAC investigator to assist in the Franklin Police Department's investigations into sensitive crimes against children

WHEREAS, the common council having considered such proposal and the resources currently available to obtain such needed equipment and services, and the benefit to the Community from the provision of same and having found such proposal to be reasonable

NOT, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, that the Franklin Police Department be authorized to enter into the grant agreement with Knot Today, Inc , be and the same is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor, City Clerk, Director of Finance and Treasurer be and the same are hereby authorized to execute and deliver such agreement.

Introduced at a regular meeting of the Common Council of the City of Franklin this 4th, day of March, 2025

PASSED AND ADOPTED by the Common Council of the City of Franklin this 4th day of March, 2025

APPROVED.

John R. Nelson, Mayor

ATTEST

Shirley J. Roberts, City Clerk

kN T TODAY

2/24/25

Franklin Police Department
% Sgt Jason Ireland
9455 W Loomis Rd
Franklin, WI 53132

Re Grant from kNot Today, Inc.

Dear Sergeant Ireland,

It is a pleasure to notify you that kNot Today, Inc (“kNot Today”), has approved a grant (the “Grant”) to the Franklin Police Department (“Grantee”) for an in-kind donation of an Electronic Storage Detection K9 and its training valued at \$15,000.00 (the “Project”). This Grant and Grantee’s use of the funds are subject to the terms and conditions of this letter agreement. kNot Today will issue payment of the Grant upon its receipt of an executed copy of this letter.

By accepting this Grant, Grantee agrees that the Grant funds will be used exclusively for the charitable, educational, or other exempt purposes of the Project, and that no part of the funds shall be used (a) to carry on propaganda or otherwise attempt to influence legislation or (b) to participate or intervene in (including the publishing or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office.

Learning from the experiences of our nonprofit partners is an important part of our work and can help to inform the field. Accordingly, Grantee agrees to comply with reasonable requests from kNot Today to share relevant data and metrics (all in a deidentified and aggregate form) related to the Grant-funded Project. Moreover, Grantee will reasonably consider requests from kNot Today to pursue opportunities for partnership that will directly and positively impact the exempt purposes of both Grantee and kNot Today, including activities like content creation, joint interviews, and speaking engagements.

kNot Today may include information regarding the Grant in its periodic public reports, newsletters and other public documents. If Grantee wishes to issue a news release concerning kNot Today’s support or the Grant, the text of the proposed release must be submitted to kNot Today for review prior to the release date. No release shall be made without kNot Today’s prior approval.


The law of the state of Indiana exclusively shall govern and apply to all legal proceedings pertaining to this agreement. This agreement shall be deemed to be entered into and formed in

Indiana All legal proceedings pertaining to this agreement shall be heard exclusively in the state or federal courts with subject matter jurisdiction sitting in Indiana By execution of this agreement, Grantee submits to the personal jurisdiction and venue of such courts for such purposes

We are pleased to support the important work that Grantee is doing. If you have any questions regarding the grant or Grantee's obligations with respect to the grant funds, please contact Emma Marsh, Executive Director, at emma@knottoday.org

We wish you continued success in your efforts!

Sincerely,
KNOT TODAY, INC

By:  _____
Emma Marsh, Executive Director

AGREED TO AND ACCEPTED BY

FRANKLIN POLICE DEPARTMENT

By: _____
Printed: _____
Title. _____
Date. _____

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 03/04/2025
Reports and Recommendations	A RESOLUTION AUTHORIZING FRANKLIN HEALTH DEPARTMENT AND VOLITION FRANKLIN TO APPLY FOR THE SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES SOBER TRUTH ON PREVENTING UNDERAGE DRINKING ACT GRANT	ITEM NUMBER G. 2.

Background: In 2016 and with Common Council support, the Health Department accepted the 10-year Drug-Free Communities (DFC) Grant on behalf of Volition Franklin, with the City of Franklin serving as the fiscal agent. Volition Franklin has been actively working in the community, strengthening protective factors for youth through substance misuse prevention and mental health initiatives-focusing specifically on alcohol and prescription medication prevention.

Underage drinking prevention remains a key focus for Volition Franklin, as alcohol use among Wisconsin youth remains higher than the national average. The Wisconsin Youth Risk Behavior Survey (YRBS) shows 51.9% of students in grades 9-12 have reported ever had a drink in 2023, an increase of 2.6% from 2021.

To address this issue locally, Volition Franklin will apply for funding from the Substance Abuse and Mental Health Services Administration (SAMHSA). The Sober Truth on Preventing Underage Drinking (STOP) Act aims to prevent and reduce alcohol use among youth ages 12 to 20 in the community. This 4-year funding is only available to current or former Drug Free Communities (DFC) Support Program recipients. With continued municipal support, Volition Franklin can continue prevention activities and further promote a safe and healthy community. If awarded, the City of Franklin will continue to serve as the fiscal agent for the STOP Act Grant which will be administered by the Health Department.

Analysis: Volition Franklin has been a committed coalition in the Franklin community for over 15 years and has actively worked to reduce the threat of alcohol, marijuana, tobacco, and prescription drug misuse in Franklin, particularly amongst our youth. Through federal funding, donations of in-kind services, and relationships with community partners, Volition Franklin has brought over \$1,000,000 to the City of Franklin which goes directly towards furthered youth prevention and health promotion activities. With continued municipal support, Volition Franklin can continue prevention activities and further promote a safe and healthy community.

Fiscal Note: If awarded, each year of the 4-year project period the City of Franklin can be awarded \$60,000 for the progress in the STOP ACT grant work plan. In total, \$240,000 would support youth substance misuse prevention efforts in the City of Franklin. The City will

continue to serve as the fiscal agent for the grant and the Health Department will partner with Volition Franklin in fulfilling the contractual grant obligations.

COUNCIL ACTION REQUESTED

A motion to adopt Resolution No. 2025- , a Resolution Authorizing the Franklin Health Department and Volition Franklin to apply for the Substance Abuse and Mental Health Services Sober Truth on Preventing Underage Drinking Act Grant.

MC/LG

STATE OF WISCONSIN

CITY OF FRANKLIN

MILWAUKEE COUNTY

Draft 03/04/2025

RESOLUTION NO 2025-_____

A RESOLUTION AUTHORIZING THE FRANKLIN HEALTH DEPARTMENT AND VOLITION FRANKLIN TO APPLY FOR THE SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES SOBER TRUTH ON PREVENTING UNDERAGE DRINKING ACT GRANT

WHEREAS, the Franklin Health Department focuses efforts on substance use and misuse issues related to alcohol among youth and young adults, and

WHEREAS, the Franklin Health Department will apply for the Substance Abuse and Mental Health Services (SAMHSA) Sober Truth on Preventing Underage Drinking Act (STOP ACT) grant to support substance misuse prevention activities in the City of Franklin in the years 2025-2029

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Franklin, Wisconsin, that the motion to apply for the STOP ACT is hereby approved.

BE IT FURTHER RESOLVED, that the Franklin Health Department and Volition Franklin are hereby authorized to apply for the STOP Act grant.

Introduced at a regular meeting of the Common Council of the City of Franklin this ____ day of _____, 2025

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this ____ day of _____, 2025

APPROVED:

John R. Nelson, Mayor

ATTEST

Shirley J. Roberts, City Clerk

AYES ___ NOES ___ ABSENT ___

Follow the Six Steps
in the Application Process

Substance Abuse and Mental Health Services Administration (SAMHSA)

1. Review the Opportunity
2. Get Ready to Apply
3. Prepare Your Application
4. Learn About Review and Award
5. Submit Your Application
6. Learn About What Happens After Award

**NOFO Name: Sober Truth on Preventing
Underage Drinking Act Grants**

NOFO Number: SP-25-001

Step 1: Review the Opportunity

Basic Information

NOFO Name: Sober Truth on Preventing Underage Drinking Act Grants

Short Title: STOP Act Grants

Modified Announcement

Funding Opportunity Number: SP-25-001

Assistance Listing Number: 93.243

Application Deadline: March 17, 2025

Eligible Applicants: Eligibility for this program is statutorily limited to domestic public and private nonprofit entities that are current or former Drug Free Communities (DFC) Support Program recipients (Section 519-B of the Public Health Service Act [42 USC 290bb-25b], as amended).

See [Eligibility](#) for complete eligibility information.

Electronic Application Submission Requirements: See [Step 2](#).

Important Resources

Applicants are expected to follow guidance provided in the *[FY 2025 NOFO Application Guide](#)*. This document provides information about the application process, including registration, required attachments, budget, and federal policies and regulations. In addition, see [Grants Glossary](#) for definitions of terms used in this NOFO.

Authorizing Statute

Section 519B of the Public Health Service Act, (42 USC 290bb-25b)

Agency Contacts

Program and Eligibility Questions

Jerry Campbell

Center for Substance Abuse Prevention

(240) 276-0117

CSAP.DPP@samhsa.hhs.gov

Kemi Popoola
Center for Substance Abuse Prevention
(240) 276-1089
CSAP.DPP@samhsa.hhs.gov

Financial and Budget Questions
Office of Financial Resources
Division of Grants Management
(240) 276-1940
FOACSAP@samhsa.hhs.gov

Review Process and Application Status Questions
Sara Fleming
Office of Financial Resources, Division of Grant Review
(240) 276-1693
Sara.Fleming@samhsa.hhs.gov

Executive Summary

The purpose of this program is to prevent and reduce alcohol use among youth and young adults ages 12 to 20 in communities throughout the United States.

Award recipients will be expected to implement activities that support capacity building, such as implementing evidence-based community approaches; enhancing collaboration, cooperation, and coordination among communities, federal, state, and local and tribal governments; and convening Town Halls. With this program, SAMHSA aims to address the problem of underage drinking across the United States.

Key Dates

Application Deadline: March 17, 2025

Expected Award Date: No Later Than September 29, 2025

Expected Start Date: September 30, 2025

Response to Executive Order 12372: See Intergovernmental Review and Section J in the *Application Guide*.

Funding Details

Funding Type: Grant

Estimated Total Available Funding: \$750,000

Estimated Number of Awards: 13

Estimated Award Amount: Up to \$60,000

Length of Project Period: Up to 4 Years

Your annual budget cannot be more than \$60,000 in total costs (direct and indirect) in any year of the project. Annual continuation awards are contingent on the availability of funds, progress in meeting project goals and objectives, timely submission of required data and reports, and compliance with all terms and conditions of award.

Funding estimates for this announcement are based on an annualized Continuing Resolution and do not reflect the final FY 2025 appropriation. The amount of funding awarded is dependent on the availability of funds.

Program Description

Purpose

The purpose of the STOP Act Grants program is to prevent and reduce alcohol use among youth and young adults ages 12 to 20 in communities throughout the United States. With this program, SAMHSA aims to:

- Address norms regarding alcohol use among youth
- Reduce opportunities for underage drinking
- Create changes in underage drinking enforcement efforts
- Address penalties for underage use
- Reduce negative consequences associated with underage drinking (e.g., motor vehicle crashes, sexual assaults)

Alcohol use is linked to more than 4,000 deaths annually among youth under the age of 21 in the United States (Centers for Disease Control and Prevention [CDC], 2024). According to the 2023 National Survey on Drug Use and Health (NSDUH), 5.6 million people aged 12 to 20 (14.6 percent in this age group) reported that they drank in the past month, and 3.3 million (8.6 percent) reported past-month binge drinking¹. Underage drinking increases risk for a variety of health and social problems during adolescence. Early initiation of alcohol use increases the risk for physical and sexual violence, development of an alcohol use disorder later in life, increased risk of suicide and homicide, memory problems, and use of other substances (CDC, 2022;

¹ Binge drinking is defined as four or more drinks on the same occasion for women and five or more drinks for men.

SAMHSA, 2022). According to the **U.S. Surgeon General's Report on Alcohol, Drugs, and Health**, developing effective community-based programs can reduce underage drinking.

The STOP Act Grants program builds on strategic planning processes that were developed under a DFC award, utilizing the Strategic Prevention Framework (**SPF**) model. The program also uses the **Community Anti-Drug Coalition of America's (CADCA) Seven Strategies for Community Level Change**. CADCA's seven strategies provide actionable areas that coalitions may leverage to affect positive individual and community-level change.

SAMHSA encourages you to address the behavioral health needs of all people. You must comply with **federal civil rights laws** that prohibit discrimination based on race, color, national origin, disability, age, religion, and sex. You must also agree to comply with **federal conscience laws**, if applicable.

SAMHSA, in working with tribes, the Indian Health Service, and National Indian Health Board, developed **The National Tribal Behavioral Health Agenda (TBHA)**. The TBHA addresses foundational elements, priorities, and strategies. You are encouraged to cite the TBHA, if applicable.

Key Personnel

Key Personnel are staff members who make significant contributions to the project, even if they do not receive a salary from the project. They are expected to regularly participate in program monitoring activities.

This program's Key Personnel is the Project Director (PD), and the Project Coordinator (PC).

- The PD is responsible for oversight of the project at a minimum level of effort of 10 percent FTE.
- The PC provides day-to-day management of the project at a minimum level of effort of 10 percent FTE.

If awarded funding, you will be notified if your proposed Key Personnel have been approved. If your organization needs to replace a Key Personnel during your project period, SAMHSA needs to review their resume and job description to determine if the replacement can be approved.

Required Activities

Funds must be primarily used to support capacity building. Capacity building involves strengthening the ability of your organization to meet identified goals so that it can sustain or improve the delivery of prevention services. Capacity building also includes enhancing the reach and scope of program implementation capacity through efforts focused on populations that are disproportionately impacted by underage drinking and its related consequences.

In the Project Narrative (**B.2**), you will provide a description of how you will implement all the required activities listed below.

Within the first 120 days, the award recipient is required to start implementation of the following activities:

- Identify, establish, and implement relevant evidence-based, evidence-informed, and community defined evidence-based prevention strategies that will expand and increase the coalition's ability to address underage drinking in the community, including **underserved** communities (**Adapting Evidence-Based Practices for Under-Resourced Populations**). For examples, see the **State Performance and Best Practices for the Prevention and Reduction of Underage Drinking Report** or **Implementing Community-Level Policies to Prevent Alcohol Misuse**.
- Engage an existing or newly established youth advisory group (i.e., youth advisory committee) to provide meaningful input and co-development on all aspects of your STOP program, from ideation to implementation. The makeup of the youth group should reflect the socio-demographics of the population of focus.
- Enhance intergovernmental cooperation and coordination to reduce alcohol use among youth and young adults. **See examples** of intergovernmental cooperation and coordination.
- Increase citizen participation and greater collaboration among all sectors and organizations of a community to foster a long-term commitment to reducing alcohol use among youth.
- Develop a Logic Model to inform planning processes and activities to address underage drinking in the community (see **additional resource on how to develop a Logic Model**). The Logic Model should be tied to goals, objectives, and activities identified in the Action Plan.
- Develop a 12-month Action Plan that builds upon the SPF and enhances local community initiatives for preventing and reducing alcohol use among youth. Implement strategies and needed actions identified in the Action Plan as outlined in the Logic Model (see **additional resource on how to develop a comprehensive plan**). The Logic Model and Action Plan must be submitted within 120 days of the start of the project period.
- Convene Town Hall meetings (including underserved communities within the geographic area served by the coalition) to obtain public feedback about issues related to underage drinking in the community and utilize this feedback to implement change.
- Work with CADCA, the Strategic Prevention Technical Assistance Center, and the Prevention Technology Transfer Center to ensure best practices are shared with the field to expand the reach of messaging regarding promising practices and strategies to address underage drinking.

A SAMHSA-funded cross-site evaluation may be required to build the evidence base for this program. More details will be provided to awardees if applicable.

Allowable Activities

Allowable activities are **not** required. However, your organization may propose to use funds for the following activities:

- Adapt for local audiences and disseminate an educational communications campaign to prevent and reduce youth alcohol use, based on the national **“Talk. They Hear You.”**[®] Campaign.
- Provide training for individuals who work with youth to support culturally informed and trauma-informed² efforts and services.
- Host alcohol- and drug-free youth events with community partners. Link interventions to other alcohol, tobacco, and substance use cessation efforts for youth.

Eligibility

Eligible Applicants

Eligibility for this program is statutorily limited to domestic public and private nonprofit entities that are current or former DFC Support Program recipients (Section 519-B of the Public Health Service Act [42 USC 290bb-25b], as amended).

Recipients awarded under the STOP Act NOFO in FY 2024 (SP-24-001), FY 2023 (SP-23-002), or FY 2022 (SP-22-006) are eligible to apply if the applicant proposes to implement the project with a different population of focus or geographical catchment area. **If an organization with an active STOP Act grant submits an application with the same population of focus and geographical catchment area(s) as its current award, the application will be screened out and not considered for funding. A current recipient can receive only one additional award.**

A new applicant organization may submit no more than two applications; however, each application must focus on a different population of focus or a different geographical catchment area(s). **If a new applicant organization submits two applications with the same population of focus and geographical catchment area(s), the latest application received from the organization in Grants.gov will be screened out and not considered for funding. A new applicant organization cannot receive more than two awards.**

For other factors that will disqualify an applicant, see **Application Review**.

² SAMHSA (2023) Practical Guide for Implementing a Trauma-Informed Approach
<https://www.samhsa.gov/resource/ebp/practical-guide-implementing-trauma-informed-approach>

For general information on eligibility for federal awards, see [grant eligibility](#). For specific eligibility questions, see [Agency Contacts](#).

Cost Sharing

Cost sharing/match is not required for this program.

Data Collection, Performance Measurement, and Performance Assessment

You must collect and report data so that SAMHSA can meet its obligations under the Government Performance and Results (GPRA) Modernization Act of 2010. You must document your plan for data collection and reporting in [Section D](#) of your Project Narrative.

Recipients will be required to report the following performance measures:

- Number of individuals reached through one or more indirect/population-based prevention efforts
- Number of individuals served through direct/individual-based prevention efforts by demographic group
- Prevention strategies by Institute of Medicine category (universal, selected, indicated) (found at <https://www.samhsa.gov/grants/block-grants/subg>) and prevention strategy approach (e.g., policy, program, or practice)

Additionally, the following information should be gathered, using local surveys determined by the recipient, for at least 3 grade levels (for example, 6th through 12th grade):

- Past 30-day use (alcohol only)
- Perception of risk or harm (alcohol only)
- Perception of parental disapproval of use (alcohol only)
- Perception of peer disapproval of use (alcohol only)

Recipients will set targets for these performance measures annually and provide updates toward meeting these targets quarterly using SAMHSA's Performance Accountability and Reporting System (SPARS).

A SAMHSA-funded, cross-site evaluation may be required to build the evidence base for this program. Recipients may be required to participate fully in all aspects of the evaluation. If applicable, details on the evaluation, including scope and expectations of the evaluation, will be provided upon award.

Performance Assessment

Recipients are required to submit programmatic progress reports that discuss if you are meeting the objectives you selected for this project, achieving the outcomes you anticipated, and if any changes need to be made. You must review your performance data to find out if you are making progress and improving project management. Refer to [Reporting Requirements](#) for information on submitting these reports.

Differential Impact Statement (DIS)

The Differential Impact Statement (DIS) is designed to help SAMHSA recipients show differential rates of involvement across populations in their funded projects. A key element of performance assessment is determining if your project is improving or expanding the reach of populations, including those who have not received services, in the project. The DIS is a requirement of all discretionary grant recipients. If your application is funded, you must develop a [DIS](#) no later than 90 days after award. You are expected to collect data to evaluate if the disparities you identified in your DIS are being addressed.

For more information on completing this section, see [Developing Goals and Measurable Objectives](#) and [Developing the Plan for Data Collection and Performance Measurement](#).

SAMHSA Core Principles and Other Expectations

When developing your project, you must consider SAMHSA's core principles of recovery, trauma informed approaches, access to high quality services for all populations. SAMHSA has a person-centered mission, vision, goals, and guiding principles that can be found in the SAMHSA 2023-2026 Strategic Plan. In addition, there are other expectations included in [Section H](#) in the *Application Guide* that you must consider as you design your project.

Recipient Meetings

We plan to hold virtual grantee meetings and your full participation in these meetings is expected. If SAMHSA elects to hold an in-person meeting, budget revisions may be permitted. You will be given more information about these meetings at a future date.

Funding Restrictions and Limitations

The following are funding restrictions for this project:

- Food is an unallowable expense.
- No more than 6 percent of the award may be used for administrative (indirect costs) expenses. Indirect costs are those costs incurred for common or joint objectives which

cannot be readily and specifically identified with a particular project or program but are necessary to the operations of the organization (e.g., the cost of operating and maintaining facilities, depreciation, and administrative salaries). For some institutions, the term “facilities and administration” (F&A) is used to denote indirect costs.

You must also comply with SAMHSA’s Standards for Financial Management and Standard Funding Restrictions in Section F in the *Application Guide*.

Step 2: Get Ready to Apply

Get Registered

SAM.gov

You must have an active account with SAM.gov. This includes having a Unique Entity Identifier (UEI). SAM.gov registration can take several weeks. Begin that process today.

To register, go to SAM.gov Entity Registration and select **Get Started**. From the same page, you can also select the Entity Registration Checklist for the information you will need to register.

Grants.gov

You must also have an active account with Grants.gov. You can see step-by-step instructions at the Grants.gov Quick Start Guide for Applicants.

eRA Commons

You must register in eRA Commons. Register at least 6 weeks before the application deadline.

See guidance at eRA Help and Tutorials and Section A in the *Application Guide*.

Find the Application Package

The application package has all the forms you need to apply. You can find it online. Go to Grants Search at Grants.gov or eRA ASSIST and search for opportunity number: SP-25-001.

If you can’t use Grants.gov to download application materials, you may request them from dgr.applications@samhsa.hhs.gov.

Step 3: Prepare Your Application

Application Contents and Format

Applications include five main components. This section includes guidance on each.

Make sure you include each of the following:

Component	Submission format
<u>Project Abstract</u>	Use the Project Abstract Summary form.
<u>Project Narrative</u>	Use the Project Narrative Attachment form.
<u>Budget Narrative</u>	Use the Budget Narrative Attachment form.
<u>Attachments</u>	Insert each in the Other Attachments form.
<u>Other Required Forms</u>	Upload using each required form.

See the [Application Checklist](#) for a full list of all requirements.

The following links contain information on:

- [Formatting instructions and information on system validation requirements](#)
- [Completing forms and required components](#) (*Section A* in the *Application Guide*)

Project Abstract

Page limit: 1 page

Your project abstract should include the project name, population of focus (demographics and clinical characteristics), strategies and interventions, project goals, and measurable objectives that include the number of people to be served annually and throughout the lifetime of the project.

In the first 5 lines or less of your abstract, write a summary of your project that can be used in publications, reports to Congress, and press releases, if you are funded.

Project Narrative

Page limit: 10 pages

Filename: Project narrative

In developing your project narrative:

- Provide a detailed response to the [merit review criteria](#).
- Follow the [required formatting instructions](#).

- Stay within the page limit or we will not review your application. We recommend page limits for the subsections, but they are for guidance only. You may place citations in an attachment which does not count in the 10-page limit.

Budget Narrative

Page limit: none

Filename: BNF

The budget narrative supports the information you provide in Standard Form 424-A. See other required forms.

It includes added detail and justifies the costs you ask for. As you develop your budget, consider:

- If the costs are reasonable and consistent with your project's purpose and activities.
- The restrictions on spending funds. See funding limitations.

To create your budget narrative, see detailed instructions and a template in Section E of the *Application Guide*.

Attachments

You will upload attachments in Grants.gov using the **Other Attachments form** or in eRA ASSIST using the **Other Narratives Attachment form**.

Use only the following attachments listed. If your application includes any attachments not required in this document, they will be disregarded.

Do not use attachments to extend or replace any of the sections of the project narrative. Reviewers will not consider them if you do.

Name the attachments: Attachment 1, Attachment 2, and so on.

Attachment 1: Letters of Commitment (LOC)

Include LOCs from any organization(s) partnering in the project. **Do not include any letters of support. Reviewers will not consider them.** A letter of support describes general support of the project while an LOC outlines the specific contributions an organization will make in the project.

Attachment 2: Data Collection Instruments or Interview Protocols

Provide the data collection instruments you will use.

Attachment 3: Sample Consent Forms

Include, as appropriate, informed consent forms for participation in the training/TA event and for the collection of data.

Attachment 4: Project Timeline

Page limit: 2 pages

This attachment is scored by reviewers. Provide a chart or graph depicting a realistic timeline for the entire 4 years of the project period. Show dates, key activities, and responsible staff. The key activities must include the requirements outlined in required activities.

Attachment 5: Biographical Sketches and Position Descriptions

See biographical sketches and position descriptions for more information. Position descriptions should be no longer than 1 page each and biographical sketches should be 2 pages or less.

Attachment 6: Confidentiality and SAMHSA Participant Protection

This **required** attachment is in response to Section D in the *Application Guide* and reviewers will assess the response.

Attachment 7: Letter to the State Point of Contact

Review information on Intergovernmental Review and in Section J in the *Application Guide* for detailed information on E.O. 12372 requirements to determine if this applies.

Attachment 8: Documentation of Nonprofit Status

Proof of nonprofit status must be submitted in your application by private nonprofit organizations. Any of the following is acceptable evidence of nonprofit status:

- A reference to the applicant organization's listing in the Internal Revenue Service's (IRS) most recent list of tax-exempt organizations, as described in section 501(c)(3) of the IRS Code.
- A copy of a current and valid IRS tax exemption certificate.
- A statement from a state taxing body, state attorney general, or other appropriate state official certifying the applicant organization has nonprofit status.
- A certified copy of the applicant organization's certificate of incorporation or similar document that establishes nonprofit status.
- Any of the above proof for a state or national parent organization and a statement signed by the parent organization that the applicant organization is a local nonprofit affiliate.

Attachment 9: Negotiated Indirect Cost Rate Agreement (NICRA)

If you have a Negotiated Indirect Cost Rate Agreement, the document must be submitted.

Attachment 10: Letter of Certification of DFC Award

Applicants **must** provide a letter certifying that the organization is a former or current DFC recipient. The letter must contain the following information:

- Name of fiscal agent

- Name of coalition
- If applicable, name of organization representing the coalition that received the award
- Agency awarding (SAMHSA, Dept. of Justice, CDC)
- Award number
- Project period

Other Required Forms

You will need to complete some standard forms. Upload the following standard forms listed at Grants.gov. You can find them in the NOFO [application package](#) or review them and their instructions at [Grants.gov Forms](#).

Forms	Submission Requirement
Application for Federal Assistance (SF-424)	With application
Budget Information for Non-Construction Programs (SF-424A)	With application
Assurances for Non-Construction Programs (SF-424B)	With application
Project/Performance Site Location(s) Form	With application
Grants.gov Lobbying Form	With application
HHS 690 Form	With application

- **SF-424** – Fill out all sections of the SF-424.
 - In **Line 4** (Applicant Identifier), enter the eRA Commons Username of the Project Director (PD)/Principal Investigator (PI).
 - In **Line 8f**, enter the name and contact information of the PD identified in the budget and in Line 4 (eRA Commons Username).
 - In **Line 17** (Proposed Project Date), enter: a. Start Date: 9/30/2025; b. End Date: 9/29/2029.
 - In **Line 18** (Estimated Funding), enter the amount requested or to be contributed for the first budget/funding period only by each contributor.
 - **Line 21** is the Authorized Representative and should not be the same individual as the PD in Line 8f.

It is recommended you review the sample of a [completed SF-424](#).

- **SF-424A BUDGET INFORMATION FORM** – Fill out all sections of the SF-424A using the instructions below. **The totals in Sections A, B, and D must match.**
Section A – Budget Summary:

- As cost sharing/match is **not required**, use the first row only (Line 1) to report the total federal funds (e) and non-federal funds (f) requested for the **first year** of your project only

Section B – Budget Categories

- As cost sharing/match is **not required**, use the first column only (Column 1) to report the budget category breakouts (Lines 6a through 6h) and indirect charges (Line 6j) for the total funding requested for the **first year** of your project only.

Section C – Non-Federal Resources

- As cost sharing/match is **not required**, leave this section blank

Section D – Forecasted Cash Needs.

- Enter the total funds requested, broken down by quarter, only for **Year 1** of the project period.
- Use the first row for federal funds and the second row (Line 14) for **non-federal** funds.

Section E – Budget Estimates of Federal Funds Needed for the Balance of the Project:

- Enter the total funds requested for the out years (e.g., Year 2, Year 3, and Year 4) For example, if funds are being requested for 4 years total, enter the requested budget amount for each of those budget periods in columns b, c, and d (i.e., 3 out years)
 - (b) First column is the budget for the second budget period;
 - (c) Second column is the budget for the third budget period;
 - (d) Third column is the budget for the fourth budget period;Use Line 16 for federal funds and Line 17 for non-federal funds

See **Formatting Requirements** to review common errors in completing the SF-424 and the SF-424A. These errors will prevent your application from being successfully submitted

It is highly recommended you use the **Budget Template on the SAMHSA website.**

See the **Budget Template Users Guide** and the sample completed SF-424A forms at **Sample SF-424A (No Match Required)**

For additional information, see **Section E** in the **Application Guide** and **Budget Related FAQs.**

Step 4: Learn About Review and Award

Application Review

Initial Review

We review each application to make sure it meets basic requirements. We will not consider an application that:

- Is from an organization that does not meet all eligibility criteria.
- Is submitted after the deadline.
- Exceeds the 10-page limit for the Project Narrative.

Merit Review

Project Narrative: Your Project Narrative describes the proposed project. Peer reviewers will assess your response to the criteria below. The following instructions should be considered as you develop the Project Narrative:

- The Project Narrative cannot be longer than **ten** pages.
- There are four sections (Sections A–D) and you must use the section numbers and headings listed in the Evaluation Criteria.
- Include the section letter and number (e.g., A.1, B.2) **before the response to each criterion**. You do not need to type the full criterion in each section.
- Do not combine two or more criteria or refer to another section of the Project Narrative in your response.
- Reviewers will only consider information included in the appropriate numbered criterion.
- The number of points after each section heading is the maximum number of points a reviewer may give for that section.
- Unless required, cost-sharing will not be a factor in the review of your response to the criteria.

A: Population of focus and need statement (up to 30 points –Approximately 2 pages)

1. Identify and describe the geographic catchment area where the project will be implemented and the population(s) that will be impacted by the capacity building in the targeted systems or agencies.

2. To the extent possible, provide a demographic profile of the population(s) of focus in the catchment area in terms of race, ethnicity, federally recognized tribe (if applicable), language, sex, sexual orientation, age, and socioeconomic status.
- 3 Describe the need to increase the capacity of your organization to implement, sustain, and improve substance use prevention services in the selected population(s), including those who are underserved Include information on the service gaps and other problems related to the need for capacity building Identify the source of the data (for example, the National Survey on Drug Use and Health (NSDUH), County Health Rankings, Social Vulnerability Index, etc) (Note: Citations may be put in an attachment)

B: Proposed implementation approach (35 points – Approximately 5 pages)

1. Describe the goals and measurable objectives of your proposed project. (See Developing Goals and Measurable Objectives) They must align them with the Statement of Need in A.3.
2. Describe how you will implement all the required activities in Step 1.
3. In Attachment 4, provide no more than a two-page chart or graph depicting a realistic timeline for the entire 4 years of the program. It must include dates, key activities (i e , Section I required activities), and responsible staff Be sure to show that the project can be implemented and service delivery can begin no later than 120 days after the start of the award The timeline does not count towards the page limit for the Project Narrative

C: Organizational experience and staffing (15 points – Approximately 1 page)

1. Describe the experience of your organization:
 - With similar projects and/or providing services to the population(s) of focus
 - Working with a range of populations including underserved populations
- 2 Identify any other organization(s) that will partner with you on this project. Describe their specific roles and responsibilities for this project. Letters of Commitment from each partner organization must be included in **Attachment 1**. Indicate if you are not partnering with any other organizations.
3. Provide a complete list of all significant staff positions for the project, including the Key Personnel (Project Director and Project Coordinator). For each, describe their
 - Role
 - Level of effort (LOE), stated as a percentage of employment (e.g , 1 0 FTE = full-time)
 - Qualifications, including their experience providing services to the individuals to be served, their familiarity with the culture(s) and language(s) of these individuals, and any experience working with underserved populations

D: Data collection and performance measurement (20 points – Approximately 2 pages)

1. Describe how you will collect the required data for this project and how such data will be used to manage, monitor, and enhance the program. (See Developing the Plan for Data Collection and Performance Measurement.)

Risk Review

Before making an award, we review the risk that you will not prudently manage federal funds. We need to make sure you've handled any past federal awards well and demonstrated sound business practices.

We use SAM.gov Responsibility/Qualification to check this history for all awards likely to be over \$250,000.

You can comment on your organization's information in SAM.gov. We'll consider your comments before making a decision about your level of risk.

If we find a significant risk, we may choose not to fund your application or to place specific conditions on the award.

For more details, see 45 CFR 75.205.

Review and Selection Process

When making funding decisions, we consider:

- Peer review results. These are key in making decisions but are not the only factor. The program office and approving official make the final determination for funding based on the following:
 - When the individual award is over \$250,000, approval by the Center for Substance Abuse Prevention National Advisory Council
 - Availability of funds
 - Submission of any required documentation that must be submitted prior to making an award
 - Recipients awarded under the STOP Act NOFO in FY 2024 (SP-24-001), FY 2023 (SP-23-002), or FY 2022 (SP-22-006) are eligible to apply if the applicant proposes to implement the project with a different population of focus or geographical catchment area. **If an organization with an active STOP Act grant submits an application with the same population of focus and geographical catchment area(s) as its current award, the application will be screened out and not considered for funding. A current recipient can receive only one additional award.**

- A new applicant organization may submit no more than two applications; however, each application must focus on a different population of focus or a different geographical catchment area(s). **If a new applicant organization submits two applications with the same population of focus and geographical catchment area(s), the latest application received from the organization in Grants.gov will be screened out and not considered for funding. A new applicant organization cannot receive more than two awards.**

Award Notices

You will receive an email from eRA Commons that describes how you can access the application review results, including the application score. If your application is approved for funding, a **Notice of Award (NoA)** will be emailed to: (1) the Signing Official identified on page 3 of the SF-424 (Authorized Representative section); and (2) the Project Director identified on page 1 of the SF-424 (8f).

If your application is not funded, an email will be sent to you from eRA Commons. This email will include a summary of the peer reviewer comments and scores. It may take up to four months from a program's award date for this information to be sent to you.

The NoA is the only document that authorizes recipients to receive federal funding for a project.

Step 5: Submit Your Application

Submission Requirements and Deadlines

Go to **Find the Application Package** to make sure you have everything you need.

Make sure you are current with SAM.gov and UEI requirements. See **Get Registered**.

You must maintain your registration throughout the life of any award.

Deadlines

Application

Due on March 17, 2025.

- For electronic submissions, the due time is 11:59 p.m. ET.
- If you receive an exemption from electronic submission, the due time is 4:30 p.m. ET. See exemptions for paper applications (3.2) in **Section A** in the *Application Guide*.

Intergovernmental Review

You will need to submit application information for intergovernmental review under Executive Order 12372. Under this order, states may design their own processes for obtaining, reviewing, and commenting on some applications. Some states have this process, and others don't.

To find out your state's approach, see the list of state single points of contact. If you find a contact on the list for your state, contact them as soon as you can to learn their process. If you do not find a contact for your state, submit a Public Health System Impact Statement to appropriate state and local health agencies. See Section J in the *Application Guide*.

Application Checklist

Make sure that you have everything you need to apply:

Component	Form to use	Page limit
<u>Project Abstract</u>	Use the Project Abstract Summary Form.	1 page
<u>Project Narrative</u>	Use the Project Narrative Attachment form.	10 pages
<u>Budget Narrative</u>	Use the Budget Narrative Attachment form.	None
<u>Attachments</u>	Insert each in a single Other Attachments form.	
1. Letters of commitment, if applicable		None
2. Data collection instruments and interview protocols		None
3. Sample consent forms		None
4. Project timeline		2 pages
5. Biographical sketches and position descriptions		See: <u>Biographical Sketches</u>
6. Confidentiality and SAMHSA Participant Protection		None
7. Letter to State Point of Contact		None
8. Documentation of Nonprofit Status		None
9. Negotiated Indirect Cost Rate Agreement (NICRA), if applicable		None
<u>Other Required Forms/Documents</u>	Upload using each required form.	
<input type="checkbox"/> Application for Federal Assistance (SF-424)		None

<input type="checkbox"/> Budget Information for Non-Construction Programs (SF-424A)	None
<input type="checkbox"/> Assurances for Non-Construction Programs (SF-424B)	None
<input type="checkbox"/> Project/Performance Site Location(s) Form	None
<input type="checkbox"/> Grants.gov Lobbying Form	None
<input type="checkbox"/> HHS 690 Form	None
<input type="checkbox"/> Other Active Federal Awards, if applicable	None

Step 6: Learn What Happens After Award

Post-award Requirements and Administration

Administrative and National Policy Requirements

There are important rules you need to know if you get an award. You must follow:

- All terms and conditions in the Notice of Award. You can see SAMHSA’s [standard terms and conditions](#) on our website.
- The rules listed [45 CFR part 75](#), Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards.
- The HHS [Grants Policy Statement](#) (GPS). This document has terms and conditions tied to your award. If there are any exceptions to the GPS, they’ll be listed in your Notice of Award.
- All federal statutes and regulations relevant to federal financial assistance, including those highlighted in HHS Administrative and National Policy Requirements. See [Section G](#) in the *Application Guide*.

Nondiscrimination and Assurance

- If you receive an award, you must follow all applicable nondiscrimination laws. You agree to this when you register in SAM.gov. You must also submit an Assurance of Compliance ([HHS-690](#)).
- To learn more, see the [Laws and Regulations Enforced by the HHS Office for Civil Rights](#).

Reporting Requirements

Recipients are required to submit an annual Programmatic Progress Report (PPR) in eRA Commons within 90 days of the end of each budget period. The PPR should cover all grant activities during the reporting period and must include, at a minimum:

- Reporting period activities and accomplishments,
- Evaluation updates and outcomes,
- Planned activities for the upcoming reporting period, and
- Reporting period challenges and mitigation strategies implemented.

You must submit a final performance report within 120 days after the end of the project period. This report must be cumulative and include all activities during the entire project period.

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 03/04/2025
Reports and Recommendations	Temporary street closure request in conjunction with the June 7th, 2025 Franklin Bike Rodeo.	ITEM NUMBER <i>Gi. 3.</i>

The City of Franklin Health Department, along with community partners, is hosting the 15th annual Franklin Bike Rodeo at Franklin City Hall on Saturday June 7, 2025. Over 100 children annually attend the event with their parents to learn bike safety skills and receive a free helmet. To accommodate the bicycle safety obstacle course (map included on second page), we request small sections of S. Legend Drive and Schlueter Pkwy be closed from 6:00am until 3:00pm. No businesses are disrupted by this closure or event. Potentially impacted City Departments (Department of Public Works, Fire Department, Police Department) have been made aware and approval of the road closure. In addition, the Lions Legend Park Pavilion has been reserved with the City Clerk's Office to prevent any overlap in activities.

The Temporary Entertainment and Amusement License application for the 2025 Bike Rodeo was reviewed for approval at the Licensing Committee meeting on March 4th, 2025, immediately preceding the Franklin City Council meeting.

COUNCIL ACTION REQUESTED

The Health Department requests a motion to approve the partial street closures of S. Legend Drive and Schlueter Pkwy on Saturday June 7th, 2025 from 6am until 3pm in conjunction with the City of Franklin Health Department Bike Rodeo pending the approval of the Temporary Entertainment and Amusement License from March 4th, 2025 Licensing Committee Meeting.



APPROVAL	REQUEST FOR COUNCIL ACTION	MTG. DATE March 04, 2025
Reports & Recommendations	<p align="center">A Resolution for Acceptance of a Storm Water Facilities Maintenance Agreement, and Storm Water Management Access Easement at 9767 South 27th Street, SEASONS AT FRANKLIN TKN 902-9001-000</p>	<p align="center">ITEM NO. Ald. Dist. 4</p> <p align="center">G. 4.</p>

BACKGROUND

Pursuant to the approval of a site plan for SEASONS AT FRANKLIN, 9767 South 27th Street, it is necessary to have a storm water facilities maintenance agreement and a storm water management access easement

The City of Franklin, Milwaukee Metropolitan Sewerage District (MMSD), and Wisconsin Department of Natural resources (WDNR) require storm water management facilities for any developments which meet thresholds as defined in their individual ordinances and rules. These facilities as designed may be for quantity and/or quality control. In the City of Franklin these are typically wet ponds, biofiltration basins, and/or permeable pavers, although other best management practices (BMPs) are also available. As an MMSD customer and designated by the WDNR as a Municipal Separate Storm Sewer System, the City's Ordinance is written to not only include City quantity requirements, but also MMSD quantity requirements, and WDNR quantity and quality requirements. The facilities within private developments are involved in those credits. Therefore, ongoing maintenance of private facilities is imperative.

It is the responsibility of the development/property owner, or a subdivision homeowners association, to maintain the storm water management facilities in perpetuity per a prescribed maintenance agreement. The access easement allows for the City the right of entry in and across the easement area to access the storm water management facilities, and, if needed to inspect, maintain, or repair the facilities

ANALYSIS

It is recommended that the Common Council authorize the Mayor and City Clerk to sign said storm water facilities maintenance agreement and the storm water management access easement, and have them recorded with the Register of Deeds for Milwaukee County.

FISCAL NOTE

All costs associated with the storm water facilities maintenance and access easement are to be paid by the property owner or homeowners association.

RECOMMENDATION

Motion to adopt Resolution No. 2025- _____ a resolution for acceptance of a storm water facilities maintenance agreement, and storm water management access easement, for SEASONS AT FRANKLIN, 9767 South 27th Street, TKN 902-9001-000

STATE OF WISCONSIN : CITY OF FRANKLIN : MILWAUKEE COUNTY

RESOLUTION NO. 2025 - _____

A RESOLUTION FOR ACCEPTANCE OF A
STORM WATER FACILITIES MAINTENANCE AGREEMENT AND
STORM WATER MANAGEMENT ACCESS EASEMENT,
AT 9767 SOUTH 27TH STREET, SEASONS AT FRANKLIN
TKN 902-9001-000

WHEREAS, a maintenance agreement is developed and executed to ensure effective maintenance and operation of private storm water facilities in perpetuity; and

WHEREAS, storm water facilities are required to meet quantity and quality standards; and

WHEREAS, an access easement is required to construct, maintain, and operate storm water facilities; and

WHEREAS, it is necessary to acquire an access easement on said property; and

WHEREAS, an access easement is necessary to allow the City right of entry in and across the easement area to access the storm water management facilities.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Common Council of the City of Franklin that it would be in the best interest of the City to accept said agreement and easement, and, therefore the Mayor and City Clerk are hereby authorized and directed to execute the agreement and easements, accepting them on behalf of the City.

BE IT FURTHER RESOLVED, that the City Clerk is directed to record said agreement and easements with the Register of Deeds for Milwaukee County.

Introduced at a regular meeting of the Common Council of the City of Franklin the _____ day of _____, 2025, by Alderman _____.

PASSED AND ADOPTED by the Common Council of the City of Franklin on the _____ day of _____, 2025.

APPROVED:

John R. Nelson, Mayor

ATTEST:

Shirley J. Roberts, City Clerk

AYES _____ NOES _____ ABSENT _____

**STORM WATER MANAGEMENT
ACCESS EASEMENT**

SEASONS AT FRANKLIN
9767 South 27th Street, Franklin WI
Tax Key # 902-9001-000

THIS EASEMENT is made this _____ day of _____, 202__ by and between the CITY OF FRANKLIN, a municipal corporation of the State of Wisconsin, hereinafter referred to as "City," collectively referred to as "Grantees," and FRED-Franklin HC, LLC, a Wisconsin limited liability company, as owner (including successors and assign's of the City as may become applicable including the heirs, executors, administrators, successors and assigns of above owner(s) as may be or may become applicable), hereinafter called "Grantor," (if more than one grantor is listed above, said language herein referring thereto shall be interpreted in the plural and refer jointly and severally to such grantors)

WITNESSETH

WHEREAS, Grantor is the owner and holder of record Title to certain real property described on Exhibit "A" which is attached hereto and incorporated herein (the Property), and

WHEREAS, the City desires to acquire a non-exclusive easement with the right of entry in and across a portion of the Property as the same is more particularly hereinafter described, with the right to build and construct and/or operate, maintain, repair enlarge reconstruct relocate and inspect as may be or may become applicable the following facilities and appurtenances thereto, hereinafter collectively called the "Facilities," in, upon and across said portion of the Property a storm water management basin as shown on the plan attached hereto as Exhibit ' B ', and

NOW THEREFORE in consideration for the easement hereinafter described, the initial installation and maintenance of the Facilities by the Grantor, and the Grantee, and the payment of One Dollar (\$1 00) and other valuable considerations to the Grantor, the receipt whereof is hereby acknowledged, said Grantor, being the owner of the land hereinafter described, does hereby grant unto the City a perpetual, non-exclusive easement in the location more particularly described on Exhibit C attached hereto (the "Easement Area")

1 That said Facilities shall be maintained, kept in good order and condition by Grantor, at the sole cost and expense of the Grantor The City, at its sole discretion may assume the rights of the Grantor to maintain the Facilities

2 That in and during whatever construction, reconstruction, enlargement or repair work is or becomes necessary in constructing and/or maintaining of said Facilities, so much of the surface or subsurface of the Easement Area on the Property as may be disturbed will, at the expense of the Grantor, be replaced in substantially the same condition as it was prior to such disturbance The City, at its sole discretion, may assume the rights of the Grantor to construct, reconstruct, enlarge, repair, or do whatever is necessary in constructing and/or maintaining such Facilities However, the Grantee shall indemnify and save harmless the Grantor from and against any loss, damage, claim, cost, injury or liability resulting from negligence or willful acts or omissions on the part of the Grantee, its agents or employees in connection with said work involved in constructing and/or maintaining of said Facilities provided that if the above

loss, claim, cost, damage, injury or liability results from the joint negligence of parties hereto, then the liability therefore shall be borne by them in proportion to their respective degree of negligence, provided further, however, that these provisions are subject to the legal defenses available under law which the Grantee or Grantor are entitled to raise, excepting the defense of so-called "sovereign immunity."

- 3 That no structure may be placed within the limits of the Easement Area by the Grantor, except that improvement such as walks, pavements for driveways, parking lot surfacing and landscape planting may be constructed or placed within the Easement Area
- 4 In connection with the construction by the Grantor of any structure or building abutting said Easement Area, the Grantor will assume all liability for any damage to the Facilities in the above described Easement Area. The Grantor will also save and keep the Grantee clear and harmless from any claims for personal injuries or property damage caused by any negligence or willful acts or omissions of the Grantor or persons acting on behalf of the Grantor, arising out of the construction by the Grantor of any structure or building abutting the said Easement Area and shall reimburse the Grantee for the full amount of such loss or damage
- 5 The Grantor shall be responsible for the routine maintenance of land on which the easement is located
- 6 The Facilities shall be accessible for maintenance by the Grantor at all times. The Grantor shall submit plans for approval to the City Engineer for any underground installation within the Easement Area, which approval shall not be unreasonably withheld, conditioned or delayed
- 7 That the Grantor shall submit plans for all surface alterations of plus or minus 1 foot or greater within the limits of said Easement Area. Said alterations shall be made only with the approval of the City Engineer of the City of Franklin which approval shall not be unreasonably withheld, conditioned or delayed
- 8 The Grantee and Grantor shall each use, and take reasonable measures to cause their employees, officers, customers, agents, contractors and assigns to use, the Easement Area in a reasonable manner and so as not to obstruct or otherwise use the Easement Area in a manner that would unreasonably interfere with the use thereof by the other party hereto or its employees, officers, customers, agents, contractors and assigns
- 9 The Grantee and Grantor each hereby waives all rights of subrogation that either has or may hereafter have against the other for any damage to the Easement Area or any other real or personal property or to persons covered by such party's insurance, but only to the extent of the waiving party's insurance coverage, provided however, that the foregoing waivers shall not invalidate any policy of insurance now or hereafter issued, it being hereby agreed that such a waiver shall not apply in any case which would result in the invalidation of any such policy of insurance and that each party shall notify the other if such party's insurance would be so invalidated
- 10 Either party hereto may enforce this easement by appropriate action, and should it prevail in such litigation, that party shall be entitled to recover, as part of its costs, reasonable attorneys' fees
- 11 This easement may not be modified or amended, except by a writing executed and delivered by

the Grantee and Grantor or their respective successors and assigns

- 12 No waiver of, acquiescence in, or consent to any breach of any term, covenant, or condition hereof shall be construed as, or constitute, a waiver of acquiescence in, or consent to any further, or succeeding breach of the same or any other term, covenant, or condition
- 13 if any term or provision of this easement shall, to any extent, be invalid or unenforceable under applicable law, then the remaining terms and provisions of this easement shall not be affected thereby, and each such remaining term and provision shall be valid and enforceable to the fullest extent permitted by applicable law
- 14 This easement shall be construed and enforced in accordance with the internal laws of the State of Wisconsin
- 15 Upon completion of use of the Easement Area for the specific use as a storm water management access by the City, the easement shall be terminated by recording a release in recordable form with directions for delivery of same to Grantor at his last address given pursuant hereto, whereupon all rights, duties and liabilities created shall terminate

IN WITNESS WHEREOF, the Grantor has hereunto set its hand and seals

this ON THIS DATE OF: February 20, 2025

Steven Bersell

FRED-Franklin HC, LLC

By: Steven J Bersell (Seal)

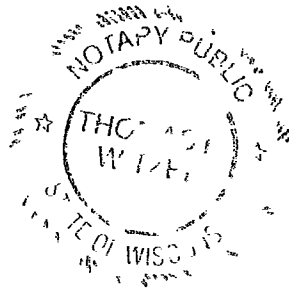
Name & Title Authorized Agent

STATE OF Wisconsin

COUNTY OF Milwaukee SS

Before me personally appeared on the 20th day of February, A D 2025

Steven J Bersell, as Authorized Agent of FRED-Franklin HC, LLC to me known to be the person(s) who executed the foregoing EASEMENT and acknowledged the same as the voluntary act and deed of said limited liability company



[Signature]

Notary Public
My commission ~~expires~~ is permanent

CITY OF FRANKLIN

By _____
John R Nelson, Mayor

By _____
Shirley J Roberts, City Clerk

STATE OF WISCONSIN)
SS
COUNTY OF MILWAUKEE)

On this _____ day of _____ A D 20 _____ before me personally appeared John R Nelson and Shirley J Roberts who being by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Franklin, and that the seal affixed to said instrument is the corporate seal of said municipal corporation, and acknowledged that they executed the foregoing assignment as such officers as the deed of said municipal corporation by its authority, and pursuant to resolution file No _____ adopted by its Common Council on _____, 20 _____

Notary Public, Milwaukee County Wisconsin
My commission expires _____

This instrument was drafted by the City of Franklin

Approved as to contents

City Engineer
Date _____

Approved as to form only

City Attorney
Date _____

MORTGAGE HOLDER CONSENT

The undersigned, Associated Bank, National Association ("Mortgagee"), as Mortgagee under that certain Mortgage encumbering the Property and recorded in the Office of the Register of Deeds for Milwaukee County, Wisconsin, on September 6, 2022, as Document No.11281412, hereby consents to the execution of the foregoing easement and its addition as an encumbrance against title to the Property.

IN WITNESS WHEREOF, Mortgagee has caused these presents to be signed by its duly authorized officers, and its corporate seal to be hereunto affixed, as of the day and year first above written.

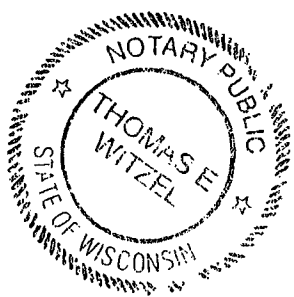
Associated Bank, National Association

By Danielle Maletzke
Name Danielle Maletzke

Title Vice President

STATE OF WISCONSIN)
) SS
COUNTY OF MILWAUKEE)

Personally came before me this 20th day of February, 2024 the above-named Danielle Maletzke as the Vice President of Associated Bank and acknowledged that they executed the foregoing instrument



[Signature]
Print name Thomas E. Witzel
Notary Public, State of Wisconsin
My Commission is pursuant

Exhibit A

(Description of the Property)

Lot 1 of Certified Survey Map No 9430, recorded September 1 2022, as Document No 11280481, being part of Parcel 1 of Certified Survey Map No 6044, recorded on Reel 3419, Images 833-835, as Document No 07026224, and lands in the Northeast $\frac{1}{4}$ and Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 25, Township 5 North, Range 21 East, in the City of Franklin, County of Milwaukee, State of Wisconsin.

Exhibit B
(Depiction of the Facilities)

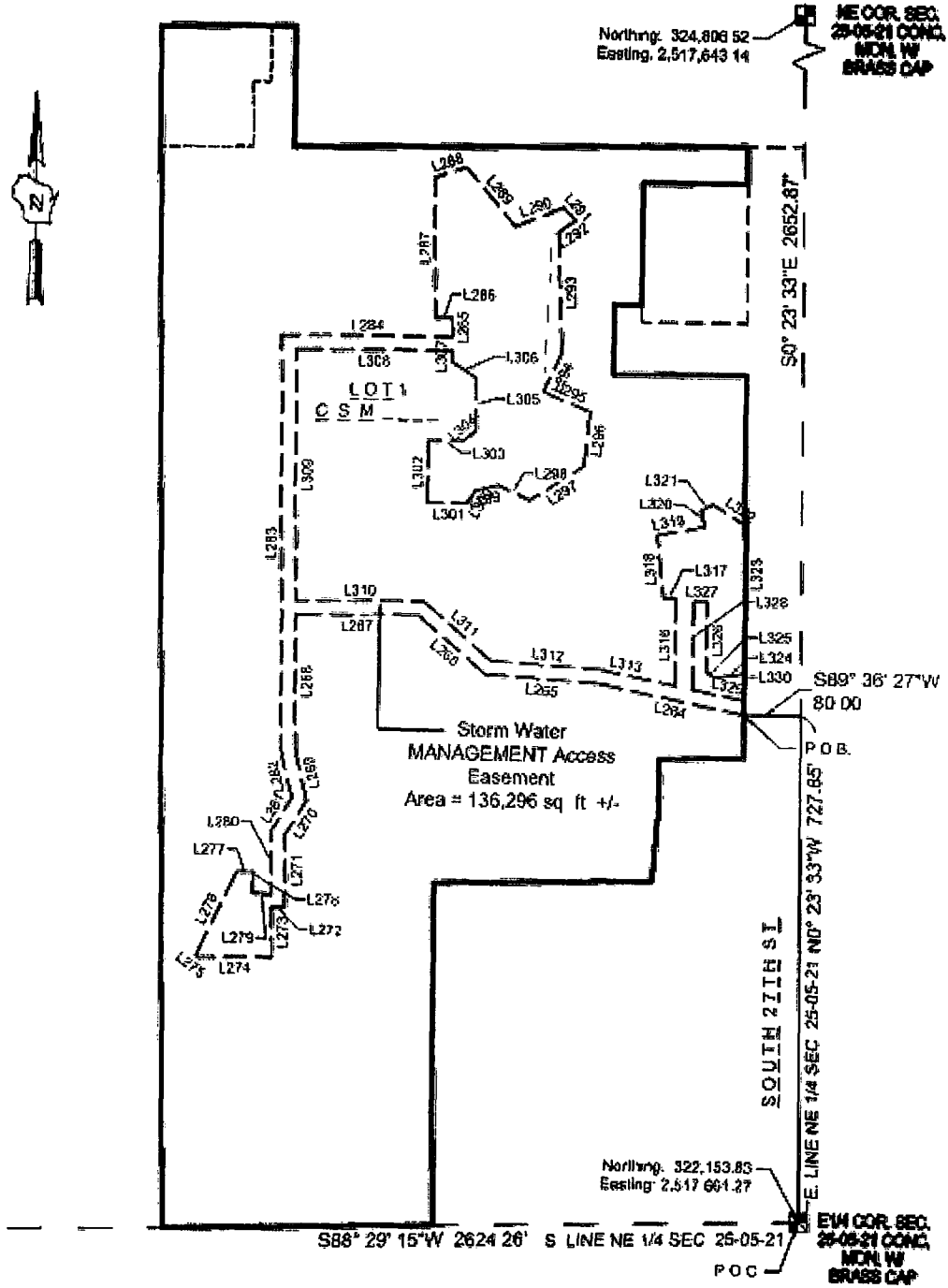


Exhibit C-1

(Description of Easement Area)

LEGAL DESCRIPTION

That part of Lot 1 of Certified Survey Map No 9430₁ in the Northeast 1/4 and Southeast 1/4 of the Northeast 1/4 of section 25, Township 5 North, Range 21 East, in the City of Franklin, County of Milwaukee, State of Wisconsin, bounded and described as follows

Commencing at the East corner of said section 25, thence North 00°23'33" West, 727 85 feet along the east line of the Northeast 1/4 of said Section 25, thence South 89°36'27" West, 80 00 feet to the West line of South 27th Street and to the point of beginning, thence the following courses North 78° 51' 00" West, 209 47 feet, North 86° 15' 20" West, 167 38 feet, North 49° 32' 09" West, 127 35 feet, South 89° 27' 51" West, 176 82 feet, South 00° 32' 09" East, 193 79 feet, South 13° 06' 02" East, 75 28 feet, South 30° 49' 40" West, 57 51 feet, South 00° 32' 09" East, 104 72 feet, South 89° 27' 51" West, 20 00 feet, South 00° 32' 09" East, 71 58 feet, South 89° 09' 13" West, 105 39 feet, North 55° 16' 44" West, 5 17 feet, North 25° 45' 54" East, 134 08 feet, South 88° 58' 14" East, 23 37 feet, South 1° 01' 46" West, 30 49 feet, South 88° 20' 17" East, 27 70 feet, North 00° 32' 09" West, 91 49 feet, North 30° 49' 40" East, 55 06 feet, North 13° 06' 02" West, 69 42 feet, North 00° 32' 09" West, 597 18 feet, North 89° 27' 51" East, 244 15 feet, North 00° 32' 09" West, 26 51 feet, South 89° 27' 51" West, 24 50 feet, North 00° 47' 46" West, 202 36 feet, North 71° 38' 23" East, 48 23 feet, South 40° 24' 32" East, 109 64 feet, North 67° 18' 07" East, 74 17 feet, South 43° 44' 32" East, 25 44 feet, South 55° 38' 44" West, 29 49 feet, South 2° 13' 12" East, 174 76 feet, South 25° 19' 35" West, 60 96 feet, South 67° 16' 25" East, 73 70 feet, South 6° 01' 55" West, 77 71 feet, South 56° 30' 39" West, 92 62 feet, North 65° 09' 38" West, 51 03 feet, South 74° 34' 51" West, 32.97 feet, South 30° 53' 24" West, 21 35 feet, South 89° 01' 27" West, 57 09 feet, North 00° 45' 10" West, 89 18 feet, North 89° 27' 51" East, 51 18 feet, North 48° 32' 59" East, 24 00 feet, North 00° 32' 09" West, 75 76 feet, North 57° 55' 35" West, 41 35 feet, North 00° 32' 09" West, 16 03 feet, South 89° 27' 51" West, 224 15 feet, South 00° 32' 09" East, 361 19 feet, North 89° 27' 51" East, 184 30 feet, South 49° 32' 09" East, 128 19 feet, South 86° 15' 20" East, 162 03 feet, South 78° 51' 00" East, 105 08 feet, North 0° 00' 16" West 125 76 feet, South 89° 59' 44" West, 17 96 feet, North 6° 18' 33" West, 91 18 feet, North 78° 47' 31" East, 69 11 feet, North 12° 38' 32" West, 24 41 feet, North 61° 50' 37" East, 19 25 feet, South 57° 14' 40" East, 55 33 feet, South 0° 14' 40" East, 213 85, North 57° 24' 29 " West, 14 56 feet, North 0° 00' 16' West, 101 00 feet, South 82° 02' 41" West, 43 53, South 89° 59' 44" West, 18 00 feet, South 0° 00' 16" East, 126 90 feet, thence South 78° 51' 00" East, 75 06 feet to the said West line of South 27th Street, thence South 00° 23' 33" East, 20 41 feet along said West line to the point of beginning,

Said Storm Water Management Access Easement Contains 136,296 square feet of land, more or less

Exhibit C-2

(Description of Easement Area)

Line Table		
Line #	Length	Direction
L264	209.47	N78° 51' 00"W
L265	167.38	N86° 16' 20"W
L266	127.35	N49° 32' 09"W
L267	176.82	S89° 27' 51"W
L268	193.79	S0° 32' 09"E
L269	75.28	S13° 06' 02"E
L270	57.51	S30° 49' 40"W
L271	104.72	S0° 32' 09"E
L272	20.00	S89° 27' 51"W
L273	71.58	S0° 32' 09"E
L274	105.39	S89° 09' 13"W
L275	5.17	N55° 16' 44"W
L276	134.08	N25° 45' 54"E
L277	23.37	S88° 58' 14"E
L278	30.49	S1° 01' 46"W
L279	27.70	S88° 20' 17"E
L280	91.49	N0° 32' 09"W
L281	55.06	N30° 49' 40"E
L282	69.42	N13° 06' 02"W
L283	597.18	N0° 32' 09"W
L284	244.15	N89° 27' 51"E
L285	26.51	N0° 32' 09"W
L286	24.50	S89° 27' 51"W
L287	202.36	N0° 47' 46"W
L288	48.23	N71° 38' 23"E
L289	109.64	S40° 24' 32"E
L290	74.17	N67° 18' 07"E
L291	25.44	S43° 44' 32"E
L292	29.49	S55° 38' 44"W
L293	174.76	S2° 13' 12"E
L294	60.96	S25° 19' 35"W
L295	73.70	S67° 16' 25"E
L296	77.71	S6° 01' 55"W

Line Table		
Line #	Length	Direction
L297	92.62	S56° 30' 39"W
L298	51.03	N65° 09' 38"W
L299	32.97	S74° 34' 51"W
L300	21.35	S30° 53' 24"W
L301	57.09	S89° 01' 27"W
L302	89.18	N0° 45' 10"W
L303	51.18	N89° 27' 51"E
L304	24.00	N48° 32' 59"E
L305	75.76	N0° 32' 09"W
L306	41.35	N57° 55' 35"W
L307	16.03	N0° 32' 09"W
L308	224.15	S89° 27' 51"W
L309	361.19	S0° 32' 09"E
L310	184.30	N89° 27' 51"E
L311	128.19	S49° 32' 09"E
L312	162.03	S86° 15' 20"E
L313	105.08	S78° 51' 00"E
L316	125.76	N0° 00' 16"W
L317	17.96	S89° 59' 44"W
L318	91.18	N6° 18' 33"W
L319	69.11	N78° 47' 31"E
L320	24.41	N12° 38' 32"W
L321	19.25	N61° 50' 37"E
L322	55.33	S57° 14' 40"E
L323	213.85	S0° 23' 33"E
L324	43.53	S82° 02' 41"W
L325	14.56	N57° 24' 29"W
L326	101.00	N0° 00' 16"W
L327	18.00	S89° 59' 44"W
L328	126.90	S0° 00' 16"E
L329	75.06	S78° 51' 00"E
L330	20.41	S0° 23' 33"E

**STORM WATER FACILITIES
MAINTENANCE AGREEMENT**

SEASONS AT FRANKLIN
9767 South 27th Street, Franklin WI
Tax Key # 902-9001-000

This AGREEMENT, made and entered into this 20th day of February, 2025, by and between FRED-Franklin HC, LLC, hereinafter called the "Owner", and the City of Franklin, hereinafter called the "City".

WITNESSETH:

WHEREAS, the Owner is the owner of the following described lands situated in the City of Franklin, County of Milwaukee, State of Wisconsin, to-wit

Lot 1 of Certified Survey Map No 9430, recorded September 1, 2022, as Document No. 11280481, being part of Parcel 1 of Certified Survey Map No 6044, recorded on Reel 3419, Images 833-835, as Document No 07026224, and lands in the Northeast ¼ and Southeast ¼ of the Northeast ¼ of Section 25, Township 5 North, Range 21 East, in the City of Franklin, County of Milwaukee, State of Wisconsin.

Hereinafter called the "Property".

WHEREAS, the Owner has or is developing the Property, and

WHEREAS, CSM 9430, also known as Seasons at Franklin and hereinafter called the "Plan", which is expressly made a part hereof, as approved or to be approved by the city, provides for on-site Storm Water Facilities within the confines of the Property as shown on the plan attached hereto as Exhibit "B" and more particularly described on Exhibit "C", and

WHEREAS, the City and the Owner, its successors and assigns ("successors and assigns" meaning to include any homeowners' association and all owners of the property or any portion thereof,) including any homeowners association, agree that the health, safety, and welfare of the residents of the City of Franklin, require that on-site Storm Water Facilities as defined in Section 15-8 0600 Unified Development Ordinance of the City of Franklin be constructed and maintained on the Property, and

WHEREAS, the City requires that on-site storm water management practices as shown on the Plan be constructed and adequately maintained by the Owner, its successors and assigns

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows

1. The on-site storm water facilities have been or shall be constructed by the Owner in accordance with the plans and specifications which are identified as part of the storm water management plan dated September 6, 2022 and erosion control plan dated September 6, 2022 approved by the City

Engineer and submitted as part of the as-built drawings approved by the City Engineer. Fountains and/or aerators shall not be installed in any ponds without prior written approval from the City Engineer.

2. The Owner, its successors and assigns, shall comply with the ordinances and regulations which require that the Storm Water Facilities shall be regularly inspected and maintained as often as conditions may require, but in any event, at least once each year. The Standard Operation and Maintenance Report attached to this agreement as Exhibit "A" and by this reference made a part hereof shall be used for the purpose of the regular inspections of the Storm Water Facilities. The Owners, its successors and assigns, shall keep the Operation and Maintenance Reports from past inspections, as well as a log of maintenance activity indicating the date and type of maintenance completed of the Storm Water Facilities. The purpose of the inspections is to assure safe and proper functioning of the facilities. The inspections shall cover all storm water facilities, including but not limited to open swales (ditches), storm sewers, manholes, inlets, berms, outlet structures, pond areas and access roads. Deficiencies shall be noted in the Operation and Maintenance Report. The Reports and maintenance log shall be made available to the City for review.
3. The Owner, its successors and assigns, hereby grant permission to the City, its authorized agents and employees, to enter upon the Property and to inspect the Storm Water Facilities, whenever the City deems necessary. The purpose of inspection is to provide periodic review by City staff, to investigate reported deficiencies and/or to respond to citizen complaints. The City shall provide the Owner, its successors and assigns, copies of the inspection findings and a directive to commence with the repairs if necessary. Corrective actions shall be taken within a reasonable time frame as established by the City Engineer.
4. The Owner, its successors and assigns, shall adequately maintain the Storm Water Facilities, including but not limited to all pipes and channels built to convey storm water to the facility, as well as all structures, improvements, and vegetation provided to control the quantity and quality of the storm water. Adequate maintenance is herein defined as keeping the Storm Water Facilities in good working condition so that these storm water facilities are performing their design functions and are in accordance with the Stormwater Basin Maintenance Standards as detailed in Section 15.8.0600 of the City of Franklin Unified Development Ordinance, and Section 13.12(2) of the Milwaukee Metropolitan Sewerage District (MMSD) rules, and by this reference made a part hereof.
5. If the Owner, its successors and assigns fails to maintain the Storm Water Facilities in good working condition acceptable to the City and does not perform the required corrective actions in a time as established by the City Engineer in written notice, the City may
 - a) Issue a citation to the Owner, its successors and assigns. Such failure constitutes a violation of Section 15.8.0600 of the Unified Development Ordinance of the City of Franklin. The penalty for such violation of Section 15.8.0600 shall be not less than \$100 nor more than \$2500 for each offense, together with the costs of prosecution. Each day that the violation exists shall constitute a separate offense, and
 - b) Perform the corrective actions identified in the inspection report and assess the Owner, its successors and assigns, for the cost of such work. The cost of such work shall be specially charged against the Property pursuant to Wisconsin Statutes Section 66.0627. If the facilities are located on an outlot owned collectively by a homeowner's association, the City may specially charge each member of the homeowner's association according to the ownership interest in the facilities located on the property. This provision shall not be construed to allow the City to erect any structure of permanent nature on the land of the Owner outside of the easement for the Storm Water

Facilities It is expressly understood and agreed that the City is under no obligation to routinely maintain or repair said storm water management practices and in no event shall this Agreement be construed to impose any such obligation on the City

- 6 In the event the City, pursuant to this Agreement and applicable easements performs work of an emergency nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Owner, its successors and assigns, shall reimburse the City upon demand, within thirty (30) days of receipt thereof for all actual costs incurred by the City hereunder
- 7 This Agreement imposes no liability of any kind whatsoever on the City and the Owner agrees to indemnify and hold the City harmless from any liability in the event the Storm Water Facilities fail to operate properly
- 8 This Agreement shall be attached as an exhibit to any document which creates a homeowners association that is responsible for maintenance of the Storm Water Facilities and shall be recorded at the Milwaukee County Register of Deeds, and shall constitute a covenant running with the land, and shall be binding on the Owner, its administrators, executors, assigns, heirs and any other successors in interest, including any homeowners association and all owners of the property or any portion thereof The owner shall provide the City with a copy of any document which creates a homeowners association that is responsible for the Storm Water Facilities
- 9 The owner, its successors and assigns, is prohibited from building structures, installing play equipment, installing plants, changing grades or performing any function that inhibits care and maintenance of any Storm Water Facilities
- 10 The owner, its successor and assigns shall maintain, at all times, an individual(s) who will serve as a contact person(s)

IN WITNESS WHEREOF, the City and Owner have set forth their hands and seals, effective the date first above written

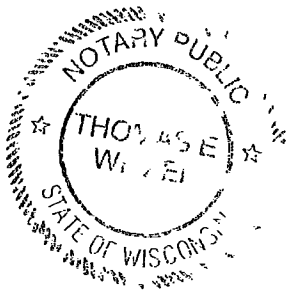
SEALED IN PRESENCE OF

Steven J. Bersell, Owner

By: FRED-Franklin HC, LLC
Name Steven J. Bersell, Authorized Agent

STATE OF WISCONSIN)ss.
MILWAUKEE COUNTY)

Personally came before me this 20th day of February, 2025, the above named Steven J. Bersell, to me known to be the person who executed the foregoing instrument and acknowledged the same in the capacity indicated



Thomas E. Wisel
Notary Public, Milwaukee County, WI
My commission expires is permanent

CITY OF FRANKLIN

By _____ (Seal)
Name John R Nelson
Title Mayor

COUNTERSIGNED

By _____ (Seal)
Name Shirley J Roberts
Title City Clerk

STATE OF WISCONSIN)ss
MILWAUKEE COUNTY)

Personally came before me this _____ day of _____, 20____, the above named John R Nelson, Mayor and Shirley J Roberts, City Clerk, of the above named municipal corporation, City of Franklin, to me known to be such Mayor and City Clerk of said municipal corporation, and acknowledged that they had executed the foregoing instrument as such officers as the Deed of said municipal corporation by its authority and pursuant to the Resolution File No ____, adopted by its Common Council on this _____ day of _____, 20____.

Notary Public, Milwaukee County, WI
My commission expires _____

This instrument was drafted by the City Engineer for the City of Franklin
Form approved _____
Jesse A Wesolowski City Attorney

EXHIBIT "A"

**OPERATION AND MAINTENANCE INSPECTION REPORT
STORMWATER MANAGEMENT PONDS
City of Franklin**

Name of Development _____ Seasons at Franklin _____

Responsible Party Name _____ Address _____

Telephone No _____ Fax No _____ E-mail _____ Inspector Name _____

Address _____ Telephone No _____ Fax No _____

E-mail _____

Basin Location General Address _____ Section No _____

Normal Pool Yes No

Items inspected (Pond components)	Checked (Yes No/NA)	Maintenance Needed (Yes/No/NA)	Remarks
1 Embankment and Emergency spillway			
1 Vegetation and ground cover adequate			
2 Embankment erosion			
3 Animal burrows			
4 Unauthorized plantings			
5 Cracking bulging or sliding of dam			
1 Upstream face			
2 Downstream face			
3 At or beyond toe			
Upstream			
Downstream			
4 Emergency spillway			
6 Pond, toe & chimney drains functioning			
7 Seeps/leaks on downstream face			
8 Slope protection or riprap failures			
9 Emergency spillway clear of debris			
10 Other (specify)			
2 Riser and principal spillway			
Type Reinforced concrete			
Corrugated metal pipe			
PVC/HDPE _____			
Masonry _____			
1 Low flow orifice obstructed			
2 Primary outlet structure			
1 Debris removal necessary			
2 Corrosion control			
3 Trash rack maintenance			
1 Debris removal necessary			
2 Corrosion control			
3 Pond bottom			
Sediment or debris buildup in low flow			
Pilot channel or bottom (estimate depth)			

EXHIBIT "B"
 DEPICTION OF THE FACILITIES

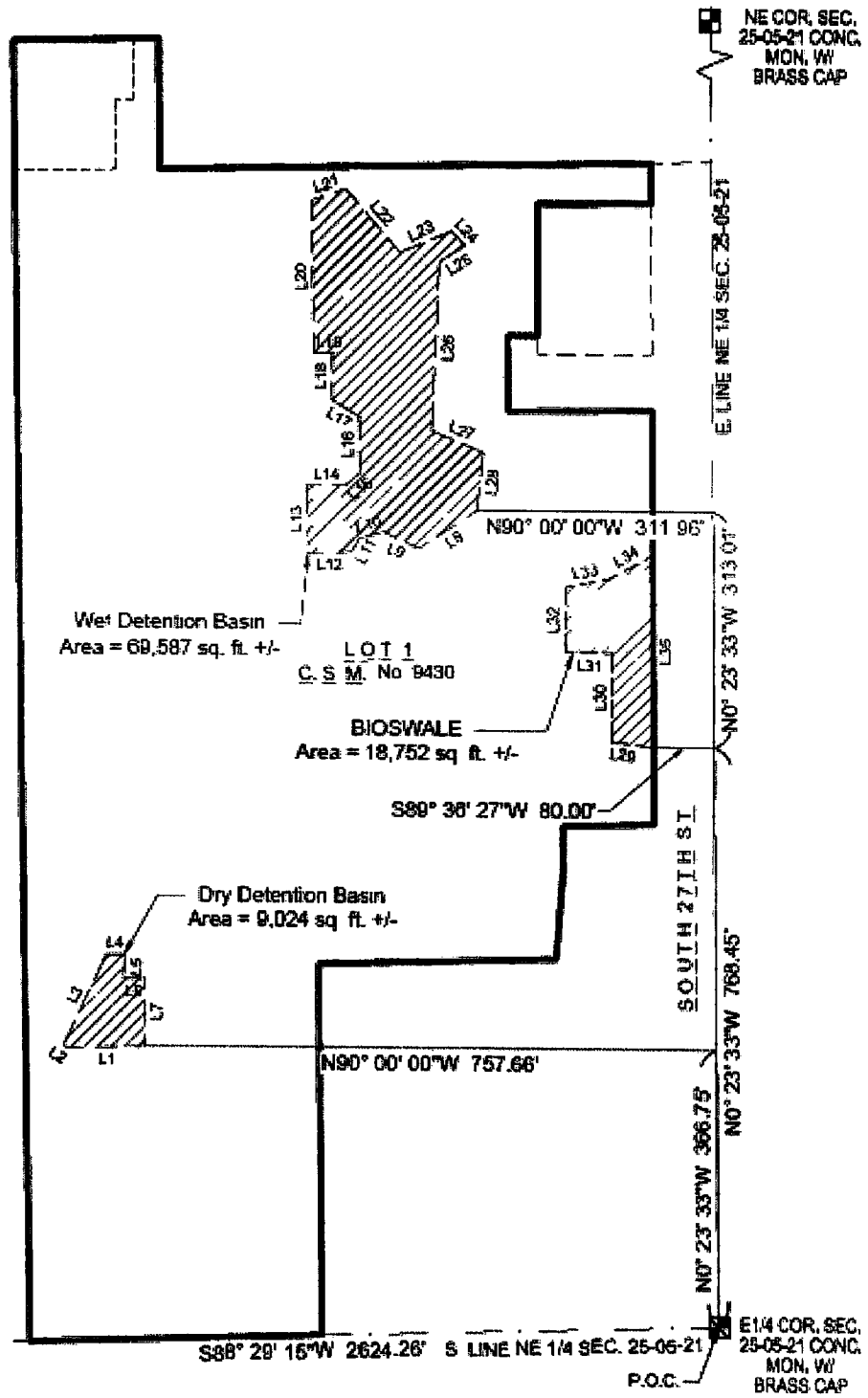


EXHIBIT "C-1"

LEGAL DESCRIPTION OF AREA

LEGAL DESCRIPTION OF DRY DETENTION BASIN

That part of Lot 1 of Certified Survey Map No. 9430, in the Northeast 1/4 and Southeast 1/4 of the Northeast 1/4 of section 25, Township 5 North, Range 21 East, in the City of Franklin, County of Milwaukee, State of Wisconsin, bounded and described as follows:

Commencing at the East corner of said Section 25; thence North 00°23'33" West, 366.75 feet along the east line of the Northeast 1/4 of said Section 25; thence North 90°00'00" West, 757.66 feet to the point of beginning; thence the following courses: South 89° 09' 13" West, 105.39 feet; North 55° 16' 44" West, 5.17 feet; North 25° 45' 54" East, 134.08 feet; South 88° 58' 14" East, 23.37 feet; South 1° 01' 48" West, 30.49 feet; South 88° 20' 17" East, 27.70 feet; South 00° 32' 09" East, 90.43 feet to the point of beginning.

Said Storm Water Dry Pond Easement Contains 9,024 square feet of land, more or less.

LEGAL DESCRIPTION OF WET DETENTION BASIN

That part of Lot 1 of Certified Survey Map No. 9430, in the Northeast 1/4 and Southeast 1/4 of the Northeast 1/4 of section 25, Township 5 North, Range 21 East, in the City of Franklin, County of Milwaukee, State of Wisconsin, bounded and described as follows:

Commencing at the East corner of said Section 25; thence North 00°23'33" West, 1081.46 feet along the east line of the Northeast 1/4 of said Section 25; thence North 90°00'00" West, 311.96 feet to the point of beginning; thence the following courses: South 58° 30' 39" West, 92.62 feet; North 85° 09' 36" West, 51.03 feet; South 74° 34' 51" West, 32.97 feet; South 30° 53' 24" West, 21.35 feet; South 89° 01' 27" West, 57.09 feet; North 00° 45' 10" West, 89.18 feet; North 89° 27' 51" East, 51.18 feet; North 48° 32' 59" East, 24.00 feet; North 00° 32' 09" West, 75.76 feet; North 57° 55' 35" West, 41.35 feet; North 00° 32' 09" West, 62.53 feet; South 89° 27' 51" West, 24.50 feet; North 00° 47' 46" West, 202.36 feet; North 71° 38' 23" East, 48.23 feet; South 40° 24' 32" East, 109.64 feet; North 67° 18' 07" East, 74.17 feet; South 43° 44' 32" East, 25.44 feet; South 56° 46' 22" West, 40.28 feet; South 2° 32' 29" West, 224.52 feet; South 67° 16' 25" East, 73.70 feet; South 6° 01' 55" West, 77.71 feet to the point of beginning.

Said Storm Water Wet Pond Easement Contains 69,587 square feet of land, more or less.

LEGAL DESCRIPTION OF BIOSWALE

Commencing at the East 1/4 corner of said Section 25; thence North 00° 23' 33" West, 768.45 feet along the East line of the Northeast 1/4 of said Section 25; thence South 89° 36' 27" West, 80.00 feet to a point in the West right of way line of South 27th Street and to the point of beginning; thence the following courses: North 82° 15' 56" West, 56.02 feet; North 00° 00' 16" West, 117.69 feet; South 89° 59' 44" West, 62.00 feet; North 00° 00' 16" West, 87.52 feet; North 76° 47' 31" East, 80.01 feet; North 61° 50' 37" East, 64.55 feet to a point in the West right of way line of South 27th Street; thence South 00° 23' 33" East, 254.87 feet along said West line to the point of beginning;

Said Bioswale Easement contains 18,752 square feet of land, more or less.

EXHIBIT "C-2"

Line Table		
Line #	Length	Direction
L1	105.39	S89° 09' 13"W
L2	5.17	N55° 16' 44"W
L3	134.08	N25° 45' 54"E
L4	23.37	S88° 58' 14"E
L5	30.42	S1° 01' 48"W
L6	27.70	S88° 20' 17"E
L7	90.43	S0° 32' 09"E
L8	92.62	S56° 30' 38"W
L9	51.03	N85° 09' 38"W
L10	32.97	S74° 34' 51"W
L11	21.35	S30° 53' 24"W
L12	57.02	S89° 01' 27"W
L13	89.15	N0° 45' 10"W
L14	51.18	N89° 27' 51"E
L15	24.00	N49° 32' 58"E
L16	75.76	N0° 32' 02"W
L17	41.35	N57° 55' 35"W
L18	62.53	N0° 32' 02"W

Line Table		
Line #	Length	Direction
L19	24.50	S89° 27' 51"W
L20	202.36	N0° 47' 46"W
L21	48.23	N71° 38' 23"E
L22	109.64	S40° 24' 32"E
L23	74.17	N87° 18' 07"E
L24	25.44	S43° 44' 32"E
L25	40.28	S58° 46' 22"W
L26	224.52	S2° 32' 29"W
L27	73.70	S67° 18' 25"E
L28	77.71	S6° 01' 55"W
L29	56.02	N52° 15' 56"W
L30	117.69	N0° 00' 16"W
L31	62.00	S89° 58' 44"W
L32	87.52	N0° 00' 16"W
L33	60.01	N78° 47' 31"E
L34	64.55	N81° 50' 37"E
L35	254.87	S0° 23' 33"E

<p style="text-align: center;">APPROVAL</p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE 03/04/2025</p>
<p style="text-align: center;">REPORTS & RECOMMENDATIONS</p>	<p style="text-align: center;">The Director of IT will give an oral report of the failed Office 365 Migration project and recommendations for project relaunch.</p>	<p style="text-align: center;">ITEM NUMBER G. 5.</p>

On February 10, 2025, the Director of IT served Eide Bailly LLP with a project termination notice due to the vendor's failure to complete all stipulated project deliverables as outlined in the proposal. The Office 365 migration project was approved by the Common Council on September 3, 2024, and was scheduled to begin on September 18, 2024. Eide Bailly did not identify serious infrastructure or architecture difficulties at the start of the project. This raises the question of whether the project deliverables can be met within the current environment or if the project deliverables and implementation strategy must be amended to meet all business objectives.

On February 26, 2025, the Technology Commission examined the project's current situation and made many recommendations for its relaunch. The Director of IT will deliver an oral update on the current status of the Office 365 project and resource concerns.

COUNCIL ACTION REQUESTED

Information only and to be placed on file.

IT JM

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 09/03/2024
REPORTS & RECOMMENDATIONS	<p align="center">Authorize the Professional Services Agreement Between the City of Franklin and Eide Bailly Phase 1 Migration for Microsoft Office 365 Tenant, Licensing, and 2FA Infrastructure - Funded by Account Numbers 01-0144-5257 and 41-0144-5843</p>	ITEM NUMBER

Background:

Recent security issues and the need for two-factor authentication (2FA) has raised this project to the level of being operationally critical, with the need to have the project implemented in the most expeditious manner possible. The City of Franklin has outlined a plan to migrate Office, Exchange (email), and Active Directory to the Office 365 cloud. This was outline in the 2024 IT capital budget, with a joint plan to introduce multi-factor authentication hard tokens (MFS/2FA) and new computers concurrently with the email migration. The planned email migration to the cloud was originally scheduled for the beginning of December, as the presidential election to had conclude before it was operationally feasible of moving email and archiving to the Office 365 environment. The original project plan is being revised to implement the Office 365 migration in two phaseses.

Phase one will require building out the Office 365 tenant, purchase all needed Microsoft licenses, purchase Yubikey hardware tokens (2FA), activating domain controllers in the cloud (Microsoft Entra ID), and configuring reverse proxy access to allow applications to authenticate to the Office cloud environment. This will be setting up essential security infrastructure needed later for the actual Office and email migration. The second phase of the project will be configuring the cloud email environment, migrating email and accounts from the on-premise Exchange server, configure Mimecast spam filtering and routing, and configuring on-premise and cloud email archiving solutions. The second phase will utilize the prior infrastructure and will require all users to use two factor authentication when signing into the Office 365 platform.

Recommendation:

This project is being fast tracked. Alternative Office 365 migration proposals were received by both Heartland and Cornerstone, utilizing RSA Secure ID tokens and infrastructure as part of the solution. The Director of IT has chosen the Eide Bailly solution based upon better technical feasibility, inline costs, and the project management and implementation team will be led by former Microsoft employees who have successfully migrated Fortune 500 teams to the cloud. There is a deep level of understanding of the governmental issues faced by municipal regulations, and the project teams has direct experience working with government migrations and overcoming problems. Specific differences in proposals

- Exchange migration can be done using a direct conversion to the cloud, without the need to directly upgrade the local Exchange 2010 server to either Exchange 2013 or 2016 prior to the moving of data. This saves considerable time and expense by eliminating moving mailboxes multiple times.
- Yubikey hardware tokens can be quickly deployed to users without the need of creating vendor specific authentication and management servers, as these are fully integrated into the Office 365 platform. Yubikeys are highly resistant to tampering false identification, as they are the 2FA method of choice used by the Wisconsin Elections Commission for their portal access.

- A reverse proxy solution allows application that do not have API or interfaces built specifically encoded for this authentication mechanism. This method of authentication allows operationally critical applications to use Entra and Yubikey authentication and identification without being coded to support the token.
- Yubikey tokens are fully supported by the Windows Hello authentication service for local PC login. Microsoft GINA does not need to be modified for support. This will allow for a rapid roll out for authentication onto the network.

Preliminary Project Requirements:

- Setup a new Office 365 Azure Client on the Microsoft Government Community Cloud (GCC) tenant servers. Microsoft Office 365 GCC is FedRamp security certified and can only be used by governmental agencies.
- Configure the Office tenant services to GCC best practices. Create authentication core services for Active Directory and configure synchronization of the directory database.
- Setup retention policies within the GCC tenant for email retention and archiving.
- Enable modern 2FA authentication methods and disable basic authentication. Enforce multi-factor authentication for all users.
- Import all user accounts and assign Office 365 G3 licenses.
- Migrate all user mailbox and shared file data. Configure conference rooms for Microsoft Teams integration.
- Configure spam filtering services and configure with DMARC policies.

Fiscal Impact:

The total project cost is split between operational outlay funding for tokens and project implementation costs. Capital outlays has been allocated for the purchasing of initial Office 365 subscription licenses. The licenses will be an ongoing cost and reflects the total cost of running email in the cloud. Allocations for 2024 reflect the implementation costs for phase 1 of the project. Phase 2 costs may be allocated in the 2025 budgets, as we are looking at a December/January full conversion date.

Total Project Budget: \$158,144

Funding & Allocations

41-0144-5843

- Microsoft Office 365 Licenses and Services \$129,692

01-0144-5257

- Office 365 Implementation & Project Management \$21,422
- Hardware tokens (underfunded) \$7,000

Phase One – Project Expenditures:

Software Licenses (Annually Costed)

- Office 365 G3 (GCC) 250 users @ \$5,750 mo \$69,000
- Enterprise Mobility & Security GCC 250 users @ \$2,427 mo \$29,100

Onboarding & Professional Services (One Time Fees)	
• Office 365 Tenant & Configuration	\$8,500
• Yubikey Security Key Configuration & Deployment	\$3,000
• Project Management	\$400
• Yubikey Hardware Tokens (350 units)	\$17,500
Total Project Licenses and Costs (Phase 1)	\$127,500

COUNCIL ACTION REQUESTED

Motion to authorize the Professional Services Agreement between the City of Franklin and Eide Bailly for licensing and authentication infrastructure needed for the Office 365 migration, not to exceed the total project cost of \$158,144, funded by Account Numbers 01-0144-5257 (\$28,422) and 41-0144-5843 (\$129,692), with the City Attorney and Director of IT authorized to make minor technical modifications to the service agreement.

IT-JM

**EIDE BAILLY TECHNOLOGY CONSULTING
MASTER SERVICES AGREEMENT**

This MASTER SERVICES AGREEMENT (“Agreement”) is made on July 17, 2024 (the “Effective Date”), by and between City of Franklin (“Client”) and Eide Bailly LLP (“Eide Bailly”) Client and Eide Bailly are each a “Party” and are collectively the “Parties” to this Agreement

1 Definitions. As used in this Agreement

- a **“Client Materials”** means all of Client’s proprietary business information, methodologies, procedures, utilities, algorithms, models, documents and concepts, and any Intellectual Property Rights therein, which are provided by Client to Eide Bailly in furtherance of this Agreement
- b **“Deliverables”** means only those tangible items Eide Bailly agrees in writing to provide to Client in a Statement of Work
- c **“Design Documentation”** means a written description of requirements or functionality created through a collaborative process between Eide Bailly and Client for the purpose of analysis, planning, and implementation of the Services and/or Deliverables
- d **“Intellectual Property Rights”** means patents, patent applications, patent rights, trademarks, trademark registrations, trademark applications, service marks, business marks, trade names, brand names, all other names and slogans embodying business or product goodwill (or both), copyright registrations, copyrights (including those in computer programs, software such as source code and object code, development documentation, programming tools, drawings, specifications and data), trade secrets, proprietary information, know-how, mask works, industrial designs, processes and technical information and all related rights now existing or hereafter created
- e **“Preexisting Materials”** means Eide Bailly’s proprietary business information, methodologies, programming, tools, know-how, procedures, utilities, algorithms, models, software libraries, source code, design, products, platform, and documents, and all Intellectual Property Rights therein
- f **“Proposal”** means any project proposal describing project details proposed by Eide Bailly and/or requested by Client
- g **“Services”** means only those technology consulting services Eide Bailly agrees in writing to provide to Client in a Statement of Work
- h **“Software”** means all computer code and related uses of information technology including, but not limited to, all documentation, manuals, and instructions, that is used, designed, developed, and/or implemented by Eide Bailly for Client under this Agreement
- i **“Statement of Work”** means documents referencing this Agreement and specifying project details such as Services, Deliverables, methodologies, and project plans to be accomplished by Eide Bailly and to be paid for by Client Once signed by the Parties, Statements of Work shall become a part of this Agreement
- j **“Third-Party Software”** means all software that is owned by an entity other than Eide Bailly or Client and is being used by Eide Bailly to provide the Services and/or Deliverables to Client

- k **Usage** All terms defined herein shall include the plural as well as the singular. Any undefined term shall be defined according to its plain English definition.

2 Services and Deliverables.

- a **Statement of Work Required** Eide Bailly shall perform the Services and shall provide the Deliverables in accordance with a Statement of Work. Upon acceptance by Client, any Statement of Work shall be made a part of this Agreement.
- b **Incorporation of Design Documentation.** The Deliverables identified in a Statement of Work may include Design Documentation. Any Design Documentation shall be submitted to Client for written approval. Upon Client's written approval, any Design Documentation shall be incorporated into the Deliverables described in a Statement of Work. If the Design Documentation conflicts with any such Deliverables, the Design Documentation shall control.
- c **Work Outside of Scope** Eide Bailly shall have no obligation to provide any Deliverables or perform any Services not specifically set forth in a Statement of Work or Design Documentation. Client may request additional Deliverables and Services only pursuant to the Change Control procedures described immediately below.
- d **Change Control** If either Party identifies a need to supplement or revise the Services or Deliverables described in a Statement of Work, the Party may create a change request ("Change Request"). The Change Request shall include relevant details such as relevant changes to scope, assumptions, cost estimates, timelines, risks, and the like. Both Parties shall accept the terms of a Change Request before work outside the scope of a Statement of Work may continue. Any signed Change Request shall thereafter be incorporated into the Statement of Work to which it refers.

3 Pricing and Payment

- a **Fees** Eide Bailly shall charge Client, and Client shall pay Eide Bailly, for the Services and/or Deliverables in accordance with the fee schedules set forth in the Statement of Work. Eide Bailly shall charge client, and Client shall pay Eide Bailly, on an hourly basis at Eide Bailly's normal hourly rates for any services or deliverables requested by Client that are not specified in a Statement of Work.
- b **Expenses** Client shall reimburse Eide Bailly for all direct out-of-pocket expenses reasonably incurred in providing the Services and Deliverables such as travel, lodging, media, software, and communication expenses.
- c **Invoices** Unless otherwise specified in a Statement of Work, Eide Bailly shall submit biweekly invoices to Client for the Services and Deliverables.
- d **Payment** Client shall pay each invoice in full within fifteen (15) days. If Client fails to pay any invoice when due, Eide Bailly may, without affecting its rights and remedies in equity or at law do any or all of the following: Require Client to pay an additional one percent (1%) per month late fee on the outstanding amount, suspend or revoke any intellectual property licenses Eide Bailly has provided to Client, and/or suspend further work on Client's behalf.
- e **Objections to Invoices** Client shall present any objections to an invoice within ten (10) days after Client's receipt of the invoice. Any objections must be in writing and shall describe the

factual basis for Client's objection, such as the nature and amount of the dispute, and include any supporting documentation

- f **Taxes** Client shall pay any applicable federal, state, local, or other taxes arising from the Services and/or Deliverables

4 **Term and Termination**

- a **Term** This Agreement shall begin on the Effective Date and shall continue until all Services and Deliverables have been provided to and accepted by Client, and Client has made all payments required under this Agreement and any Statement of Work
- b **Termination** Notwithstanding the foregoing
 - (1) Either Party may terminate this Agreement for any reason upon thirty (30) days' written notice to the other Party
 - (2) Either Party may terminate this Agreement if the other party is in material breach of any obligation under this Agreement, which breach remains uncured for a period of five (5) days
 - (3) Termination under this section 4 shall not relieve Client of its obligation to pay for Services rendered or Deliverables provided prior to the termination date

5 **Ownership Rights**

- a **Eide Bailly's Ownership Rights** Eide Bailly retains all right, title and interest, including Intellectual Property Rights, in any Preexisting Materials, including the right to use, reuse, or otherwise exploit any Preexisting Materials for its other clients. In addition, Eide Bailly retains all right, title and interest, including all Intellectual Property Rights, in the Services, Software, Design Documentation, and Deliverables, including the right to provide similar services and deliverables to other clients
- b **Client Ownership Rights** Client retains all right, title and interest, including all Intellectual Property Rights, in the Client Materials. Client grants Eide Bailly the right to use the Client Materials to provide the Services and Deliverables to Client. Eide Bailly shall not market, distribute, reproduce, or seek to commercially exploit the Client Materials
- c **Contingent License** Provided Client has fulfilled its obligations under this Agreement, Eide Bailly grants Client a perpetual, non-exclusive, transferable, worldwide, and royalty free license to use, reproduce, copy, perform, display, modify or have modified by third parties, create or have created by third parties derivative works of, the Services, Software, Design Documentation, and/or Deliverables

6 **Client Engagement Responsibilities**

- a **Cooperation** For Eide Bailly to successfully provide the Services and Deliverables, Eide Bailly requires Client's good faith and cooperation. Client therefore agrees to provide such good faith and cooperation during the engagement
- b **Appointment of Coordinator** Client shall designate one individual and one alternate to service as Eide Bailly's primary point of contact for the relationship contemplated by this Agreement (the "Coordinator"). The Coordinator shall have authority to act for Client as to all aspects of this

Agreement Eide Bailly shall be entitled to rely on all statements and agreements made by the Coordinator during the term of this Agreement

- c **Management Responsibilities** During the engagement, Client accepts responsibility for the results of the Services and Deliverables, including the responsibility to make management decisions, perform management functions, and evaluate the adequacy and results of the Services performed by Eide Bailly

7 Non-Solicitation of Employees

- a **Restrictions on Solicitation of Eide Bailly Employees** Eide Bailly has made a significant investment in the recruitment and training of its personnel. The loss of such personnel as a result of Client's actions would be detrimental to Eide Bailly's current and future business success. Therefore, during the term of this Agreement and for one (1) year thereafter, Client shall not directly or indirectly

- (1) Recruit, hire, or engage the services of any Eide Bailly employee, or
- (2) Induce any Eide Bailly employee to terminate his or her relationship with Eide Bailly, or
- (3) Introduce any Eide Bailly employee to any potential employer as a candidate for employment or similar relationship

- b **Remedies for Breach** If Client violates this Section 7, Client shall pay Eide Bailly an amount equal to one (1) year of the affected employee's annual base salary

- c **Survival** This Section 7 shall survive termination of this Agreement

8 Confidential Information

- a **Confidential Information—Defined** During this Agreement, each Party may have access to the other Party's intellectual property, confidential information, financial, and/or other business information pertaining to a Party's business, products, and services which are not published or readily available to the public. Such information may include research and development, marketing concepts and plans, product information, Deliverables, Software, data, training, pricing, Proposals, Statements of Work, sales techniques, lists of clients and vendors, and other information pertaining to the Parties' respective businesses (collectively the "Confidential Information")

- b **Confidential Information—Exclusions** Confidential Information shall **not** include information that is

- (1) known to the receiving Party prior to disclosure, or
- (2) generally available to the public, or
- (3) independently developed by the receiving Party without the use of the disclosing Party's Confidential Information

- c **Use of Confidential Information** During this Agreement and at all times thereafter, each Party shall hold the other's Confidential Information in the strictest of confidence. Neither Party may use or disclose another Party's Confidential Information for any purpose except as necessary to provide the Services and/or Deliverables under this Agreement

- d **Orders to Disclose Confidential Information** If a Party is required by subpoena or similar governmental or judicial order to disclose Confidential Information, the Party shall, unless prohibited by law, first notify the other Party of such subpoena or order in sufficient time to seek relief from disclosure .
- e **Remedies for Breach** Violation of this Section 8 may cause irreparable harm to the damaged Party. If either Party violates this Section 8, the other Party shall therefore be entitled to seek injunctive relief in addition to its rights at law or in equity.
- f **Prior NDAs** This Section 8 shall supersede and replace any and all prior confidentiality and/or nondisclosure agreements between the Parties.
- g **Survival** This Section 8 shall survive termination of this Agreement.

9 **Warranties**

- a **Express Warranty** Eide Bailly shall perform all Services and the Deliverables shall have been prepared in a workmanlike manner.
- b **Warranty Against Non-Infringement** Any Services, Software, or Deliverables, when properly used as contemplated by this Agreement, shall not infringe or misappropriate any United States copyright, trademark, patent, or other trade secrets of any third parties. Eide Bailly has any necessary rights and permissions to use any Third-Party Software in the manner contemplated by this Agreement.
- c **Warranty Disclaimers** EXCEPT AS SPECIFICALLY DESCRIBED IN THIS SECTION 9, ALL SERVICES, SOFTWARE, THIRD-PARTY SOFTWARE, DELIVERABLES, AND ANY OTHER PRODUCT OR SERVICE PROVIDED BY EIDE BAILLY TO CLIENT ARE FURNISHED "AS IS" AND WITHOUT ANY OTHER EXPRESS OR IMPLIED WARRANTIES OF ANY KIND. EIDE BAILLY EXPRESSLY DISCLAIMS ANY AND ALL SUCH WARRANTIES SUCH AS BUT WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, AND FITNESS FOR A PARTICULAR PURPOSE. EIDE BAILLY DOES NOT WARRANT THAT ANY SERVICES, SOFTWARE, THIRD-PARTY SOFTWARE, OR DELIVERABLES WILL BE UNINTERRUPTED OR ERROR FREE.
- d **Remedies for Breach of Warranty** The exclusive remedy to Client for a breach of any warranty arising under this Agreement shall be the repair or replacement of the Services, Software, Deliverables, or any other product or service provided to Client by Eide Bailly. If a court of competent jurisdiction determines that this remedy fails of its essential purpose, Client's damages for breach of warranty shall be limited as described in Section 10.

10 **Limitation of Liability** The exclusive remedy available to Client for any alleged loss or damages arising from or related in any way to this Agreement or any of the services we provide to you, whether or not arising under this Agreement, shall be the right to pursue claims for actual damages that are directly caused by Eide Bailly's acts or omissions, and Client's damages shall be limited to no more than two times fees actually paid to Eide Bailly by Client under this Agreement. In no event shall Eide Bailly be liable to Client for any punitive or exemplary damages or attorneys' fees.

11 **Time to Sue** The nature of Eide Bailly's technology consulting business makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute. Therefore, notwithstanding any statute of limitations that might otherwise apply to a

Dispute, Client may not bring any legal proceeding against Eide Bailly unless it is commenced within twenty-four (24) months ("Limitation Period") after Eide Bailly last performed the Services or provided the Deliverables at issue in the Dispute. The Limitations Period applies and begins to run even if Client has not suffered any damage or loss or is not aware of a possible Dispute.

12 Indemnification

- a. If through no fault of its own Eide Bailly is named as a party to a dispute between Client and a third party, Client shall indemnify and hold Eide Bailly harmless against any losses, damages, settlements, judgments, awards, and the costs of litigation (including attorneys' fees) Eide Bailly incurs in connection with the dispute. Eide Bailly shall not be entitled to indemnification under this agreement unless the services were performed in accordance with professional standards in all material respects.
- b. Each Party shall indemnify and hold the other Party harmless from and against any personal injury or property damage arising from or related to the indemnifying Party's gross negligence or willful misconduct. Each Party will give the other Party written notice of any such claim and the other Party has the right to participate in the defense of any such claim at its expense.

13 Miscellaneous

- a. **Relationship of the Parties.** This Agreement memorializes an independent contractor relationship between Eide Bailly and Client. The Parties are not partners, they are not in a franchise relationship, and they are not participants in a joint venture.
- b. **Assignments Prohibited.** No Party may assign any of its rights or obligations under this Agreement without the written consent of the other Party.
- c. **Notices.** Any notice required to be provided under this Agreement shall be sent by certified mail, return receipt requested, to the following persons:

To Client:

City of Franklin
900 Columbia Ave Tennessee 37064 Us
Franklin, Wisconsin 53132
United States of America

To Eide Bailly:

Eide Bailly LLP
Attn: General Counsel
800 Nicollet Mall Ste 1300
Minneapolis, MN 55402

- d. **Dispute Resolution.** The following procedures shall be used to resolve any disagreement, controversy or claim ("Dispute") that may arise between the Parties at any time, whether the Dispute arises before or after execution of this Agreement.
 - (1) No Party may bring a lawsuit or other proceeding against the other Party relating in any way to their business relationship unless the Parties first mediate their Dispute. In

mediation, the Parties shall work in good faith to resolve the Dispute voluntarily with the aid of an impartial mediator

- (2) The mediator will be selected by mutual agreement. If the Parties cannot agree on a mediator, one shall be designated by the American Arbitration Association (“AAA”).
 - (3) Mediation shall be conducted in person in Minneapolis, MN.
 - (4) Each Party shall pay its own costs and attorneys’ fees arising from the mediation. The fees and expenses of the mediator shall be shared equally by the Parties.
 - (5) All other mediation procedures shall be as specified by the mediator.
- e **HIPAA** Unless agreed by Eide Bailly in a separate signed writing
- (1) Client has not relied on Eide Bailly to opine upon Eide Bailly’s actual or potential status as a Business Associate (as that term is defined in the Health Insurance Portability and Accountability Act of 1996, as amended and supplemented (“HIPAA”)),
 - (2) Eide Bailly is not acting as a Business Associate on Client’s behalf,
 - (3) The Services and Deliverables may not be used to store, maintain, process, or transmit protected health information (a.k.a., “PHI”) (as that term is defined in HIPAA), and
 - (4) The Services and Deliverables will not be used in any manner that would require the Services or Deliverables to be HIPAA compliant.
- f **Service Providers** Eide Bailly may use third party Service Providers and/or affiliated entities (including Eide Bailly Shared Services Private Limited) (collectively, “Service Providers”) in order to facilitate delivering Services to Client. Eide Bailly’s use of Service Providers may require access to Client information by the Service Provider. Eide Bailly takes reasonable precautions to determine that Service Providers have the appropriate procedures in place to prevent the unauthorized release of Confidential Information to others. Eide Bailly will remain responsible for the confidentiality of Client Information accessed by such Service Provider and any work performed by such Service Provider.
- g **Governing Law** This Agreement shall be governed by, and any Dispute shall be determined under, the laws of the State of Minnesota, without regard to conflicts of law principles.
- h **Venue** Any Dispute that cannot be resolved by mediation shall be submitted to a federal or state court of original jurisdiction located in Minneapolis, MN.
- i **Amendments** This Agreement may be amended only by a written document executed by a duly authorized representative of each of the Parties.
- j **Counterparts** This Agreement and any Statements of Work incorporated herein may be executed in counterparts which together shall be construed as a single agreement.
- k **Entire Agreement; Terms Binding** This Agreement and any Statements of Work or Design Documentation incorporated herein constitute the entire agreement between the Parties concerning the Services and Deliverables and replaces and supersedes any prior oral or written understandings, communications, and representations between the Parties regarding the Services.



**INSPIRED TO
HELP YOU REACH
YOUR GOALS**

August 26, 2024

EIDE BAILLY TECHNOLOGY CONSULTING

Microsoft Security Key Deployment

City of Franklin



Executive Summary

CURRENT SITUATION

The City of Franklin, Wisconsin currently uses on-premises infrastructure to provide collaboration and productivity services for its employees. To modernize, the City of Franklin is looking to consolidate their IT services on the Microsoft 365 cloud. The first phase of this modernization will be to deploy security keys to the City's staff for multi-factor authentication to devices and applications. After the deployment, the City's staff will use the security keys to log into their device using Windows Hello for Business and access applications using single sign-on through Entra ID. This will result in improving the security of the company's data and devices.

Services

DESCRIPTION OF SERVICES

At Eide Bailly, we tailor our approach based on the needs of each client. Our approach is designed to collaborate with City of Franklin to achieve optimal results. The objectives and timing of each component are described in the following:

➤➤➤ Solution Summary

Eide Bailly will perform the following services as part of this engagement:

- Configure a new Microsoft 365 government tenant to Microsoft best practices for productivity and security, including integration with Mimecast.
- Enable Entra Connect sync of Active Directory objects.
- Procure recommended licensing: (Please see the following guide for details on what is included with each license: [Microsoft Modern Work GCC Comparison PDF.](#))
 - Office 365 G3
 - Enterprise Mobility + Security G3
- Deploy a subset of licensing to users.

- Hybrid join devices to Entra ID and register devices with Intune
- Configure and deploy a Windows Hello for Business policy with Yubico Yubikey 5 NFC security keys as a form of multi-factor authentication for employees
- Enable single sign-on for applications using Entra ID
- Administrator and end user training for Microsoft 365

Project Specific Assumptions

The Services, fees and delivery schedule for this engagement are based upon the following assumptions, representations or information supplied by City of Franklin ("Assumptions")

- A retainer of 20% of the estimated fees will be billed in advance and applied against the final project invoice. Any variance between actual hours incurred and the hours billed will be reconciled in a final project billing or refunded at the close of the project
- The management and support of the product(s) procured from Eide Bailly will be the responsibility of the client to self-manage. Eide Bailly will be available for escalations and technical support as needed; however, Eide Bailly will not manage the product(s) on an on-going basis on behalf of the client
- Eide Bailly Cloud Solution Provider (CSP) program requires the following in the Microsoft tenant
 - Unlicensed global administrator account for Eide Bailly for ongoing support needs
 - Eide Bailly partner relationship for delegated administrative support
 - Eide Bailly CSP distribution partner relationship for subscription management
- Project work will be completed remotely
- An Eide Bailly project manager may be assigned

Primary Contact and Lead Technical Consultant



Brian Gullickson is a former Microsoft Program Manager who reported into the Microsoft Fargo Development Center in North Dakota. After leaving Microsoft, Brian worked as a Global Administrator and Collaboration Services Manager for several companies in the Twin Cities. These companies ranged in size from 3500 to 13500 employees and varied by industry, including Agriculture, Financial Services, and Healthcare. Prior to joining Eide Bailly, Brian worked for Prime Therapeutics in Eagan, Minnesota, a pharmacy benefit provider for 18 Blue Cross Blue Shield health plans. While at Prime Therapeutics, Brian helped Prime to negotiate a five-year Enterprise Agreement with Microsoft that upgraded Prime's Microsoft licensing to provide the needed functionality to better secure Prime's data and devices.

Brian has been a Microsoft 365 Global Administrator for 13 years and has attained the following Microsoft 365 certifications: Microsoft 365 Fundamentals, Microsoft 365 Teams Administrator Associate, and Microsoft 365 Administrator Expert.

EXPECTED HOURS AND FEES

Our estimated fees are based on the complexity of the implementation and the work functions required to support it. If you request additional services that are outside the scope of this agreement, we will provide a change request before commencing work.

We propose the following fees based on our understanding of the scope of work and the level of involvement of City of Franklin staff.

Professional Fees and Rates

MONTHLY SOFTWARE LICENSING	QUANTITY	PRICE/MONTH	TOTAL PRICE
Office 365 G3 (GCC)	250	\$23 00	\$5,750 00
Enterprise Mobility + Security G3 (GCC)	250	\$9 70	\$2,425 00
TOTAL FEES			\$8,175.00

PROFESSIONAL SERVICES AND ONE-TIME FEES	HOURS	PRICE	TOTAL PRICE
Tenant configuration, deployment, and training	34	\$250 00	\$8,500 00
Security key configuration and deployment	12	\$250 00	\$3,000 00
Project management	2	\$200 00	\$400 00
Yubico Yubikey 5 NFC security keys	350	\$50 00	\$17,500 00
TOTAL FEES			\$29,400.00

Key Assumptions

- Microsoft requires Cloud Solution Providers to provide support for clients. All support calls come directly to Eide Bailly Support teams which are available Monday thru Friday, 7a m – 6 p m Central Time. In addition, our support team is available by phone for issues that occur after-hours, on weekends, or holidays.
 - Phone 866-324-0968
 - Email
- End-Client’s use of the Microsoft products is subject to the applicable terms of the Microsoft Customer Agreement (located at _____ as of August 2, 2022 – the “MCA”) as of the date Microsoft grants access to the Microsoft product(s) to End-Client. Microsoft and its Affiliates will be intended third party beneficiaries of the MCA and therefore entitled to enforce the terms of the MCA directly against End-Customer.
- The Microsoft 365 service will be billed based on the licensing term selected in the rate tables listed above. Billing will be based on reported active user quantities.
 - Monthly payment
 - Tenant and licenses cannot be transferred from Eide Bailly until the end of the annual subscription period
 - Renewals are automatic
 - Increases can be performed at any time and will be co-termed to the subscription end date
 - Decreases can only be performed at the end of the subscription period, 72 hours within the renewal window. E.g., Subscription period ends August 20th, the licenses are auto renewed. Licenses can be decreased between August 20th and August 23rd, prior to the end of the 72-hour window
 - Upgrades are permitted on some licenses, check with Eide Bailly on availability

- Downgrades are not permitted on licenses
- Upon acceptance of this agreement, services within the scope of this project will be billed on a time and material basis. This includes all meetings, communication, research, and other work required to complete this Statement of Work. The hours quoted in this Statement of Work represent our best estimate for the stated scope and timeframe, actual hours could vary.
- Eide Bailly is the primary contact for technical support related to the products and services included in the scope of this Statement of Work.
- Professional services and support are billed in 15-minute increments, with a minimum of 1 hour billed for on-site time.
- If a portion of the project needs to be completed outside of normal business hours, the after-hours project work rate will apply. Normal business hours are 8:00 a.m. to 5:00 p.m. local time.
- Eide Bailly's delivery of the Services and the fees charged are dependent on (i) the timely and effective completion of client responsibilities, (ii) the accuracy and completeness of the assumptions, and (iii) the timely decisions and approvals by the management of City of Franklin. City of Franklin shall be responsible for any delays, additional costs, or other liabilities caused by or associated with any deficiencies in City of Franklin's responsibilities and project assumptions.
- If a change in scope or fees is required, Eide Bailly will provide City of Franklin with a Change Request that includes the scope change and the estimated hours to complete the scope change. City of Franklin will sign and return the Change Request as authorization to proceed with the changes.
- City of Franklin management, including representatives of key areas of the business, will actively participate in this project and provide timely response when needed. City of Franklin will ensure that personnel participating in meetings, project communication, requirements gathering if necessary, and approving completed work are authorized to represent and make decisions on behalf of City of Franklin.
- Travel time for consultants is billed from the consultant's home office at the currently hourly support rate.
- Travel expenses, including airfare, car rental, lodging, meals, mileage and other out-of-pocket expenses will be billed in addition to the fees incurred.
- A five percent (5%) Technology Fee will be billed in addition to the above fees.
- Fees and expenses will be billed bi-weekly. Payment is due upon receipt.
- Eide Bailly may suspend services if the account does not remain in good financial standing. Any invoices past due beyond your net terms will cause the project to be suspended until payment is received.
- This statement of work must be executed within 30 days.



Details of Engagement

WE WANT TO WORK WITH YOU.

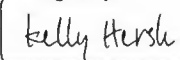
This schedule shall be effective as of August 26, 2024, and remain in effect until terminated by mutual agreement of both parties.

The services set forth are to be provided to City of Franklin in accordance with, and are subject to, the terms and conditions of the Master Service Agreement between Eide Bailly LLP and City of Franklin.

Signatures

IN WITNESS, WHEREOF, the parties have duly executed the Agreement as of the day and year first written above.

City of Franklin

Signed by:


0C99253D153040C

kelly hersh

Printed Name

9/4/2024

Date

Eide Bailly LLP

DocuSigned by:


4B47FEAB43054D7

Nathan McMurtrey | Partner

9/4/2024

Date

Certificate Of Completion

Envelope Id 157EB2E79E28401EBA7FE43B7E711756
 Subject Eide Bailly Proposal for your e Signature
 Source Envelope
 Document Pages 15 Signatures 4
 Certificate Pages 5 Initials 0
 AutoNav Enabled
 Envelope Stamping Enabled
 Time Zone (UTC-08 00) Pacific Time (US & Canada)

Status Completed

Envelope Originator
 James Weathersby
 4310 17th Ave S
 Fargo ND 58103
 jweathersby@eidebailly.com
 IP Address 192 157 32 1

Record Tracking

Status Original
 9/4/2024 8 05 05 AM

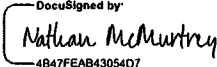
Holder James Weathersby
 jweathersby@eidebailly.com

Location DocuSign

Signer Events

Nathan McMurtrey
 nmcmurtrey@eidebailly.com
 Principle
 Eide Bailly
 Security Level Email Account Authentication
 (None)

Signature

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 4B47FEAB43054D7

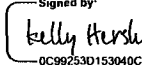
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 Using IP Address 207 109 151 99

Timestamp

Sent 9/4/2024 8 15 55 AM
 Viewed 9/4/2024 8 52 24 AM
 Signed 9/4/2024 8 53 59 AM

Electronic Record and Signature Disclosure
 Accepted 1/27/2023 1 20 16 PM
 ID 87c93363-3f9f-413d-8ced-ef026128120c
 Company Name Eide Bailly LLP

Kelly Hersh
 jmatelski@franklinwi.gov
 Director of Administration
 City of Franklin
 Security Level Email Account Authentication
 (None)

Signed by:

 0C99253D153040C

Signature Adoption Pre-selected Style
 Using IP Address 174 192 67 228

Sent 9/4/2024 8 54 03 AM
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 Signed 9/4/2024 9 54 53 AM

Electronic Record and Signature Disclosure.
 Accepted 9/4/2024 9 52 51 AM
 ID 1fc0b5c4-c034-44ac-996a-823aab8be042
 Company Name Eide Bailly LLP

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events

Envelope Sent
Certified Delivered
Signing Complete
Completed

Status

Hashed/Encrypted
Security Checked
Security Checked
Security Checked

Timestamps

9/4/2024 8 15 55 AM
9/4/2024 9 52 51 AM
9/4/2024 9 54 53 AM
9/4/2024 9 54 53 AM

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

CONSUMER DISCLOSURE

From time to time, Eide Bailly LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the "I agree" button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent" form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Eide Bailly LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to salesforcehelpdesk@eidebailly.com

To advise Eide Bailly LLP of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at salesforcehelpdesk@eidebailly.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address .

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign

To request paper copies from Eide Bailly LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to salesforcehelpdesk@eidebailly.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number We will bill you for any fees at that time, if any.

To withdraw your consent with Eide Bailly LLP

To inform us that you no longer want to receive future notices and disclosures in electronic format you may.

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may,
- ii send us an e-mail to salesforcehelpdesk@eidebailly.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent . The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process .

Required hardware and software

Operating Systems	Windows2000 [™] or WindowsXP [™]
Browsers (for SENDERS).	Internet Explorer 6.0 [™] or above
Browsers (for SIGNERS)	Internet Explorer 6.0 [™] , Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution	800 x 600 minimum

Enabled Security Settings ò Allow per session cookies
 ò Users accessing the internet behind a Proxy Server must enable HTTP
 I I settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the "I agree" button below.

By checking the "I Agree" box, I confirm that.

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Eide Bailly LLP as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Eide Bailly LLP during the course of my relationship with you.

<p style="text-align: center;">APPROVAL</p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE 3/4/2025</p>
<p style="text-align: center;">REPORTS & RECOMMENDATIONS</p>	<p style="text-align: center;">Request Council Approval of HVAC Repairs at Franklin City Hall</p>	<p style="text-align: center;">ITEM NUMBER G. 6.</p>

RECOMMENDATION

Authorize the expenditure of \$17,656.74 for HVAC system repairs at Franklin City Hall, to be completed by ZIM Heating and Cooling, and approve funding allocation from the City’s operational budget for building maintenance.

BACKGROUND

The HVAC system at Franklin City Hall requires immediate repairs due to equipment failure. The necessary repairs include:

- Replacement of two compressors and two compressor inverter boards for the second-floor VRF follower unit.
- Replacement of the evaporator coil above the vending machine.
- Oil sample testing to check for potential system contamination.

The estimated repair cost, including materials, labor, and trip charges, is \$17,656.74. This estimate does not include potential additional costs if further system issues are identified during the repair process.

FISCAL IMPACT

The repair costs were not specifically budgeted for 2025, however, the City’s 2025 Budget does appropriate \$27,000 for building systems maintenance.

JUSTIFICATION

Failure to repair the HVAC system will result in continued climate control issues in City Hall, potentially leading to increased repair costs, discomfort for staff and visitors, additional fire service calls, and further equipment damage. The recommended repairs are critical to maintaining a functioning system and ensuring the longevity of the existing HVAC infrastructure.

COUNCIL ACTION REQUESTED ACTION:

Motion to approve the proposed HVAC system repairs and authorize the allocation of \$17,656.74 from the building systems maintenance operational account.

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<p style="text-align: center;">APPROVAL</p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE March 4, 2025</p>
<p style="text-align: center;">REPORTS & RECOMMENDATIONS</p>	<p style="text-align: center;">October and November, 2024 Monthly Financial Report</p>	<p style="text-align: center;">ITEM NUMBER <i>G. 7.</i></p>

Background

The October and November, 2024 Financial Report is attached.

The Finance Committee reviewed this report at its February 25, 2025 meeting and recommends its acceptance.

The Director of Finance & Treasurer will be available to answer any questions.

COUNCIL ACTION REQUESTED

Receive and place on file

Finance Dept - DB

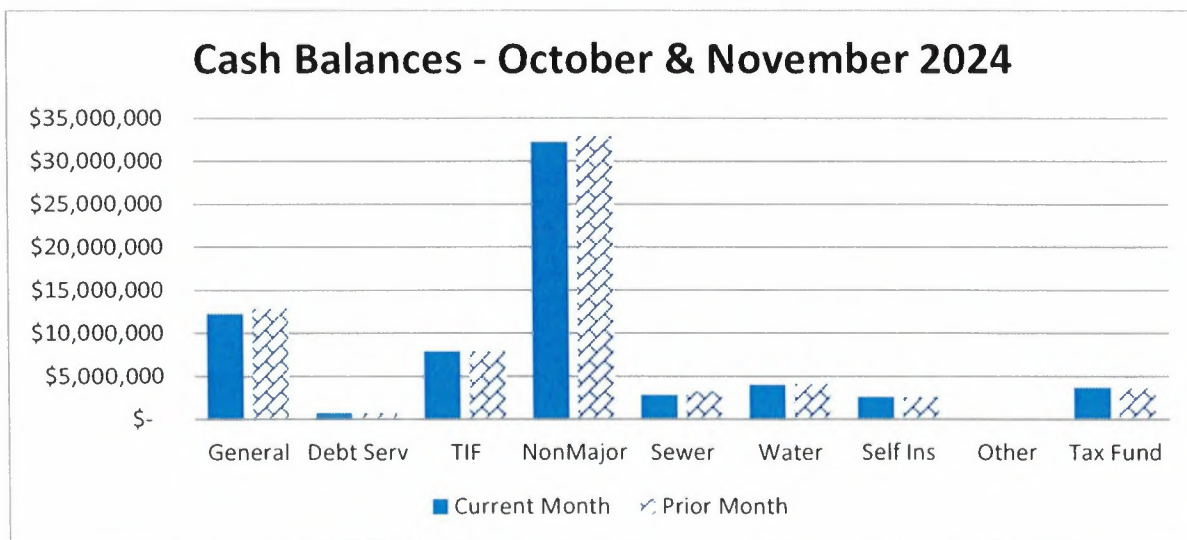


Date: February 25, 2025
 To: Mayor Nelson, Common Council and Finance Committee Members
 From: Danielle Brown, Director of Finance & Treasurer
 Subject: October & November 2024 Financial Reports

The October & November, 2024 financial reports for the General Fund, Debt Service Fund, TID Funds, American Rescue Plan, Solid Waste Fund, Capital Outlay Fund, Equipment Replacement Fund, Street Improvement Fund, Capital Improvement Fund, Development Fund, Utility Development, Self Insurance Fund and Post Employment Insurance Fund are attached.

The budget allocation is completed using an average of the last five years actual spending against the Budget. Caution is advised in that spending patterns may have changed. Comments on specific and trending results are provided below to aid the reader in understanding or explaining current year financial results.

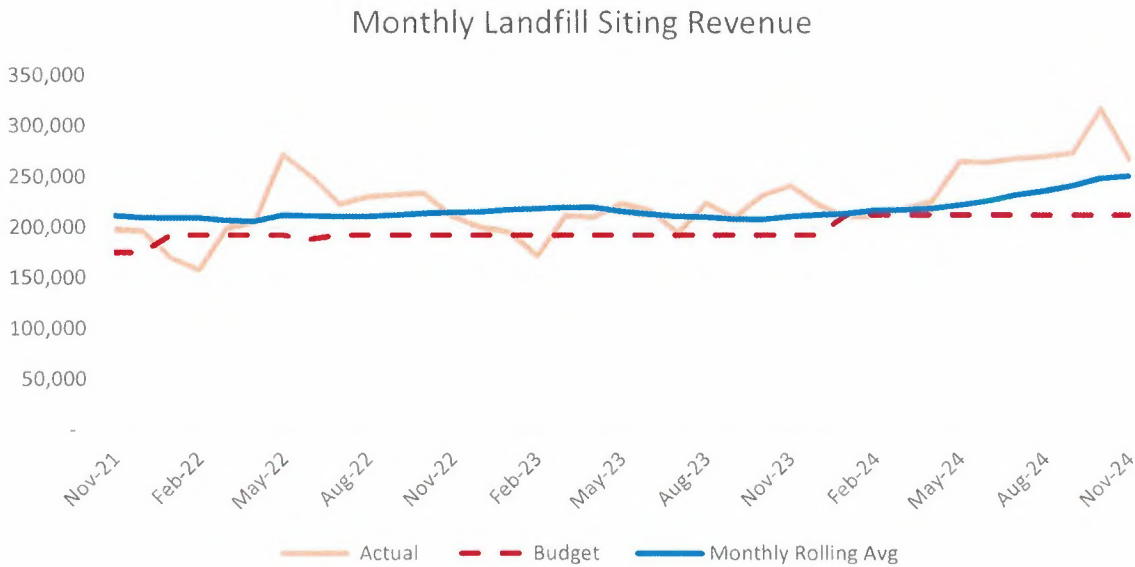
Cash & Investments Summary – is provided to aid in understanding the resources available to meet current activities. Cash & investments are positions with safety and liquidity as primary objectives as stated in the City’s Investment policy. Investment returns are secondary in the investment decisions, while return potential is not ignored. Cash & Investments in the Governmental Funds total \$52.9 million. General fund payroll requirements and the reduced revenues is the biggest reason for the reduction. Quarter 4 Cable & Franchise Fee will be received in December.



October & November 2024
Financial Report

Investment balances have been reduced at Institutional Capital Management. The Finance Department will be moving investments from Institutional Capital Management to American Deposit Management in 2025 due to declining interest rates. Our relationship with American Deposit Management has provided the tool to tap the bank CD market with an average weighted Rate of Return on CD's at 4.58%. Over the next several quarters, we will begin to see the average floating rate of return on investments decline.

Landfill Siting Resources – are spread across multiple capital funds and the General Fund. In 2017, a policy decision was made by the Common Council that only allows a maximum of 20% of total landfill siting resources to be allocated to the General Fund. This resource is currently performing approximately 19.4% above the \$2.55 million budget. November's receipt (collected in December) was \$317,340 (compared to \$240,950 in November 2023). The current annualized run rate is \$3.0 million. The accompanying chart illustrates the current trend. Most of this resource is credited to the Capital funds. Resources in excess of budget will be evenly credited to Equipment Replacement and Street Improvement Funds.



GENERAL FUND revenues of \$30.6 million are \$875,000 million greater than budget. Tax collections are complete and final state shared revenue payments have been collected. Final cable franchise fee and PILOT payment from the water utility will be received in December. State aid payments were finalized and received in November, totaling 103% to budget. Licenses & Permits are slightly below budget. Public Charges for Services are 7% over budget mostly due to increased public safety and public works revenue for special event services.

General Transportation Aids are provided on a quarterly basis and ran roughly \$25,000 over budget for year end. Building permits started off strong in 2024, but have slowed through November and has roughly 18% budget remaining. Development has slowed compared to the anticipated projects while preparing the 2024 budget. Fines & Forfeitures have grown this year with collections totaling \$434,000 out of the \$400,000 budget (108% collection). Through

October & November 2024
Financial Report

November 2024, Ambulance resources are at 101% collection or \$1.57 million. Ambulance collection has picked up from the beginning of the year and should be well over budget by year end. 2025 anticipates an ambulance fee increase to be presented by the Fire Department. Engineering fees collected are at 94% of budget. Investment income was budgeted conservatively and is \$205,000 more than budget, however the City will start to see a decline in market interest rates over the next several quarters. Investment income is currently 111% of budget.

Year to Date expenditures of \$26.9 million are \$1.2 million under spent. This is majorly due to department vacancies or unspent non-personnel services in some departments. Auditing services has increased due to a 2024 contract for reconciliation services to review the 2021-2024 General Checking and Tax Checking account and reconcile the books. They will also help develop internal controls and policy changes for the Finance and Treasury Department. Overtime in the Police and Fire Department have increased through November. Department Heads strive to maintain stable budgetary spending and provide fiscal prudence to the dollars spent. Some departments will hold vacancies through the end of the year and unused personnel services will create an increase in ending fund balance.

A \$3.7 million surplus is \$2.1 million greater than budget. It is unlikely that results in Dec will reflect a surplus of this size, except for the unrestricted contingency appropriation.

DEBT SERVICE – Debt payments were made in March & September as required. Debt service levy covered all debt service payments. Principal payments exceed the budget due to 2023A & 2023B closing dates being post budget adoption. Principal and interest payments on 2023A & 2023B G.O. Bonds were assumptions in the 2024 Annual Budget.

TIF Districts – Staff has added the outstanding debt obligation by TID to aid in understanding TID performance. The TID's collected the \$2.9 million increment as expected, which has slowly declined over the last 5 years. Debt service and Capital Outlay represent the bulk of the activity in the TID's so far this year.

TID 4 – This TID closed in 2023 with the final taxing jurisdiction distributions were sent in March 2024. Remaining fund balance is interest and will be allocated back to the General Fund.

TID 5 – The \$1.16 million 2024 Increment was collected. All debt service payments were made in March & September. The TID has a \$256,000 fund balance and the \$1.0 million advance from the General Fund was paid back when the minimum assessment guarantee payments were received. There is \$24.4 million of outstanding GO debt related to this TID as well as a \$3.5 million Municipal Revenue Obligation. There have been minimal discussions regarding future development within TID 5 to help minimize the risk of shortfall payments and increase total tax increment.

TID 6 – The \$292,000 2024 Increment was collected. All debt service payments were made in March & September. The TID has a -\$659,000 million fund balance. The TID has \$8.6 million in outstanding GO debt. Development has continued to progress at a slower rate than

October & November 2024
Financial Report

anticipated in the project plan. Further delays in development may bring issues towards TID closure.

TID 7 – There is no more activity in TID 7 at this time. The TID has a \$6.8 million fund balance due to the repayment of the mortgage loan and sale of Velo Village. The TID has \$4.99 million in outstanding Debt as well as a \$14.9 million MRO that will continue to be paid annually only with available tax increment.

TID 8 – There is increasing development activity in TID 8 at this time. A development agreement is in the works and will be brought forward in 2025 which will increase tax increment revenue. All debt service payments were made in March & September. The TID has a \$-2.0 million fund balance due to the lack of increment generated at the present time. The TID has \$3.5 million in outstanding Debt.

TID 9 – This TID was created for the Carmex Laboratories development as well as surrounding development opportunities. An advance from the General Fund totaling \$50,000 was complete to cover TID creation costs. This advance is set to be repaid on available increment generation. The TID has a \$1.8 million fund balance. Carmex Labs has begun construction on their development project. The TID has \$1.88 million in outstanding Debt.

AMERICAN RESCUE PLAN – a Federal grant related to the Pandemic. This is the first half of the grant which was received in June 2021. The second payment occurred in June 2022.

The City has obligated all of the funds to City capital projects as needed by December 31, 2024 and intend to spend the funds by December 31, 2026.

SOLID WASTE FUND – Tipping resources are roughly \$50,000 over budget. Resources run one month behind. The City receives a Department of Natural Resources (DNR) Recycling Grant annually. Recycling grant revenues remain steady at approximately \$69,000. Investment income is running above budget significantly. Other activity is occurring slightly under budget. All user fees have been collected from the tax roll. Any new users will be charged a prorated fee.

CAPITAL OUTLAY FUND – Resources are running over budget due to additional grant revenue being received and property sales. The Common Council accepted a Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant. This grant provided 90% funding for the replacement of the aging diesel exhaust source-capture systems at the City's three fire stations. \$192,279 was received in August to cover the grant portion of the project.

The Municipal Court Department purchased new cubicles, carpeting and painting for the municipal court office, the Health Department has ordered a new vehicle, the new City phone system has been implemented, the Clerks Department purchased a new postage machine, the Elections Department purchased 2 new DS200 voting tabulators, the Information Technology Department purchased the document scanning system, the Assessor's purchased the Data Conversation and Market Drive software to perform the 2024 Assessment Tax Roll, the Fire Department has purchased their new hoses, the Engineering Department has purchased their

October & November 2024
Financial Report

Large Format Plotter, the Public Works Department (DPW) purchased their new pick-up trucks, the Planning Department continues to work on the UDO Rewrite project, and the Police Department has ordered some of their vehicle equipment in 2024. The Information Technology Department has started purchasing City wide infrastructure

It's important to note that the City has entered into a contract with Enterprise Fleet to move all of our fleet under 1 ton to a leasing contract. The Police Department and Public Works Department were the first two departments to be consulted with E-Fleet purchased the four squads that were in the budget and put them in the lease program. In October, DPW received their first vehicle that was placed in service. The 2025 budget reflects further leased vehicles for the Police Department, Sewer Department, Water Department, and Public Works Department. In future years, all other departments will be introduced and added to the lease program.

EQUIPMENT REPLACEMENT FUND – Resources are roughly 3% above the total 2024 budget through November. Sale of Fire E113 and sale of DPW vehicles and equipment comprise the property sales resources.

The Fire department has ordered their battalion chief vehicle and interim replacement ambulance and fire engine. The Inspection Department purchased their replacement vehicle. The Highway Department has ordered a front-end loader which is in the 2024 Budget. All expenditures have been appropriated and encumbered through November.

STREET IMPROVEMENT FUND – Intergovernmental resources get released over four payments, the last in November. Total General Transportation Aids allocated to the Street Improvement Fund total \$1.39 million, or 106% of budget. In 2024, \$291,700 in property tax levy was allocated to the Street Improvement Fund and has been collected.

The 2024 street program contract has been awarded and work is nearing completion. Almost all of the street improvement program funding has been appropriated with payment coming in December.

CAPITAL IMPROVEMENT FUND – Interest income and Park Impact Fees represent the majority of total revenue. The City received a focus on energy grant in May. Landfill siting revenue exceeds total budget by 6% through November. The City borrowed funds through 2023A & 2023B General Obligation bonds which accumulated roughly \$221,000 in interest income through November. The City received a \$50,000 donation from Saputo to fund part of the Kayla's Playground flooring project.

Expenditure encumbrances relate to projects currently in the works. Projects include Johnson Controls municipal building improvement project, fiber optic network project, the DPW building expansion and utilities project, park improvements, WisDOT projects, S. 116th Street trail project and the school traffic light project.

DEVELOPMENT FUND – Impact fee collections started strong at the beginning of the year with several home building permits getting pulled. However, development has slowed or delayed which has caused a significant decrease in projected impact fee income. Interest income is

October & November 2024
Financial Report

running well over budget at 239%. Council approved a significant refund to Seasons at Franklin Developer which resulted in \$128,000 being paid out of existing impact fees.

All debt service transfers have been made. Q1 – Q3 Park Impact Fee transfers have been made to the Capital Improvement Fund to cover eligible expenditures.

UTILITY DEVELOPMENT FUND – There has been little activity in this fund in 2024. There are future 2025 Water & Sewer Projects that may include special assessments as a funding source. In this case, funds from the Utility Development Fund may be used to aid those projects.

SELF INSURANCE FUND – Resources are below budget due to vacancies which have caused lack of premiums being collected.

The \$1.96 million of claims are significantly lower than budget, and lower than 2023 by \$600,000. \$190,130 of Stop Loss recoveries have reduced the net claims costs.

Due to high claims costs in 2023, the fund has a \$2.3 million fund balance, which is \$550,000 lower than 2023. However, the 2024 year is trending lower claims costs due to a few high cost claimants no longer being on the plan. Ending fund balance in this fund are providing a net income of \$30,000.

RETIREE HEALTH FUND – Benefit payments are stable in 2024. In past years, additional participant contributions have been approved. The OPEB net position is 101% at year end 2023 which allowed for no additional contributions to be required.

Investment results have been stellar, with a \$1.56 million gain so far in 2024, compared to a \$1.0 million gain in 2023. Markets are volatile, so that puts investment results into perspective with a longer view. Market changes are starting to decline with a declining trend entering in 2025. Further evaluation of this fund will be needed in 2025.

**City of Franklin
Cash & Investments Summary
October 31, 2024**

	Cash	American Deposit Management	Institutional Capital Management	Local Government Invest Pool	Total	Prior Month Total
General Fund	\$ 1,516,352	\$ 6,626,578	\$ 1,039,421	\$ 3,743,962	\$ 12,926,313	\$ 14,798,929
Debt Service Funds	202,998	491,293	-	-	694,291	691,968
TIF Districts	(1,990,554)	9,841,888	-	-	7,851,334	7,837,026
Nonmajor Governmental Funds	1,872,967	30,999,921	-	-	32,872,888	33,706,345
Total Governmental Funds	1,601,763	47,959,680	1,039,421	3,743,962	54,344,826	57,034,267
Sewer Fund	486,097	2,679,547	-	-	3,165,644	3,191,454
Water Utility	18,885	4,075,391	-	-	4,094,276	4,717,995
Self Insurance Fund	3,158	2,577,250	-	-	2,580,408	2,638,809
Other Designated Funds	12,095	-	-	-	12,095	14,205
Total Other Funds	520,234	9,332,188	-	-	9,852,422	10,562,463
Total Pooled Cash & Investments	2,121,997	57,291,868	1,039,421	3,743,962	64,197,248	67,596,730
Property Tax Fund	3,299,529	322,147	-	-	3,621,677	3,589,369
Total Trust Funds	3,299,529	322,147	-	-	3,621,677	3,589,369
Grand Total Cash & Investments	5,421,527	57,614,015	1,039,421	3,743,962	67,818,924	71,186,099
Average Floating Rate of Return		4 80%	0 100%	4 93%		
Avg Weighted Rate of Return - CD's		4 58%				
Maturities:						
Demand	5,421,527	55,409,015	1,039,421	3,743,962	65,613,924	68,981,099
Fixed Income & Equities						
2024 - Q3	-	-	-	-	-	-
2024 - Q4	-	-	-	-	-	-
2025 - Q1	-	2,205,000	-	-	2,205,000	2,205,000
2025 - Q2	-	-	-	-	-	-
2025 - Q3	-	-	-	-	-	-
	5,421,527	57,614,015	1,039,421	3,743,962	67,818,924	71,186,099

City of Franklin
2024 Financial Report
General Fund Summary
For the Ten months ended October 31, 2024

Revenue	2024 Annual Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	Var to Budget Surplus (Deficiency)
Property Taxes	\$ 20,628,600	\$ 20,628,600	\$ 20,324,143	\$ 20,374,486	\$ 50,343
Other Taxes	511,900	511,900	352,708	341,101	(11,607)
Intergovernmental Revenue	2,762,530	2,762,530	1,551,274	1,630,290	79,015
Licenses & Permits	1,305,550	1,305,550	1,103,732	1,117,435	13,703
Law and Ordinance Violations	400,000	400,000	339,931	403,787	63,856
Public Charges for Services	2,766,800	2,766,800	2,219,416	2,707,433	488,017
Intergovernmental Charges	325,000	325,000	253,112	315,108	61,996
Investment Income	1,014,660	1,014,660	855,109	1,078,527	223,418
Sales of Capital Assets	200	200	173	-	(173)
Miscellaneous Revenue	147,720	147,720	121,241	118,981	(2,259)
Refund/Reimbursement - Elec	-	-	-	1,188	1,188
Transfer from Other Funds	950,000	950,000	834,194	792,000	(42,194)
Total Revenue	\$ 30,812,960	\$ 30,812,960	\$ 27,955,033	\$ 28,880,336	\$ 925,303
Expenditures	2024 Annual Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	Var to Budget Surplus (Deficiency)
General Government	\$ 3,624,214	\$ 4,019,904	\$ 3,121,973	\$ 3,080,067	E \$ 41,907
Public Safety	20,383,939	20,482,938	17,212,937	16,499,125	E 713,812
Public Works	4,676,354	4,687,089	3,636,248	3,348,197	E 288,052
Health and Human Services	785,433	785,433	657,228	625,990	31,237
Other Culture and Recreation	406,653	418,556	323,284	223,983	E 99,301
Conservation and Development	827,722	831,325	678,627	523,015	E 155,612
Contingency and Unclassified	2,845,000	2,861,696	286,695	20,295	266,401
Anticipated underexpenditures	(300,000)	(300,000)	(250,000)	-	(250,000)
Transfers to Other Funds	71,000	71,000	64,387	71,000	(6,613)
Encumbrances	-	-	-	(348,164)	348,164
Total Expenditures	\$ 33,320,315	\$ 33,857,941	\$ 25,731,379	\$ 24,043,507	\$ 1,687,872
Excess of revenue over (under) expenditures	(2,507,355)	(3,044,981)	<u>\$ 2,223,654</u>	4,836,829	<u>\$ 2,613,175</u>
Fund balance, beginning of year	13,230,531	13,230,531		13,230,531	
Fund balance, end of period	<u>\$ 10,723,176</u>	<u>\$ 10,185,550</u>		<u>\$ 18,067,360</u>	

E Represents an encumbrance for current year from prior year

**City of Franklin
Debt Service Funds
Balance Sheet
October 31, 2024 and 2023**

	2024 Special Assessment	2024 Debt Service	2024 Total	2023 Special Assessment	2023 Debt Service	2023 Total
Assets						
Cash and investments	\$ 214,081	\$ 480,209	\$ 694,291	\$ 198,874	\$ 575,797	\$ 774,671
Taxes receivable	-	-	-	-	-	-
Accounts receivable	6,159	-	6,159	10,662	-	10,662
Total Assets	<u>\$ 220,240</u>	<u>\$ 480,209</u>	<u>\$ 700,450</u>	<u>\$ 209,536</u>	<u>\$ 575,797</u>	<u>\$ 785,333</u>
Liabilities and Fund Balance						
Unearned & unavailable revenue	\$ 6,159	\$ -	\$ 6,159	\$ 10,662	\$ -	\$ 10,662
Due to other funds	-	-	-	-	-	-
Special Deposits	-	-	-	-	-	-
Unassigned fund balance	214,081	480,209	694,291	198,874	575,797	774,671
Total Liabilities and Fund Balance	<u>\$ 220,240</u>	<u>\$ 480,209</u>	<u>\$ 700,450</u>	<u>\$ 209,536</u>	<u>\$ 575,797</u>	<u>\$ 785,333</u>

**Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023**

	2024 Special Assessment	2024 Debt Service	2024 Year-to-Date Actual	2024 Original Budget	51 2023 Special Assessment	31 2023 Debt Service	2023 Year-to-Date Actual
Revenue:							
Property Taxes	\$ -	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ -	\$ 1,100,000	\$ 1,100,000
Landfill siting revenue	-	-	-	-	-	-	-
Special Assessments	2,819	-	2,819	2,000	-	-	-
Investment Income	8,358	27,332	35,691	32,300	7,763	29,948	37,711
Bond & Note Premium	-	-	-	-	-	-	-
Total Revenue	<u>11,177</u>	<u>1,127,332</u>	<u>1,138,509</u>	<u>1,134,300</u>	<u>7,763</u>	<u>1,129,948</u>	<u>1,137,711</u>
Expenditures:							
Debt Service:							
Principal	-	1,395,000	1,395,000	1,300,000	-	1,035,000	1,035,000
Interest	-	276,560	276,560	246,042	-	120,738	120,738
Bank Fees	-	1,800	1,800	2,400	-	1,600	1,600
Total Expenditures	<u>-</u>	<u>1,673,360</u>	<u>1,673,360</u>	<u>1,548,442</u>	<u>-</u>	<u>1,157,338</u>	<u>1,157,338</u>
Transfers in	-	234,308	234,308	234,308	-	-	-
Transfers out	-	-	-	-	-	-	-
Net change in fund balances	<u>11,177</u>	<u>(311,720)</u>	<u>(300,543)</u>	<u>(179,834)</u>	<u>7,763</u>	<u>(27,390)</u>	<u>(19,627)</u>
Fund balance, beginning of year	202,904	791,929	994,833	994,833	191,111	603,187	794,298
Fund balance, end of period	<u>\$ 214,081</u>	<u>\$ 480,209</u>	<u>\$ 694,291</u>	<u>\$ 814,999</u>	<u>\$ 198,874</u>	<u>\$ 575,797</u>	<u>\$ 774,671</u>

City of Franklin
Consolidating TID Funds
Balance Sheet
As of October 31, 2024

	Ascension Hospital TID 4	Ballpark Commons TID 5	Loomis & Ryan TID 6	Velo Village TID 7	Corporate Park TID 8	TID 9	Total
Assets							
Cash & Investments	\$ 3,521	\$ 261,814	\$ (70,176)	\$ 6,828,805	\$ (1,082,322)	\$ 1,909,693	\$ 7,851,334
Accounts Receivables	-	-	221,922	-	-	-	221,922
Interest Receivables	-	-	-	-	-	-	-
Taxes Receivables	-	0	-	-	-	-	0
Total Assets	\$ 3,521	\$ 261,814	\$ 151,745	\$ 6,828,805	\$ (1,082,322)	\$ 1,909,693	\$ 8,073,256
Liabilities and Fund Balance							
Accounts Payable	-	-	\$ 13,948	-	-	-	\$ 13,948
Accrued Liabilities	-	-	-	-	-	-	-
Interfund Advance from Development Fund	-	-	-	-	-	-	-
Due to other funds - Interfund Advance	-	-	796,376	-	911,433	50,000	1,757,809
Advances from Other Funds	-	-	-	-	-	-	-
Deferred Inflow	-	979,683	461,459	-	-	-	1,441,142
Unearned Revenue	-	0	-	-	-	-	0
Total Liabilities	-	979,683	1,271,783	-	911,433	50,000	3,212,900
Ending Fund Balance	3,521	(717,869)	(1,120,038)	6,828,805	(1,993,755)	1,859,693	4,860,356
Total Liabilities and Fund Balance	3,521	261,814	151,745	6,828,805	(1,082,322)	1,909,693	8,073,256

GO Debt Outstanding
Internal Advances Outstanding
MRO Outstanding
*** Additional MRO's committed to, but not issued

Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024

	Ascension Hospital TID 4	Ballpark Commons TID 5	Loomis & Ryan TID 6	Velo Village TID 7	Corporate Park TID 8	TID 9	Total
Revenue							
General Property Tax Levy	\$ -	\$ 1,166,952	\$ 292,539	\$ 727,429	\$ 755,803	\$ -	\$ 2,942,723
Payment in Lieu of Tax	-	-	239,068	-	-	-	239,068
Slate Exempt Aid	-	12,883	-	-	-	-	12,883
Special assessments	-	-	-	-	-	-	-
Investment Income	-	44,747	-	203,048	-	22,191	269,985
Bond Proceeds	-	130	-	-	4,648	-	1,967,988
Other Taxes	-	-	-	-	-	-	-
Miscellaneous revenue	-	-	6,395	-	-	-	6,395
Total Revenue	-	1,224,711	538,002	930,477	760,451	1,985,401	5,439,042
Expenditures							
Debt Service Principal	\$ -	\$ 1,550,000	\$ 370,000	\$ 100,000	\$ -	\$ -	\$ 2,020,000
Debt Service Interest & Fees	-	703,953	243,353	126,080	76,300	67,150	1,216,835
Administrative Expenses	-	31,200	6,600	6,600	31,200	33,350	108,950
Refunded Property Taxes	-	-	-	-	-	-	-
Culture, recreation and education	-	5,000	-	-	22,700	5,550	33,250
Professional Services	-	73,743	3,387	(6,527)	101,914	19,658	192,174
Capital outlay	-	-	163,810	-	1,144,854	-	1,308,664
Development Incentive & Obligation Payments	-	-	-	816,000	-	-	816,000
Encumbrances	-	-	(163,810)	7,500	(525,739)	-	(682,049)
Total Expenditures	-	2,363,896	623,339	1,049,853	851,229	125,708	5,013,824
Excess of revenue over expenditures Transfers in/out	-	(1,139,184)	(85,337)	(119,175)	(90,778)	1,859,693	425,217
Fund balance, beginning of year	3,521	421,315	(1,034,701)	6,947,981	(1,902,977)	-	4,435,139
Fund balance, end of period	\$ 3,521	\$ (717,869)	\$ (1,120,038)	\$ 6,828,805	\$ (1,993,755)	\$ 1,859,693	\$ 4,860,356

City of Franklin
Tax Increment Financing District #4 - Ascension Hospital
Balance Sheet
As of October 31, 2024

<u>Assets</u>	2024	2023
Cash & investments	\$ 3 521	\$ 2 052 731
Accounts receivable	-	-
Taxes receivable	-	-
Total Assets	\$ 3 521	\$ 2 052 731
<u>Liabilities and Fund Balance</u>		
Accounts Payable	\$ -	\$ -
Accrued Liabilities	-	-
Interfund Advance from Development Fund	-	-
Due to other funds - Interfund Advance	-	-
Advances from Other Funds	-	-
Deferred Inflow	-	-
Unearned Revenue	-	-
Total Liabilities	-	-
Assigned fund balance	3 521	2 052,731
Total Liabilities and Fund Balance	\$ 3 521	\$ 2 052,731

Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023

	2024 Annual Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue					
General Property Tax Levy	\$ -	\$ -	\$ -	\$ -	\$ 1 126 691
Payment in Lieu of Tax	-	-	-	-	-
State Exempt Aid	-	-	-	-	53,731
Special assessments	-	-	-	-	-
Investment Income	-	-	-	-	34 727
Bond Proceeds	-	-	-	-	-
Miscellaneous revenue	-	-	-	-	-
Total Revenue	-	-	-	-	1 215 149
Expenditures					
Debt service principal	-	-	-	-	-
Debt service interest & fees	-	-	-	-	-
Administrative expenses	-	-	-	-	1 230
Refunded Property Taxes	-	-	-	-	-
Culture recreation and education	-	-	-	-	-
Professional services	-	1,300,102	-	-	14 920
Capital outlays	-	-	-	-	117,848
Development incentive & obligation payments	-	-	-	-	-
Encumbrances	-	-	-	-	(132,768)
Total Expenditures	-	1,300,102	-	-	1 230
Revenue over (under) expenditures	-	(1 300 102)	-	-	1 213 919
Transfers In (out)	-	(756 704)	-	-	-
Fund balance beginning of year	3 521	3,521	3 521	3 521	838 812
Fund balance end of period	\$ 3 521	\$ (2,053 285)	\$ 3 521	\$ 3 521	\$ 2 052 731

City of Franklin
Tax Increment Financing District #5
Balance Sheet
As of October 31, 2024

<u>Assets</u>	2024	2023
Cash & investments	\$ 261 814	\$ 388 035
Accounts receivable	-	-
Taxes receivable	0	-
Total Assets	<u>\$ 261 814</u>	<u>\$ 388 035</u>
<u>Liabilities and Fund Balance</u>		
Accounts Payable	\$ -	\$ 3,330
Deferred Inflow	979 683	-
Unearned Revenue	\$ 0	-
Total Liabilities	<u>979 683</u>	<u>3 330</u>
Assigned fund balance	(717,869)	384 705
Total Liabilities and Fund Balance	<u>\$ 261,814</u>	<u>\$ 388 035</u>

Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023

	2024	2024	2024	2024	2023
	Annual	Amended	Year-to-Date	Year-to-Date	Year-to-Date
	Budget	Budget	Budget	Actual	Actual
Revenue					
General Property Tax Levy	\$ 1 270 000	\$ 1,270 000	\$ 501,000	\$ 1 166 952	\$ 1 094 021
Payment in Lieu of Tax	90 000	90 000	75,000	-	81 207
State Exempt Aid	12 900	12 900	10 750	12 883	12 883
Special assessments	-	-	-	-	-
Investment Income	-	-	-	44 747	-
Bond Proceeds	-	-	-	130	2 036
Miscellaneous revenue	838 000	838 000	698 333	-	244,487
Total Revenue	<u>2 210 900</u>	<u>2,210 900</u>	<u>1,285 083</u>	<u>1 224 711</u>	<u>1 434 634</u>
Expenditures					
Debt service principal	1 550 000	1 550 000	1,291 667	1 550 000	750 000
Debt service interest & fees	640 803	640 803	610,881	703 953	671 432
Administrative expenses	37 420	37,420	33 624	31 200	5,100
Culture recreation and education	6 000	6,000	5 061	5 000	-
Professional services	11 200	11,200	9 412	73 743	12 881
Capital outlays	-	-	-	-	26,500
Development incentive & obligation payments	-	-	-	-	-
Encumbrances	-	-	-	-	-
Total Expenditures	<u>2 245 423</u>	<u>2 245 423</u>	<u>1 950,644</u>	<u>2,363 896</u>	<u>1 465 913</u>
Revenue over (under) expenditures	(34 523)	(34 523)	(665 560)	(1 139 184)	(31 279)
Fund balance beginning of year	<u>421 315</u>	<u>421,315</u>	<u>421 315</u>	<u>421,315</u>	<u>415 984</u>
Fund balance end of period	<u>\$ 386 792</u>	<u>\$ 386 792</u>	<u>\$ (244 245)</u>	<u>\$ (717 869)</u>	<u>\$ 384 705</u>

City of Franklin
Tax Increment Financing District #6 - Loomis & Ryan
Balance Sheet
As of October 31, 2024

<u>Assets</u>	2024	2023
Cash & investments	\$ (70,176)	\$ (667,851)
Accounts receivable	221,922	221,922
Total Assets	<u>\$ 151,745</u>	<u>\$ (445,930)</u>
<u>Liabilities and Fund Balance</u>		
Accounts Payable	\$ 13,948	\$ 14,074
Due to other funds - Interfund Advance	796,376	-
Advances from Other Funds	-	415,524
Deferred Inflow	461,459	-
Total Liabilities	<u>1,271,783</u>	<u>429,598</u>
Assigned fund balance	<u>(1,120,038)</u>	<u>(875,528)</u>
Total Liabilities and Fund Balance	<u>\$ 151,745</u>	<u>\$ (445,930)</u>

Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023

	2024 Annual Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue				
General Property Tax Levy	\$ 315,000	\$ 262,500	\$ 292,539	\$ 58,702
Payment in Lieu of Tax	699,920	583,267	239,068	312,046
Investment Income	-	-	-	10,568
Bond Proceeds	-	-	-	1,348
Miscellaneous revenue	-	-	6,395	-
Total Revenue	<u>1,014,920</u>	<u>845,767</u>	<u>538,002</u>	<u>382,665</u>
Expenditures				
Debt service principal	370,000	308,333	370,000	290,000
Debt service interest & fees	243,353	236,011	243,353	254,803
Administrative expenses	7,920	6,600	6,600	14,300
Professional services	11,200	9,333	3,387	3,588
Capital outlays	-	-	163,810	613,237
Encumbrances	-	-	(163,810)	(163,810)
Total Expenditures	<u>632,473</u>	<u>560,278</u>	<u>623,339</u>	<u>1,012,118</u>
Revenue over (under) expenditures	382,447	285,489	(85,337)	(629,453)
Fund balance, beginning of year	<u>(1,034,701)</u>	<u>(1,034,701)</u>	<u>(1,034,701)</u>	<u>(246,075)</u>
Fund balance, end of period	<u>\$ (652,254)</u>	<u>\$ (749,211)</u>	<u>\$ (1,120,038)</u>	<u>\$ (875,528)</u>

City of Franklin
Tax Increment Financing District #7 - Velo Village
Balance Sheet
As of October 31, 2024

<u>Assets</u>	2024	2023
Cash & investments	\$ 6 828 805	\$ 7 716 695
Accounts receivable	-	-
Interest receivable	-	-
Taxes receivable	-	-
Total Assets	<u>\$ 6 828 805</u>	<u>\$ 7 716 695</u>
<u>Liabilities and Fund Balance</u>		
Accounts Payable	\$ -	\$ 126
Advances from Other Funds	0	0
Deferred Inflow	-	-
Total Liabilities	<u>-</u>	<u>126</u>
 Assigned fund balance	 6,828 805	 7 716 569
Total Liabilities and Fund Balance	<u>\$ 6 828 805</u>	<u>\$ 7 716 695</u>

Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023

	2024 Annual Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue					
General Property Tax Levy	\$ 791 800	\$ 791 800	\$ 12 500	\$ 727 429	\$ 739 722
Investment Income	295 000	295 000	245,833	203 048	-
Miscellaneous revenue	-	-	-	-	-
Total Revenue	<u>1 086 800</u>	<u>1 086 800</u>	<u>258 333</u>	<u>930 477</u>	<u>741,253</u>
 Expenditures					
Debt service interest & fees	126 081	126 081	105,067	126 080	139,463
Administrative expenses	7 920	7 920	6 600	6 600	5 100
Professional services	1 350	1 350	1,125	(6 527)	(7 044)
Development incentive & obligation payments	816 000	816 000	680 000	816 000	-
Encumbrances	-	-	-	7 500	7 500
Total Expenditures	<u>1 051 351</u>	<u>1 051 351</u>	<u>876 126</u>	<u>1 049 653</u>	<u>145 019</u>
 Revenue over (under) expenditures	 35 449	 35 449	 (617 792)	 (119 175)	 596 234
 Fund balance beginning of year	 <u>6 947 981</u>	 <u>6 947 981</u>	 <u>6 947 981</u>	 <u>6 947 981</u>	 <u>7,120 335</u>
 Fund balance end of period	 <u>\$ 6 983 430</u>	 <u>\$ 6 983 430</u>	 <u>\$ 6 330 188</u>	 <u>\$ 6 828 805</u>	 <u>\$ 7 716,569</u>

City of Franklin
Tax Increment Financing District #8 - Corporate Park
Balance Sheet
As of October 31, 2024

<u>Assets</u>	2024	2023
Cash & investments	\$ (1 082 322)	\$ 113 135
Total Assets	\$ (1 082 322)	\$ 113 135
 <u>Liabilities and Fund Balance</u>		
Accounts Payable	\$ -	\$ 35 904
Due to other funds - Interfund Advance	911 433	-
Advances from Other Funds	-	911,433
Total Liabilities	911 433	947 337
Assigned fund balance	(1 993 755)	(834,201)
Total Liabilities and Fund Balance	\$ (1 082 322)	\$ 113 135

Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023

	2024 Annual Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue					
General Property Tax Levy	\$ 785,000	\$ 785 000	\$ 654 167	\$ 755 803	\$ 204 026
Investment Income	-	-	-	-	-
Bond Proceeds	0	0	-	4 648	34 250
Miscellaneous revenue	-	-	-	-	874 233
Total Revenue	785 000	785 000	654 167	760 451	1,112,509
 Expenditures					
Debt service interest & fees	76 100	76 100	63 417	76,300	76 100
Administrative expenses	37 420	37 420	31 183	31,200	44 100
Professional services	46 200	134 615	38 500	101 914	208 593
Capital outlays	-	2 171 421	-	1 144 854	1 598 806
Development incentive & obligation payments	-	-	-	-	-
Encumbrances	-	-	-	(525 739)	(1 282 497)
Total Expenditures	187 000	2 446 837	155 833	851 229	670,102
Revenue over (under) expenditures	598 000	(1 661 837)	498 333	(90 778)	442 407
Fund balance beginning of year	(1,902 977)	(1 902 977)	(1 902 977)	(1 902 977)	(1,276 608)
Fund balance end of period	\$ (1 304 977)	\$ (3 564 813)	\$ (1 404 643)	\$ (1 993 755)	\$ (834 201)

City of Franklin
Tax Increment Financing District #9 - Carma Labs
Balance Sheet
As of October 31, 2024

<u>Assets</u>	2024	2023
Cash & investments	\$ 1 909 693	\$ -
Accounts receivable	-	-
Taxes receivable	-	-
Total Assets	\$ 1 909 693	\$ -
<u>Liabilities and Fund Balance</u>		
Accounts Payable	\$ -	\$ -
Accrued Liabilities	-	-
Interfund Advance from Development Fund	-	-
Due to other funds - Interfund Advance	50 000	-
Advances from Other Funds	-	-
Deferred Inflow	-	-
Unearned Revenue	-	-
Total Liabilities	50 000	-
Assigned fund balance	1 859,693	-
Total Liabilities and Fund Balance	\$ 1 909 693	\$ -

Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023

	2024 Annual Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue					
General Property Tax Levy	\$ -	\$ -	\$ -	\$ -	\$ -
Payment in Lieu of Tax	-	-	-	-	-
State Exempt Aid	-	-	-	-	-
Special assessments	-	-	-	-	-
Investment Income	-	-	-	22 191	-
Bond Proceeds	0	0	-	1 963 210	-
Miscellaneous revenue	-	-	-	-	-
Total Revenue	-	-	-	1 985,401	-
Expenditures					
Debt service principal	-	-	-	-	-
Debt service interest & fees	-	-	-	67,150	-
Administrative expenses	-	-	-	33 350	-
Culture recreation and education	-	-	-	5 550	-
Professional services	-	-	-	19 658	-
Capital outlays	-	-	-	-	-
Development incentive & obligation payments	-	-	-	-	-
Encumbrances	-	-	-	-	-
Total Expenditures	-	-	-	125,708	-
Revenue over (under) expenditures	-	-	-	1 859 693	-
Fund balance beginning of year	-	-	-	-	-
Fund balance end of period	\$ -	\$ -	\$ -	\$ 1 859 693	\$ -

**City of Franklin
American Rescue Plan
Balance Sheet
October 31, 2024 and 2023**

<u>Assets</u>	2024	2023
Cash and investments	\$ 2,744,851	\$ 3,794,373
Accounts receivable	-	-
Prepaid Items	-	-
Line of Credit advance	-	-
Total Assets	\$ 2,744,851	\$ 3,794,373
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ -	\$ -
Unearned revenue	2,705,828	\$ 3,748,350
Encumbrance	-	-
Assigned fund balance	39,023	46,023
Total Liabilities and Fund Balance	\$ 2,744,851	\$ 3,794,373

**Comparative Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023**

	2024 Original Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue:					
Intergovernmental	\$ 1,918,000	\$ 1,918,000	\$ 1,598,333	\$ -	\$ -
Investment Income	7,200	7,200	6,000	-	38,006
Total Revenue	<u>1,925,200</u>	<u>1,925,200</u>	<u>1,604,333</u>	<u>-</u>	<u>38,006</u>
Expenditures:					
Non Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Auditor Services	5,600	5,600	4,667	-	-
Legal Services	-	-	-	-	-
Investment Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to Capital Outlay	-	7,000	-	7,000	-
Transfer to Capital Improvement Fund	1,918,000	1,918,000	1,598,333	-	-
Encumbrances	-	-	-	-	-
Total Expenditures	<u>1,923,600</u>	<u>1,930,600</u>	<u>1,603,000</u>	<u>7,000</u>	<u>-</u>
Revenue over (under) expenditures	1,600	(5,400)	<u>1,333</u>	(7,000)	38,006
Fund balance, beginning of year	<u>46,023</u>	<u>46,023</u>		<u>46,023</u>	<u>8,017</u>
Fund balance, end of period	<u>\$ 47,623</u>	<u>\$ 40,623</u>		<u>\$ 39,023</u>	<u>\$ 46,023</u>

**City of Franklin
Solid Waste Collection Fund
Balance Sheet
October 31, 2024 and 2023**

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 1,069,165	\$ 901,988
Tax Receivables	46	46
Accrued Receivables	413	32,430
Total Assets	<u><u>\$ 1,069,624</u></u>	<u><u>\$ 934,464</u></u>
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ -	\$ 195,824
Accrued salaries & wages	53	48
Unearned Revenue	(801)	(801)
Restricted fund balance	1,070,372	739,392
Total Liabilities and Fund Balance	<u><u>\$ 1,069,624</u></u>	<u><u>\$ 934,464</u></u>

**Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023**

	<u>2024 Original Budget</u>	<u>2024 YTD Budget</u>	<u>2024 Year-to-Date Actual</u>	<u>2023 Year-to-Date Actual</u>
Revenue:				
Grants	\$ 69,000	\$ 69,000	\$ 68,718	\$ 68,645
User Fees	1,854,600	1,854,058	1,857,399	1,618,860
Landfill Operations-tippage	390,000	301,202	343,296	342,601
Investment Income	17,900	15,404	71,170	61,505
Sale of Recyclables	-	-	9,468	2,256
Total Revenue	<u><u>2,331,500</u></u>	<u><u>2,239,664</u></u>	<u><u>2,350,050</u></u>	<u><u>2,093,866</u></u>
Expenditures:				
Personnel Services	17,620	14,909	1,560	7,267
Refuse Collection	845,000	691,765	627,661	667,390
Recycling Collection	822,000	671,465	619,775	658,368
Leaf & Brush Pickups	69,000	41,647	34,680	49,742
Tippage Fees	556,000	408,061	425,104	392,254
Miscellaneous	2,625	2,244	1,256	1,294
Printing	1,000	833	-	-
Refunded User Fees	-	-	-	-
Encumbrances	-	-	-	-
Total Expenditures	<u><u>2,313,245</u></u>	<u><u>1,830,924</u></u>	<u><u>1,710,036</u></u>	<u><u>1,776,314</u></u>
 Revenue over (under) expenditures	 18,255	 <u><u>408,740</u></u>	 640,014	 317,552
 Fund balance, beginning of year	 <u><u>430,358</u></u>		 <u><u>430,358</u></u>	 <u><u>421,841</u></u>
 Fund balance, end of period	 <u><u>\$ 448,613</u></u>		 <u><u>\$ 1,070,372</u></u>	 <u><u>\$ 739,392</u></u>

**City of Franklin
Capital Outlay Fund
Balance Sheet
October 31, 2024 and 2023**

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 1,777,176	\$ 1,786,981
Taxes receivable	-	-
Accounts Receivables	88	121,966
Total Assets	<u>\$ 1,777,264</u>	<u>\$ 1,908,947</u>
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ 20,570	\$ 20,073
Assigned fund balance	1,756,694	1,888,875
Total Liabilities and Fund Balance	<u>\$ 1,777,264</u>	<u>\$ 1,908,947</u>

**Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023**

	<u>2024 Original Budget</u>	<u>2024 Amended Budget</u>	<u>2024 Year-to-Date Budget</u>	<u>2024 Year-to-Date Actual</u>	<u>2023 Year-to-Date Actual</u>
Revenue:					
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	63,000	113,000	52,500	196,565	30,750
Landfill Siting	965,000	965,000	845,517	807,085	697,631
Investment Income	28,000	28,000	23,333	43,639	32,075
Miscellaneous Revenue	2,000	32,000	1,529	48,349	88,225
Transfers from Other Funds	-	61,000	-	7,000	10,218
Transfers from Fund Balance					-
Notes Proceeds					1,905
Total Revenue	<u>1,058,000</u>	<u>1,199,000</u>	<u>922,879</u>	<u>1,102,638</u>	<u>860,804</u>
Expenditures:					
General Government	408,067	488,631	270,063	341,878 e	55,220
Public Safety	464,266	967,669	412,068	607,347 E	580,567
Public Works	145,125	288,756	120,872	232,233 E	102,935
Health and Human Services	17,796	58,014	17,796	40,218	40,218
Culture and Recreation	-	143,250	-	7,408	-
Conservation and Development	9,872	291,479	8,227	113,241 E	91,276
Bond/Note Issuance Cost	-	-	-	-	-
Contingency	10,000	10,000	10,000	-	-
Contingency - Pending Additional Consideration					
Contingency - Restricted			-		
Encumbrances	-	-	-	(372,666)	(324,150)
Transfers to Other Funds	-	-	-	-	-
Total Expenditures	<u>1,055,126</u>	<u>2,247,798</u>	<u>839,026</u>	<u>969,659</u>	<u>546,066</u>
Revenue over (under) expenditures	2,874	(1,048,798)	<u>83,853</u>	132,979	314,738
Fund balance, beginning of year	<u>1,623,716</u>	<u>1,623,716</u>		<u>1,623,716</u>	<u>1,574,137</u>
Fund balance, end of period	<u>\$ 1,626,590</u>	<u>\$ 574,917</u>		<u>\$ 1,756,694</u>	<u>\$ 1,888,875</u>

**City of Franklin
Equipment Replacement Fund
Balance Sheet
October 31, 2024 and 2023**

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 2,373,497	\$ 1,012,973
Taxes receivable	-	-
Accounts Receivable	-	53,990
Total Assets	<u>\$ 2,373,497</u>	<u>\$ 1,066,963</u>
 <u>Liabilities and Fund Balance</u>		
Accounts payable	\$ -	\$ -
Unearned revenue	-	-
Encumbrance	-	-
Assigned fund balance	2,373,497	1,066,963
Total Liabilities and Fund Balance	<u>\$ 2,373,497</u>	<u>\$ 1,066,963</u>

**Comparative Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023**

	<u>2024 Original Budget</u>	<u>2024 Amended Budget</u>	<u>2024 Year-to-Date Budget</u>	<u>2024 Year-to-Date Actual</u>	<u>2023 Year-to-Date Actual</u>
Revenue:					
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Landfill	\$ 480,000	\$ 480,000	\$ 399,699	\$ 419,360	\$ 257,900
Investment Income	34,000	34,000	288,333	50,608	37,668
Grants	-	-	-	-	-
Property Sales	20,000	20,000	12,000	13,175	81,230
Refunds/Reimbursements	-	-	-	-	-
Miscellaneous Revenue-Close out TID #	-	-	-	-	-
Transfers From Fund Balance	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-
Total Revenue	<u>534,000</u>	<u>534,000</u>	<u>700,032</u>	<u>483,143</u>	<u>376,798</u>
Expenditures:					
General Government	32,000	32,000	32,000	26,476	77,358
Public Safety	125,000	855,452	99,949	649,615 e	278,513
Public Works	460,000	460,000	369,764	445,400 E	230,998
Encumbrances	-	-	-	(487,639)	(278,513)
Total Expenditures	<u>617,000</u>	<u>1,347,452</u>	<u>501,713</u>	<u>633,853</u>	<u>308,356</u>
Revenue over (under) expenditures	(83,000)	(813,452)	<u>198,320</u>	(150,710)	68,442
Fund balance, beginning of year	<u>2,524,207</u>	<u>2,524,207</u>		<u>2,524,207</u>	<u>998,521</u>
Fund balance, end of period	<u>\$ 2,441,207</u>	<u>\$ 1,710,755</u>		<u>\$ 2,373,497</u>	<u>\$ 1,066,963</u>

**City of Franklin
Street Improvement Fund
Balance Sheet
October 31, 2024 and 2023**

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 3,241,996	\$ 1,287,769
Taxes receivable	-	-
Accounts receivables (accrd landfill)	-	18,000
Total Assets	<u><u>\$ 3,241,996</u></u>	<u><u>\$ 1,305,769</u></u>
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ -	\$ 111,864
Contracts Payable - Retainages	-	72,895
Unearned revenue	-	-
Encumbrances	-	-
Assigned fund balance	3,241,996	1,121,010
Total Liabilities and Fund Balance	<u><u>\$ 3,241,996</u></u>	<u><u>\$ 1,305,769</u></u>

**Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023**

	<u>2024 Original Budget</u>	<u>2024 Amended Budget</u>	<u>2024 Year-to-Date Totals</u>	<u>2023 Year-to-Date Totals</u>
Revenue:				
Property Taxes	\$ 291,700	\$ 291,700	\$ 291,700	\$ -
Landfill Siting	\$ 520,000	\$ 520,000	\$ 463,520	\$ 425,840
Investment Income	34,000	34,000	64,652	36,644
Transfers from Other Funds	-	-	-	-
Intergovernmental Resources	1,395,000	1,395,000	1,394,467	1,219,120
Total Revenue	<u>2,240,700</u>	<u>2,240,700</u>	<u>2,214,339</u>	<u>1,681,604</u>
Expenditures:				
Street Reconstruction Program - Current Year	2,347,800	2,423,513	2,128,996 E	2,255,876
Encumbrances	-	-	(1,793,700)	(479,072)
Total Expenditures	<u>2,347,800</u>	<u>2,423,513</u>	<u>335,296</u>	<u>1,776,804</u>
Revenue over (under) expenditures	(107,100)	(182,813)	1,879,042	(95,200)
Fund balance, beginning of year	1,362,954	1,362,954	1,362,954	1,216,210
Fund balance, end of period	<u><u>\$ 1,255,854</u></u>	<u><u>\$ 1,180,141</u></u>	<u><u>\$ 3,241,996</u></u>	<u><u>\$ 1,121,010</u></u>

**City of Franklin
Capital Improvement Fund
Balance Sheet
October 31, 2024 and 2023**

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 2,593,411	\$ 793,038
Taxes receivable	-	-
Due from State of Wisconsin	-	-
Accounts receivables	847	6,847
Total Assets	<u>\$ 2,594,258</u>	<u>\$ 799,886</u>
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ -	\$ 15,602
Contracts Payable	88,354	4,980
Miscellaneous Payables/Spec Dep Escrow	-	-
Deferred Inflow	-	-
Assigned fund balance	<u>2,505,904</u>	<u>779,304</u>
Total Liabilities and Fund Balance	<u>\$ 2,594,258</u>	<u>\$ 799,886</u>

**Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023**

	<u>2024 Original Budget</u>	<u>2024 Amended Budget</u>	<u>2024 Year-to-Date Budget</u>	<u>2024 Year-to-Date Totals</u>	<u>2023 Year-to-Date Totals</u>
Revenue:					
Block Grants	\$ -	\$ 37,710	\$ -	\$ 24,210	\$ -
Other Grants	-	-	-	-	-
DPW Charges	-	-	-	-	-
Landfill Siting	120,000	120,000	83,221	110,360	302,610
Transfers from Other Funds	1,968,000	2,053,000	1,668,871	-	629,627
Transfers from General Funds	-	-	-	-	-
Transfers from Impact Fees	606,819	719,381	346,657	62,182	542,754
Transfers from Connection Fees	900,000	900,000	-	-	-
Transfers from Special Assessments	-	-	-	-	-
Bond Proceeds	-	-	-	204,087	5,139
Notes Proceeds	-	2,129,586	-	-	-
Bond & Notes Premium	-	-	-	-	-
Donations	50,000	50,000	-	50,000	-
Refunds, Reimbursements & Miscellaneous	-	262,613	-	1	-
Investment Income	2,125	2,125	1,594	66,131	6,798
Total Revenue	<u>3,646,944</u>	<u>6,274,415</u>	<u>2,100,343</u>	<u>516,971</u>	<u>1,486,928</u>
Expenditures:					
General Government	350,000	3,573,034	291,667	3,517,147	1,241,169
Public Safety	-	-	-	-	241,929
Public Works	455,000	4,319,577	379,167	4,231,083	495,499
Health and Human Services	-	-	-	-	-
Culture and Recreation (Lib/Parks)	1,427,934	4,280,661	1,189,945	2,898,294	2,104,632
Conservation and Development	-	-	-	-	-
Sewer & Water	900,000	900,884	716,667	213,664	25,457
Contingency	150,000	150,000	147,345	-	-
Bond/Note Issuance Cost	-	-	-	-	-
Transfers to Other Funds	-	-	-	-	-
Encumbrances	-	-	-	(6,328,683)	(2,437,557)
Total Expenditures	<u>3,282,934</u>	<u>13,224,155</u>	<u>2,724,790</u>	<u>4,531,504</u>	<u>1,671,128</u>
Revenue over (under) expenditures	364,010	(6,949,740)	<u>(624,447)</u>	(4,014,534)	(184,200)
Fund balance beginning of year	6,520,438	6,520,438	-	6,520,438	963,504
Fund balance end of period	<u>\$ 6,884,448</u>	<u>\$ (429,302)</u>	<u>\$ (624,447)</u>	<u>\$ 2,505,904</u>	<u>\$ 779,304</u>

**City of Franklin
Development Fund
Balance Sheet
October 31, 2024 and 2023**

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 14 103 802	\$ 13 058 532
Other accounts receivable	3 265	3 265
Due From TID's	-	-
Due From TID's	-	-
Total Assets	\$ 14 107 067	\$ 13 061 797
 <u>Liabilities and Fund Balance</u>		
Accrued Liabilities	\$ 38 444	\$ 101 870
Accounts Payable	-	3 553
Payable to Developers- Oversizing	-	-
Unearned Revenue - Other	-	-
Non-Spendable Fund Balance - Advances	-	-
Encumbrance	-	-
Assigned fund balance	14,068,623	12,956,375
Total Liabilities and Fund Balance	14,107,067	13,061,797

**Comparative Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023**

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>
	<u>Original</u>	<u>Amended</u>	<u>Year-to-Date</u>	<u>Year-to-Date</u>	<u>Year-to-Date</u>
<u>Revenue:</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Impact Fees					
Parks	\$ 175 000	\$ 175,000	\$ 142 348	\$ 105 455	\$ 349 291
Southwest Sewer Service Area	50 000	50 000	35 059	206 582	52 434
Administration	15 000	15 000	11 992	4 088	11 677
Water	750 000	750,000	635 271	354,662	744 647
Transportation	150 000	150 000	110 099	58,708	122 192
Fire Protection	100 000	100 000	79,762	40,334	83 517
Law Enforcement	100 000	100,000	79 250	46,087	95 731
Library	30,000	30,000	24,603	20,984	61,419
Total Impact Fees	1 370 000	1 370,000	1 118,384	836 900	1 520 908
Miscellaneous Revenue	-	-	-	-	-
Investment Income	255 000	255 000	212 500	562 307	456 195
Investment Gains/Losses	-	-	-	-	-
Interfund Interest Income	26,250	26,250	21,875	-	13,125
Total Revenue	1,651 250	1,651,250	1,352,759	1,399,207	1,990,228
 <u>Expenditures:</u>					
Other Professional Services	25 000	27,970	17 497	4 806 E	10 553
Transfer to Debt Service					
Law Enforcement	125 600	125 600	94,200	125 600	-
Fire	43 008	43 008	34 406	43 008	-
Transportation	65 700	65 700	49 275	65 700	-
Library	-	-	-	-	-
Encumbrances	-	-	-	-	-
Total Transfers to Debt Service	234 308	234 308	177 881	234,308	-
Transfer to Capital Improvement Fund					
Park	466 819	466 819	261 539	155 182 E	635 754
Water	-	-	-	-	-
Total Transfers to Capital Improvement Fund	466 819	466 819	261 539	155 182 E	635 754
Reimb to Developers & Others	-	128,768	-	-	-
Transfer to Other Funds	140 000	140 000	116 667	-	-
Capital Improvements	-	-	-	-	-
Sewer Fees	-	-	-	-	-
Water Fees	4,192 430	4 192,430	3,493,692	-	-
Encumbrances	-	-	-	(95 970)	(97 117)
Total Expenditures	5,058 557	5,190,295	4,067,275	298,326	549,190
Revenue over (under) expenditures	(3 407 307)	(3 539,045)	(2,714,516)	1 100 880	1 441 038
Fund balance beginning of year	12,967,743	12,967,743	-	12,967,743	11,515,337
Fund balance end of period	\$ 9 560 436	\$ 9 428 698	-	\$ 14,068,623	\$ 12 956 375

City of Franklin
Utility Development Fund
Balance Sheet
October 31, 2024 and 2023

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments - Water	\$ 1,374,154	\$ 1,272,562
Cash and investments - Sewer	1,787,679	1,580,777
Taxes receivable	-	-
Special Assessment - Water Current	121,139	186,716
Special Assessment - Water Deferred	46,101	14,175
Special Assessment - Sewer Current	7,901	29,311
Special Assessment - Sewer Deferred	-	-
Reserve for Uncollectible	-	-
Total Assets	<u>\$ 3,336,974</u>	<u>\$ 3,083,541</u>
<u>Liabilities and Fund Balance</u>		
Unearned Revenue	\$ 175,141	\$ 230,202
Total Fund Balance	3,161,833	2,853,339
Total Liabilities and Fund Balance	<u>\$ 3,336,974</u>	<u>\$ 3,083,541</u>

Comparative Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>
	<u>Original</u>	<u>Year-to-Date</u>	<u>Year-to-Date</u>	<u>Year-to-Date</u>
	<u>Budget</u>	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Revenue:				
Special Assessments				
Water	\$ 20,000	\$ 13,750	\$ 18,501	\$ 78,014
Sewer	25,000	9,476	4,534	7,062
Connection Fees			-	-
Water	-	-	-	-
Sewer	10,000	7,292	96,960	9,600
Total Assessments & Connection Fees	<u>55,000</u>	<u>30,518</u>	<u>119,995</u>	<u>94,676</u>
Special Assessment Interest	8,200	347	348	72
Investment Income	106,250	88,542	117,148	109,449
Total Revenue	<u>169,450</u>	<u>119,406</u>	<u>237,491</u>	<u>204,196</u>
Transfer to Capital Improvement Fund				
Water	400,000	333,333	-	-
Sewer	500,000	416,667	-	-
Total Transfers to Capital Improvement Fund	<u>900,000</u>	<u>750,000</u>	<u>-</u>	<u>-</u>
Revenue over (under) expenditures	(730,550)	(630,594)	237,491	204,196
Fund balance, beginning of year	<u>2,924,342</u>	<u>2,924,342</u>	<u>2,924,342</u>	<u>2,649,143</u>
Fund balance, end of period	<u>\$ 2,193,792</u>	<u>\$ 2,293,748</u>	<u>\$ 3,161,833</u>	<u>\$ 2,853,339</u>

City of Franklin
Self Insurance Fund - Actives
Balance Sheet
October 31, 2024 and 2023

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 2,644,408	\$ 3,107,750
Accounts receivable	324	648
Interfund advance receivable	-	-
Prepaid expenses	-	-
Total Assets	<u>\$ 2,644,732</u>	<u>\$ 3,108,398</u>
<u>Liabilities and Net Assets</u>		
Accounts payable	\$ 89,160	\$ 117,200
Claims payable	210,000	210,000
Special deposits	-	-
Unrestricted net assets	2,345,572	2,781,198
Total Liabilities and Fund Balance	<u>\$ 2,644,732</u>	<u>\$ 3,108,398</u>

City of Franklin Self Insurance Fund - Actives
Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023

<u>Revenue</u>	<u>2024</u> <u>Original</u> <u>Budget</u>	<u>2024</u> <u>Year-to-Date</u> <u>Budget</u>	<u>2024</u> <u>Year-to-Date</u> <u>Actual</u>	<u>2023</u> <u>Year-to-Date</u> <u>Actual</u>
Medical Premiums-City	\$ 3,285,140	\$ 2,757,509	\$ 2,425,103	\$ 1,936,159
Medical Premiums-Employee	537,805	448,198	406,395	358,930
Other - Invest Income, Rebates	193,000	160,833	247,293	289,072
Medical Revenue	<u>4,015,945</u>	<u>3,366,540</u>	<u>3,078,791</u>	<u>2,584,161</u>
Dental Premiums-City	145,000	120,133	79,857	83,869
Dental Premiums-Retirees	3,000	3,000	882	3,585
Dental Premiums-Employee	70,000	59,076	39,788	45,237
Dental Revenue	<u>218,000</u>	<u>182,209</u>	<u>120,527</u>	<u>132,692</u>
Total Revenue	<u>4,233,945</u>	<u>3,548,749</u>	<u>3,199,318</u>	<u>2,716,853</u>
Expenditures:				
Medical				
Medical claims	3,032,000	2,462,234	1,872,518	2,259,458
Prescription drug claims	490,000	408,333	499,932	349,366
Refunds-Stop Loss Coverage	-	-	(190,130)	(359,096)
Total Claims	<u>3,522,000</u>	<u>2,870,567</u>	<u>2,182,320</u>	<u>2,249,727</u>
Medical Claim Fees	147,000	124,682	168,763	154,189
Stop Loss Premiums	643,000	539,597	514,548	472,487
Other - Miscellaneous	2,700	2,250	21,531	35,056
HSA Contributions	177,000	149,769	129,500	125,688
Plan Administration	48,515	40,429	40,450	39,250
Total Medical Costs	<u>4,540,215</u>	<u>3,727,294</u>	<u>3,057,112</u>	<u>3,076,397</u>
Dental				
Active Employees & COBRA	196,462	162,836	138,682	135,839
Retiree	-	-	1,103	1,330
Total Dental Costs	<u>196,462</u>	<u>162,836</u>	<u>139,785</u>	<u>137,169</u>
Claims contingency			-	-
Total Expenditures	<u>4,736,677</u>	<u>3,890,130</u>	<u>3,196,897</u>	<u>3,213,566</u>
Revenue over (under) expenditures	(502,732)	<u>\$ (341,381)</u>	2,421	(496,713)
Net assets, beginning of year	2,343,151		2,343,151	3,277,911
Net assets, end of period	<u>\$ 1,840,419</u>		<u>\$ 2,345,572</u>	<u>\$ 2,781,198</u>

City of Franklin
City of Franklin Post Employment Benefits Trust
Balance Sheet
October 31, 2024 and 2023

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ (564,500)	\$ (480,048)
Investments held in trust - Fixed Inc	3,631,914	2,910,148
Investments held in trust - Equities	6,553,509	5,270,596
Accounts receivable	23,913	21,897
Total Assets	<u>\$ 9,644,836</u>	<u>\$ 7,722,593</u>
<u>Liabilities and Net Assets</u>		
Accounts payable	\$ 20,103	\$ 47,499
Claims payable	60,000	60,000
Net assets held in trust for post emp	9,564,733	7,615,094
Total Liabilities and Fund Balance	<u>\$ 9,644,836</u>	<u>\$ 7,722,593</u>

City of Franklin Post Employment Benefits Trust
Statement of Revenue, Expenses and Fund Balance
For the Ten months ended October 31, 2024 and 2023

<u>Revenue</u>	<u>2024</u> <u>Year-to-Date</u> <u>Actual</u>	<u>2023</u> <u>Year-to-Date</u> <u>Actual</u>
ARC Medical Charges - City	\$ 214,515	\$ 348,292
Medical Charges - Retirees	274,114	176,776
Medical Revenue	<u>488,629</u>	<u>525,068</u>
Expenditures:		
Retirees-Medical		
Medical claims	310,467	336,492
Prescription drug claims	174,516	193,546
Refunds-Stop Loss Coverage	(13,966)	(7,598)
Total Claims-Retirees	<u>471,017</u>	<u>522,440</u>
Medical Claim Fees	36,148	35,275
Stop Loss Premiums	105,736	107,443
Miscellaneous Expense	32,988	13,385
Total Medical Costs-Retirees	<u>645,889</u>	<u>678,543</u>
 Revenue over (under) expenditures	 (157,260)	 (153,475)
 Annual Required Contribution-Net	 129,215	 (209,592)
Other - Investment Income, etc.	1,223,177	446,836
Total Revenues	<u>1,352,392</u>	<u>237,244</u>
 Net Revenues (Expenditures)	 1,195,132	 83,769
 Net assets, beginning of year	 <u>8,369,601</u>	 <u>7,531,325</u>
 Net assets, end of period	 <u>\$ 9,564,733</u>	 <u>\$ 7,615,094</u>

**City of Franklin
Cash & Investments Summary
November 30, 2024**

	Cash	American Deposit Management	Institutional Capital Management	Local Government Invest Pool	Total	Prior Month Total
General Fund	\$ 3,119,887	\$ 4,317,853	\$ 1,039,575	\$ 3,758,451	\$ 12,235,765	\$ 12,926,313
Debt Service Funds	202,998	493,415	-	-	696,413	694,291
TIF Districts	(2,010,541)	9,871,459	-	-	7,860,918	7,851,334
Nonmajor Governmental Funds	1,693,440	30,499,354	-	-	32,192,794	32,872,888
Total Governmental Funds	3,005,784	45,182,081	1,039,575	3,758,451	52,985,890	54,344,826
Sewer Fund	502,975	2,288,930	-	-	2,791,905	3,165,644
Water Utility	19,069	3,989,876	-	-	4,008,945	4,094,276
Self Insurance Fund	17,974	2,536,133	-	-	2,554,107	2,580,408
Other Designated Funds	13,831	-	-	-	13,831	12,095
Total Other Funds	553,849	8,814,939	-	-	9,368,788	9,852,422
Total Pooled Cash & Investments	3,559,633	53,997,020	1,039,575	3,758,451	62,354,678	64,197,248
Property Tax Fund	3,327,879	322,147	-	-	3,650,026	3,621,677
Total Trust Funds	3,327,879	322,147	-	-	3,650,026	3,621,677
Grand Total Cash & Investments	6,887,511	54,319,168	1,039,575	3,758,451	66,004,704	67,818,924
Average Floating Rate of Return		4.61%	0.100%	4.72%		
Avg Weighted Rate of Return - CD's		4.58%				
Maturities:						
Demand	6,887,511	52,114,168	1,039,575	3,758,451	63,799,704	65,613,924
Fixed Income & Equities						
2024 - Q3	-	-	-	-	-	-
2024 - Q4	-	-	-	-	-	-
2025 - Q1	-	2,205,000	-	-	2,205,000	2,205,000
2025 - Q2	-	-	-	-	-	-
2025 - Q3	-	-	-	-	-	-
	6,887,511	54,319,168	1,039,575	3,758,451	66,004,704	67,818,924

City of Franklin
2024 Financial Report
General Fund Summary
For the Eleven months ended November 30, 2024

Revenue	2024 Annual Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	Var to Budget Surplus (Deficiency)
Property Taxes	\$ 20,628,600	\$ 20,628,600	\$ 20,325,185	\$ 20,374,486	\$ 49,302
Other Taxes	511,900	511,900	432,513	428,727	(3,787)
Intergovernmental Revenue	2,762,530	2,762,530	2,746,353	2,848,221	101,869
Licenses & Permits	1,305,550	1,305,550	1,209,173	1,183,076	(26,097)
Law and Ordinance Violations	400,000	400,000	367,259	433,733	66,474
Public Charges for Services	2,766,800	2,766,800	2,444,012	2,962,339	518,327
Intergovernmental Charges	325,000	325,000	296,966	315,108	18,142
Investment Income	1,014,660	1,014,660	930,432	1,135,846	205,414
Sales of Capital Assets	200	200	184	-	(184)
Miscellaneous Revenue	147,720	147,720	132,313	119,258	(13,054)
Refund/Reimbursement - Elec	-	-	-	4,633	4,633
Transfer from Other Funds	950,000	950,000	917,324	871,200	(46,124)
Total Revenue	\$ 30,812,960	\$ 30,812,960	\$ 29,801,714	\$ 30,676,628	\$ 874,914
Expenditures	2024 Annual Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	Var to Budget Surplus (Deficiency)
General Government	\$ 3,624,214	\$ 4,047,471	\$ 3,387,124	\$ 3,459,064	E \$ (71,939)
Public Safety	20,383,939	20,482,938	18,757,598	18,438,194	E 319,404
Public Works	4,676,354	4,687,089	4,117,872	3,677,518	E 440,354
Health and Human Services	785,433	785,433	702,404	694,476	7,928
Other Culture and Recreation	406,653	418,556	353,743	245,753	E 107,989
Conservation and Development	827,722	831,325	753,841	598,094	E 155,747
Contingency and Unclassified	2,845,000	2,834,129	316,538	20,295	296,244
Anticipated underexpenditures	(300,000)	(300,000)	(275,000)	-	(275,000)
Transfers to Other Funds	71,000	71,000	64,387	71,000	(6,613)
Encumbrances	-	-	-	(258,369)	258,369
Total Expenditures	\$ 33,320,315	\$ 33,857,941	\$ 28,178,507	\$ 26,946,025	\$ 1,232,482
Excess of revenue over (under) expenditures	(2,507,355)	(3,044,981)	<u>\$ 1,623,207</u>	3,730,603	<u>\$ 2,107,396</u>
Fund balance, beginning of year	13,230,531	13,230,531		13,230,531	
Fund balance, end of period	\$ 10,723,176	\$ 10,185,550		\$ 16,961,134	

E Represents an encumbrance for current year from prior year

**City of Franklin
Debt Service Funds
Balance Sheet
November 30, 2024 and 2023**

	2024	2024	2024	2023	2023	2023
	Special	Debt	Total	Special	Debt	Total
Assets	Assessment	Service		Assessment	Service	Total
Cash and investments	\$ 214,778	\$ 481,634	\$ 696,413	\$ 199,707	\$ 787,069	\$ 986,776
Taxes receivable	-	-	-	-	-	-
Accounts receivable	6,159	-	6,159	10,662	-	10,662
Total Assets	\$ 220,937	\$ 481,634	\$ 702,572	\$ 210,369	\$ 787,069	\$ 997,438
Liabilities and Fund Balance						
Unearned & unavailable revenue	\$ 6,159	\$ -	\$ 6,159	\$ 10,662	\$ -	\$ 10,662
Due to other funds	-	-	-	-	-	-
Special Deposits	-	-	-	-	-	-
Unassigned fund balance	214,778	481,634	696,413	199,707	787,069	986,776
Total Liabilities and Fund Balance	\$ 220,937	\$ 481,634	\$ 702,572	\$ 210,369	\$ 787,069	\$ 997,438

**Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023**

	2024	2024	2024	2024	51	31	2023
	Special	Debt	Year-to-Date	Original	Special	Debt	Year-to-Date
Revenue:	Assessment	Service	Actual	Budget	Assessment	Service	Actual
Property Taxes	\$ -	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ -	\$ 1,100,000	\$ 1,100,000
Landfill siting revenue	-	-	-	-	-	-	-
Special Assessments	2,819	-	2,819	2,000	-	-	-
Investment Income	9,055	28,757	37,813	32,300	8,596	32,934	41,530
Bond & Note Premium	-	-	-	-	-	208,286	208,286
Total Revenue	11,874	1,128,757	1,140,631	1,134,300	8,596	1,341,220	1,349,816
Expenditures:							
Debt Service:							
Principal	-	1,395,000	1,395,000	1,300,000	-	1,035,000	1,035,000
Interest	-	276,560	276,560	246,042	-	120,738	120,738
Bank Fees	-	1,800	1,800	2,400	-	1,600	1,600
Total Expenditures	-	1,673,360	1,673,360	1,548,442	-	1,157,338	1,157,338
Transfers in	-	234,308	234,308	234,308	-	-	-
Transfers out	-	-	-	-	-	-	-
Net change in fund balances	11,874	(310,295)	(298,421)	(179,834)	8,596	183,882	192,478
Fund balance, beginning of year	202,904	791,929	994,833	994,833	191,111	603,187	794,298
Fund balance, end of period	\$ 214,778	\$ 481,634	\$ 696,413	\$ 814,999	\$ 199,707	\$ 787,069	\$ 986,776

City of Franklin
Consolidating TID Funds
Balance Sheet
As of November 30, 2024

	Ascension Hospital TID 4	Ballpark Commons TID 5	Loomis & Ryan TID 6	Velo Village TID 7	Corporate Park TID 8	TID 9	Total
Assets							
Cash & Investments	\$ 3,521	\$ 256,515	\$ (70,836)	\$ 6,850,448	\$ (1,089,301)	\$ 1,910,571	\$ 7,860,918
Accounts Receivables	-	-	221,922	-	-	-	221,922
Interest Receivables	-	-	-	-	-	-	-
Taxes Receivables	-	0	-	-	-	-	0
Total Assets	\$ 3,521	\$ 256,515	\$ 151,085	\$ 6,850,448	\$ (1,089,301)	\$ 1,910,571	\$ 8,082,840
Liabilities and Fund Balance							
Accounts Payable	-	-	\$ 13,948	-	-	-	\$ 13,948
Accrued Liabilities	-	-	-	-	-	-	-
Interfund Advance from Development Fund	-	-	-	-	-	-	-
Due to other funds - Interfund Advance	-	-	796,376	-	911,433	50,000	1,757,809
Advances from Other Funds	-	-	-	-	-	-	-
Deferred Inflow	-	-	-	-	-	-	-
Unearned Revenue	-	0	-	-	-	-	0
Total Liabilities	-	0	810,324	-	911,433	50,000	1,771,758
Ending Fund Balance	3,521	256,515	(659,239)	6,850,448	(2,000,734)	1,860,571	6,311,083
Total Liabilities and Fund Balance	3,521	256,515	151,085	6,850,448	(1,089,301)	1,910,571	8,082,840

GO Debt Outstanding
Internal Advances Outstanding
MRO Outstanding
--- Additional MRO's committed to, but not issued

Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024

	Ascension Hospital TID 4	Ballpark Commons TID 5	Loomis & Ryan TID 6	Velo Village TID 7	Corporate Park TID 8	TID 9	Total
Revenue							
General Property Tax Levy	\$ -	\$ 1,166,952	\$ 292,539	\$ 727,429	\$ 755,803	\$ -	\$ 2,942,723
Payment in Lieu of Tax	-	-	700,527	-	-	-	700,527
State Exempt Aid	-	12,883	-	-	-	-	12,883
Special assessments	-	-	-	-	-	-	-
Investment Income	-	44,747	-	225,351	-	29,459	299,557
Bond Proceeds	-	130	-	-	4,648	1,963,210	1,967,988
Other Taxes	-	-	-	-	-	-	-
Miscellaneous revenue	-	979,683	6,395	-	-	-	986,078
Total Revenue	-	2,204,394	999,461	952,780	760,451	1,992,669	6,909,755
Expenditures							
Debt Service Principal	\$ -	\$ 1,550,000	\$ 370,000	\$ 100,000	\$ -	\$ -	\$ 2,020,000
Debt Service Interest & Fees	-	703,953	243,353	126,080	76,300	67,150	1,216,835
Administrative Expenses	-	34,320	7,260	7,260	34,320	36,685	119,845
Refunded Property Taxes	-	-	-	-	-	-	-
Culture, recreation and education	-	5,500	-	-	24,970	6,105	36,575
Professional Services	-	75,422	3,387	(6,527)	103,503	22,158	197,941
Capital outlay	-	-	163,810	-	1,144,854	-	1,308,664
Development Incentive & Obligation Payments	-	-	-	816,000	-	-	816,000
Encumbrances	-	-	(163,810)	7,500	(525,739)	-	(682,049)
Total Expenditures	-	2,369,194	623,999	1,050,313	858,208	132,098	5,033,811
Excess of revenue over expenditures Transfers in/out	-	(164,800)	375,462	(97,532)	(97,757)	1,860,571	1,875,943
Fund balance, beginning of year	3,521	421,315	(1,034,701)	6,947,981	(1,902,977)	-	4,435,139
Fund balance, end of period	\$ 3,521	\$ 256,515	\$ (659,239)	\$ 6,850,448	\$ (2,000,734)	\$ 1,860,571	\$ 6,311,083

City of Franklin
Tax Increment Financing District #4 - Ascension Hospital
Balance Sheet
As of November 30, 2024

<u>Assets</u>	2024	2023
Cash & investments	\$ 3 521	\$ 2 056 439
Accounts receivable	-	-
Taxes receivable	-	-
Total Assets	<u>\$ 3 521</u>	<u>\$ 2 056 439</u>
<u>Liabilities and Fund Balance</u>		
Accounts Payable	\$ -	\$ -
Accrued Liabilities	-	-
Interfund Advance from Development Fund	-	-
Due to other funds - Interfund Advance	-	-
Advances from Other Funds	-	-
Deferred Inflow	-	-
Unearned Revenue	-	-
Total Liabilities	<u>-</u>	<u>-</u>
Assigned fund balance	3 521	2 056,439
Total Liabilities and Fund Balance	<u>\$ 3 521</u>	<u>\$ 2 056 439</u>

Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023

	2024 Annual Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue					
General Property Tax Levy	\$ -	\$ -	\$ -	\$ -	\$ 1,126 691
Payment in Lieu of Tax	-	-	-	-	-
State Exempt Aid	-	-	-	-	53 731
Special assessments	-	-	-	-	-
Investment Income	-	-	-	-	38 435
Bond Proceeds	-	-	-	-	-
Miscellaneous revenue	-	-	-	-	-
Total Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,218,857</u>
Expenditures					
Debt service principal	-	-	-	-	-
Debt service interest & fees	-	-	-	-	-
Administrative expenses	-	-	-	-	1,230
Refunded Property Taxes	-	-	-	-	-
Culture recreation and education	-	-	-	-	-
Professional services	-	-	-	-	14,920
Capital outlays	-	1 300 102	-	-	117,848
Development incentive & obligation payments	-	-	-	-	-
Encumbrances	-	-	-	-	(132 768)
Total Expenditures	<u>-</u>	<u>1,300 102</u>	<u>-</u>	<u>-</u>	<u>1,230</u>
Revenue over (under) expenditures	-	(1 300 102)	-	-	1 217,627
Transfers In (out)	-	(756 704)	-	-	-
Fund balance beginning of year	3 521	3 521	3 521	3,521	838 812
Fund balance end of period	<u>\$ 3 521</u>	<u>\$ (2,053 285)</u>	<u>\$ 3,521</u>	<u>\$ 3 521</u>	<u>\$ 2 056,439</u>

City of Franklin
Tax Increment Financing District #5
Balance Sheet
As of November 30, 2024

<u>Assets</u>	2024	2023
Cash & investments	\$ 256 515	\$ 383 048
Accounts receivable	-	-
Taxes receivable	0	-
Total Assets	\$ 256 515	\$ 383,048
<u>Liabilities and Fund Balance</u>		
Accounts Payable	\$ -	\$ -
Deferred Inflow	-	-
Unearned Revenue	\$ 0	\$ -
Total Liabilities	0	-
Assigned fund balance	256 515	383 048
Total Liabilities and Fund Balance	\$ 256,515	\$ 383 048

Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023

	2024 Annual Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue					
General Property Tax Levy	\$ 1 270 000	\$ 1 270 000	\$ 501 000	\$ 1 166 952	\$ 1 094 021
Payment in Lieu of Tax	90 000	90,000	82 500	-	81,207
State Exempt Aid	12 900	12,900	11 825	12 883	12 883
Special assessments	-	-	-	-	-
Investment Income	-	-	-	44 747	-
Bond Proceeds	-	-	-	130	2 164
Miscellaneous revenue	838 000	838,000	768 167	979,683	244,487
Total Revenue	2 210 900	2 210 900	1 363 492	2 204 394	1 434 763
Expenditures					
Debt service principal	1 550 000	1 550 000	1 420 833	1 550 000	750 000
Debt service interest & fees	640 803	640,803	625 842	703 953	671 432
Administrative expenses	37 420	37,420	35,511	34 320	5 610
Culture recreation and education	6 000	6 000	5 567	5 500	-
Professional services	11 200	11,200	10 349	75 422	14,157
Capital outlays	-	-	-	-	26,500
Development incentive & obligation payments	-	-	-	-	-
Encumbrances	-	-	-	-	-
Total Expenditures	2 245 423	2,245 423	2 098 103	2 369,194	1 467 699
Revenue over (under) expenditures	(34 523)	(34 523)	(734 611)	(164 800)	(32 936)
Fund balance beginning of year	421 315	421 315	421 315	421 315	415,984
Fund balance end of period	\$ 386 792	\$ 386 792	\$ (313 296)	\$ 256 515	\$ 383 048

City of Franklin
Tax Increment Financing District #6 - Loomis & Ryan
Balance Sheet
As of November 30, 2024

<u>Assets</u>	2024	2023
Cash & investments	\$ (70,836)	\$ (669,511)
Accounts receivable	221,922	221,922
Total Assets	<u>\$ 151,085</u>	<u>\$ (447,589)</u>
<u>Liabilities and Fund Balance</u>		
Accounts Payable	\$ 13,948	\$ 13,948
Due to other funds - Interfund Advance	796,376	-
Advances from Other Funds	-	415,524
Total Liabilities	<u>810,324</u>	<u>429,472</u>
Assigned fund balance	(659,239)	(877,061)
Total Liabilities and Fund Balance	<u>\$ 151,085</u>	<u>\$ (447,589)</u>

Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023

	2024 Annual Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue				
General Property Tax Levy	\$ 315,000	\$ 288,750	\$ 292,539	\$ 58,702
Payment in Lieu of Tax	699,920	641,593	700,527	312,046
Investment Income	-	-	-	10,568
Bond Proceeds	-	-	-	1,348
Miscellaneous revenue	-	-	6,395	-
Total Revenue	<u>1,014,920</u>	<u>930,343</u>	<u>999,461</u>	<u>382,665</u>
Expenditures				
Debt service principal	370,000	339,167	370,000	290,000
Debt service interest & fees	243,353	239,682	243,353	254,803
Administrative expenses	7,920	7,260	7,260	15,730
Professional services	11,200	10,267	3,387	3,692
Capital outlays	-	-	163,810	613,237
Encumbrances	-	-	(163,810)	(163,810)
Total Expenditures	<u>632,473</u>	<u>596,375</u>	<u>623,999</u>	<u>1,013,651</u>
Revenue over (under) expenditures	382,447	333,968	375,462	(630,986)
Fund balance, beginning of year	<u>(1,034,701)</u>	<u>(1,034,701)</u>	<u>(1,034,701)</u>	<u>(246,075)</u>
Fund balance, end of period	<u>\$ (652,254)</u>	<u>\$ (700,732)</u>	<u>\$ (659,239)</u>	<u>\$ (877,061)</u>

City of Franklin
Tax Increment Financing District #7 - Velo Village
Balance Sheet
As of November 30, 2024

<u>Assets</u>	2024	2023
Cash & investments	\$ 6 850 448	\$ 7 716 041
Accounts receivable		-
Interest receivable		-
Taxes receivable	-	-
Total Assets	<u>\$ 6 850 448</u>	<u>\$ 7 716 041</u>
<u>Liabilities and Fund Balance</u>		
Accounts Payable	\$ -	\$ -
Advances from Other Funds	0	0
Deferred Inflow	-	-
Total Liabilities	-	-
Assigned fund balance	6 850 448	7 716,041
Total Liabilities and Fund Balance	<u>\$ 6 850 448</u>	<u>\$ 7 716 041</u>

Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023

	2024 Annual Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue					
General Property Tax Levy	\$ 791 800	\$ 791 800	\$ 12 500	\$ 727 429	\$ 739 722
Investment Income	295 000	295 000	270 417	225 351	-
Miscellaneous revenue	-	-	-	-	-
Total Revenue	<u>1 086 800</u>	<u>1 086 800</u>	<u>282 917</u>	<u>952 780</u>	<u>741 253</u>
Expenditures					
Debt service interest & fees	126 081	126 081	115 574	126 080	139 463
Administrative expenses	7 920	7 920	7 260	7 260	5 610
Professional services	1 350	1 350	1 238	(6 527)	(7 026)
Development incentive & obligation payments	816 000	816 000	748 000	816 000	-
Encumbrances	-	-	-	7 500	7,500
Total Expenditures	<u>1 051 351</u>	<u>1 051 351</u>	<u>963 738</u>	<u>1 050 313</u>	<u>145 547</u>
Revenue over (under) expenditures	35 449	35 449	(680 822)	(97 532)	595 706
Fund balance, beginning of year	<u>6 947 981</u>	<u>6 947 981</u>	<u>6,947 981</u>	<u>6 947 981</u>	<u>7 120 335</u>
Fund balance end of period	<u>\$ 6 983 430</u>	<u>\$ 6 983 430</u>	<u>\$ 6 267 159</u>	<u>\$ 6 850 448</u>	<u>\$ 7 716 041</u>

City of Franklin
Tax Increment Financing District #8 - Corporate Park
Balance Sheet
As of November 30, 2024

<u>Assets</u>	2024	2023
Cash & investments	\$ (1 089 301)	\$ 79 812
Total Assets	<u>\$ (1 089 301)</u>	<u>\$ 79,812</u>
<u>Liabilities and Fund Balance</u>		
Accounts Payable	\$ -	\$ 24 149
Due to other funds - Interfund Advance	911 433	-
Advances from Other Funds	-	911 433
Total Liabilities	<u>911 433</u>	<u>935 582</u>
Assigned fund balance	(2 000 734)	(855,770)
Total Liabilities and Fund Balance	<u>\$ (1 089 301)</u>	<u>\$ 79,812</u>

Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023

	2024 Annual Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue					
General Property Tax Levy	\$ 785,000	\$ 785 000	\$ 719 583	\$ 755 803	\$ 204,026
Investment Income	-	-	-	-	-
Bond Proceeds	0	0	-	4 648	36 903
Miscellaneous revenue	-	-	-	-	874,233
Total Revenue	<u>785 000</u>	<u>785 000</u>	<u>719 583</u>	<u>760,451</u>	<u>1,115 162</u>
Expenditures					
Debt service interest & fees	76 100	76 100	69 758	76 300	76,100
Administrative expenses	37 420	37 420	34 302	34,320	48,510
Professional services	46,200	134 615	48 730	103 503	209 061
Capital outlays	-	2 171 421	-	1 144 854	1,598,806
Development incentive & obligation payments	-	-	-	-	-
Encumbrances	-	-	-	(525 739)	(1 265,654)
Total Expenditures	<u>187,000</u>	<u>2 446 837</u>	<u>177 797</u>	<u>858,208</u>	<u>694,324</u>
Revenue over (under) expenditures	598 000	(1 661 837)	541 787	(97 757)	420 838
Fund balance beginning of year	<u>(1 902 977)</u>	<u>(1 902 977)</u>	<u>(1 902 977)</u>	<u>(1 902 977)</u>	<u>(1,276,608)</u>
Fund balance end of period	<u>\$ (1 304 977)</u>	<u>\$ (3 564 813)</u>	<u>\$ (1,361 190)</u>	<u>\$ (2 000 734)</u>	<u>\$ (855 770)</u>

City of Franklin
Tax Increment Financing District #9 - Carma Labs
Balance Sheet
As of November 30, 2024

<u>Assets</u>	2024	2023
Cash & investments	\$ 1 910 571	\$ -
Accounts receivable	-	-
Taxes receivable	-	-
Total Assets	\$ 1 910 571	\$ -
<u>Liabilities and Fund Balance</u>		
Accounts Payable	\$ -	\$ -
Accrued Liabilities	-	-
Interfund Advance from Development Fund	-	-
Due to other funds Interfund Advance	50 000	-
Advances from Other Funds	-	-
Deferred Inflow	-	-
Unearned Revenue	-	-
Total Liabilities	50 000	-
Assigned fund balance	1 860 571	-
Total Liabilities and Fund Balance	\$ 1 910 571	\$ -

Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023

	2024 Annual Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue					
General Property Tax Levy	\$ -	\$ -	\$ -	\$ -	\$ -
Payment in Lieu of Tax	-	-	-	-	-
State Exempt Aid	-	-	-	-	-
Special assessments	-	-	-	-	-
Investment Income	-	-	-	29 459	-
Bond Proceeds	0	0	-	1 963 210	-
Miscellaneous revenue	-	-	-	-	-
Total Revenue	-	-	-	1 992 669	-
Expenditures					
Debt service principal	-	-	-	-	-
Debt service interest & fees	-	-	-	67,150	-
Administrative expenses	-	-	-	36,685	-
Culture recreation and education	-	-	-	6 105	-
Professional services	-	-	-	22 158	-
Capital outlays	-	-	-	-	-
Development incentive & obligation payments	-	-	-	-	-
Encumbrances	-	-	-	-	-
Total Expenditures	-	-	-	132 098	-
Revenue over (under) expenditures	-	-	-	1 860 571	-
Fund balance beginning of year	-	-	-	-	-
Fund balance end of period	\$ -	\$ -	\$ -	\$ 1 860 571	\$ -

**City of Franklin
American Rescue Plan
Balance Sheet
November 30, 2024 and 2023**

<u>Assets</u>	2024	2023
Cash and investments	\$ 2,744,851	\$ 3,519,373
Accounts receivable	-	-
Prepaid Items	-	-
Line of Credit advance	-	-
Total Assets	<u>\$ 2,744,851</u>	<u>\$ 3,519,373</u>
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ -	\$ -
Unearned revenue	2,705,828	\$ 3,748,350
Encumbrance	-	-
Assigned fund balance	39,023	(228,977)
Total Liabilities and Fund Balance	<u>\$ 2,744,851</u>	<u>\$ 3,519,373</u>

**Comparative Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023**

	2024 Original Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue:					
Intergovernmental	\$ 1,918,000	\$ 1,918,000	\$ 1,758,167	\$ -	\$ -
Investment Income	7,200	7,200	6,600	-	38,006
Total Revenue	<u>1,925,200</u>	<u>1,925,200</u>	<u>1,764,767</u>	<u>-</u>	<u>38,006</u>
Expenditures:					
Non Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Auditor Services	5,600	5,600	5,133	-	-
Legal Services	-	-	-	-	-
Investment Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to Capital Outlay	-	7,000	-	7,000	-
Transfer to Capital Improvement Fund	1,918,000	1,918,000	1,758,167	-	275,000
Encumbrances	-	-	-	-	-
Total Expenditures	<u>1,923,600</u>	<u>1,930,600</u>	<u>1,763,300</u>	<u>7,000</u>	<u>275,000</u>
Revenue over (under) expenditures	1,600	(5,400)	<u>1,467</u>	(7,000)	(236,994)
Fund balance, beginning of year	<u>46,023</u>	<u>46,023</u>		<u>46,023</u>	<u>8,017</u>
Fund balance, end of period	<u>\$ 47,623</u>	<u>\$ 40,623</u>		<u>\$ 39,023</u>	<u>\$ (228,977)</u>

**City of Franklin
Solid Waste Collection Fund
Balance Sheet
November 30, 2024 and 2023**

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 927,328	\$ 748,748
Tax Receivables	46	46
Accrued Receivables	508	32,428
Total Assets	<u><u>\$ 927,882</u></u>	<u><u>\$ 781,222</u></u>
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ -	\$ -
Accrued salaries & wages	53	48
Unearned Revenue	(801)	(801)
Restricted fund balance	928,629	781,975
Total Liabilities and Fund Balance	<u><u>\$ 927,882</u></u>	<u><u>\$ 781,222</u></u>

**Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023**

	<u>2024 Original Budget</u>	<u>2024 YTD Budget</u>	<u>2024 Year-to-Date Actual</u>	<u>2023 Year-to-Date Actual</u>
Revenue:				
Grants	\$ 69,000	\$ 69,000	\$ 68,718	\$ 68,645
User Fees	1,854,600	1,854,237	1,857,758	1,619,174
Landfill Operations-tippage	390,000	335,673	385,236	381,790
Investment Income	17,900	16,612	74,811	65,451
Sale of Recyclables	-	-	9,468	2,256
Total Revenue	<u><u>2,331,500</u></u>	<u><u>2,275,522</u></u>	<u><u>2,395,990</u></u>	<u><u>2,137,315</u></u>
Expenditures:				
Personnel Services	17,620	16,265	1,560	7,810
Refuse Collection	845,000	731,913	697,609	667,390
Recycling Collection	822,000	712,662	688,675	658,429
Leaf & Brush Pickups	69,000	48,547	34,680	49,742
Tippage Fees	556,000	437,981	473,642	392,254
Miscellaneous	2,625	2,412	1,552	1,556
Printing	1,000	917	-	-
Refunded User Fees	-	-	-	-
Encumbrances	-	-	-	-
Total Expenditures	<u><u>2,313,245</u></u>	<u><u>1,950,696</u></u>	<u><u>1,897,718</u></u>	<u><u>1,777,181</u></u>
 Revenue over (under) expenditures	 18,255	 <u><u>324,825</u></u>	 498,271	 360,134
 Fund balance, beginning of year	 <u><u>430,358</u></u>		 <u><u>430,358</u></u>	 <u><u>421,841</u></u>
 Fund balance, end of period	 <u><u>\$ 448,613</u></u>		 <u><u>\$ 928,629</u></u>	 <u><u>\$ 781,975</u></u>

**City of Franklin
Capital Outlay Fund
Balance Sheet
November 30, 2024 and 2023**

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 1,807,897	\$ 1,765,772
Taxes receivable	-	-
Accounts Receivables	8,088	137,166
Total Assets	<u>\$ 1,815,985</u>	<u>\$ 1,902,938</u>
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ 5,313	\$ 457
Assigned fund balance	1,810,672	1,902,481
Total Liabilities and Fund Balance	<u>\$ 1,815,985</u>	<u>\$ 1,902,938</u>

**Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023**

	<u>2024 Original Budget</u>	<u>2024 Amended Budget</u>	<u>2024 Year-to-Date Budget</u>	<u>2024 Year-to-Date Actual</u>	<u>2023 Year-to-Date Actual</u>
Revenue:					
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	63,000	113,000	57,750	196,565	32,309
Landfill Siting	965,000	965,000	887,187	914,505	769,315
Investment Income	28,000	28,000	25,667	47,509	35,037
Miscellaneous Revenue	2,000	37,262	1,637	56,349	108,175
Transfers from Other Funds	-	61,000	-	7,000	10,218
Transfers from Fund Balance					-
Notes Proceeds					1,905
Total Revenue	<u>1,058,000</u>	<u>1,204,262</u>	<u>972,241</u>	<u>1,221,928</u>	<u>956,958</u>
Expenditures:					
General Government	408,067	494,893	316,534	351,371 e	60,260
Public Safety	464,266	967,669	432,221	585,110 E	580,567
Public Works	145,125	288,756	120,872	272,886 E	104,148
Health and Human Services	17,796	58,014	17,796	40,218	40,218
Culture and Recreation	-	143,250	-	7,981	-
Conservation and Development	9,872	291,479	9,049	113,241 E	91,276
Bond/Note Issuance Cost	-	-			
Contingency	10,000	3,738	10,000	-	-
Contingency - Pending Additional Consideration					
Contingency - Restricted			-		
Encumbrances	-	-	-	(335,836)	(247,855)
Transfers to Other Funds	-	-	-	-	-
Total Expenditures	<u>1,055,126</u>	<u>2,247,798</u>	<u>906,473</u>	<u>1,034,971</u>	<u>628,614</u>
Revenue over (under) expenditures	2,874	(1,043,536)	<u>65,768</u>	186,957	328,344
Fund balance, beginning of year	<u>1,623,716</u>	<u>1,623,716</u>		<u>1,623,716</u>	<u>1,574,137</u>
Fund balance, end of period	<u>\$ 1,626,590</u>	<u>\$ 580,179</u>		<u>\$ 1,810,672</u>	<u>\$ 1,902,481</u>

**City of Franklin
Equipment Replacement Fund
Balance Sheet
November 30, 2024 and 2023**

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 2,417,101	\$ 1,765,714
Taxes receivable	-	-
Accounts Receivable	-	53,990
Total Assets	<u>\$ 2,417,101</u>	<u>\$ 1,819,704</u>
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ -	\$ -
Unearned revenue	-	-
Encumbrance	-	-
Assigned fund balance	2,417,101	1,819,704
Total Liabilities and Fund Balance	<u>\$ 2,417,101</u>	<u>\$ 1,819,704</u>

**Comparative Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023**

	2024 Original Budget	2024 Amended Budget	2024 Year-to-Date Budget	2024 Year-to-Date Actual	2023 Year-to-Date Actual
Revenue:					
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Landfill	\$ 480,000	\$ 480,000	\$ 424,939	\$ 479,650	\$ 283,330
Investment Income	34,000	34,000	31,167	55,132	46,714
Grants	-	-	-	-	-
Property Sales	20,000	20,000	18,860	13,175	81,230
Refunds/Reimbursements	-	-	-	-	718,265
Miscellaneous Revenue-Close out TID #	-	-	-	-	-
Transfers From Fund Balance	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-
Total Revenue	<u>534,000</u>	<u>534,000</u>	<u>474,965</u>	<u>547,957</u>	<u>1,129,539</u>
Expenditures:					
General Government	32,000	32,000	32,000	26,476	77,358
Public Safety	125,000	855,452	99,956	653,476 e	285,704
Public Works	460,000	460,000	403,104	462,400 E	230,998
Encumbrances	-	-	-	(487,290)	(285,704)
Total Expenditures	<u>617,000</u>	<u>1,347,452</u>	<u>535,059</u>	<u>655,063</u>	<u>308,356</u>
Revenue over (under) expenditures	(83,000)	(813,452)	<u>(60,094)</u>	(107,106)	821,183
Fund balance, beginning of year	<u>2,524,207</u>	<u>2,524,207</u>		<u>2,524,207</u>	<u>998,521</u>
Fund balance, end of period	<u>\$ 2,441,207</u>	<u>\$ 1,710,755</u>		<u>\$ 2,417,101</u>	<u>\$ 1,819,704</u>

**City of Franklin
Street Improvement Fund
Balance Sheet
November 30, 2024 and 2023**

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 3,314,699	\$ 1,228,575
Taxes receivable	-	-
Accounts receivables (accrd landfill)	-	18,000
Total Assets	<u><u>\$ 3,314,699</u></u>	<u><u>\$ 1,246,575</u></u>
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ -	\$ -
Contracts Payable - Retainages	-	72,895
Unearned revenue	-	-
Encumbrances	-	-
Assigned fund balance	3,314,699	1,173,680
Total Liabilities and Fund Balance	<u><u>\$ 3,314,699</u></u>	<u><u>\$ 1,246,575</u></u>

**Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023**

	<u>2024 Original Budget</u>	<u>2024 Amended Budget</u>	<u>2024 Year-to-Date Totals</u>	<u>2023 Year-to-Date Totals</u>
Revenue:				
Property Taxes	\$ 291,700	\$ 291,700	\$ 291,700	\$ -
Landfill Siting	\$ 520,000	\$ 520,000	\$ 530,160	\$ 476,700
Investment Income	34,000	34,000	70,715	40,564
Transfers from Other Funds	-	-	-	-
Intergovernmental Resources	1,395,000	1,395,000	1,394,467	1,219,120
Total Revenue	<u><u>2,240,700</u></u>	<u><u>2,240,700</u></u>	<u><u>2,287,042</u></u>	<u><u>1,736,384</u></u>
Expenditures:				
Street Reconstruction Program - Current Year	2,347,800	2,484,513	2,128,996 E	2,257,986
Encumbrances	-	-	(1,793,700)	(479,072)
Total Expenditures	<u><u>2,347,800</u></u>	<u><u>2,484,513</u></u>	<u><u>335,296</u></u>	<u><u>1,778,914</u></u>
Revenue over (under) expenditures	(107,100)	(243,813)	1,951,745	(42,530)
Fund balance, beginning of year	1,362,954	1,362,954	1,362,954	1,216,210
Fund balance, end of period	<u><u>\$ 1,255,854</u></u>	<u><u>\$ 1,119,141</u></u>	<u><u>\$ 3,314,699</u></u>	<u><u>\$ 1,173,680</u></u>

**City of Franklin
Capital Improvement Fund
Balance Sheet
November 30, 2024 and 2023**

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 2,340,778	\$ 6,120,488
Taxes receivable	-	-
Due from State of Wisconsin	-	-
Accounts receivables	847	6,847
Total Assets	<u>\$ 2,341,625</u>	<u>\$ 6,127,336</u>
<u>Liabilities and Fund Balance</u>		
Accounts payable	\$ -	\$ 500
Contracts Payable	124,678	-
Miscellaneous Payables/Spec Dep Escrow	-	-
Deferred Inflow	-	-
Assigned fund balance	<u>2,216,948</u>	<u>6,126,836</u>
Total Liabilities and Fund Balance	<u>\$ 2,341,625</u>	<u>\$ 6,127,336</u>

**Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023**

	<u>2024 Original Budget</u>	<u>2024 Amended Budget</u>	<u>2024 Year-to-Date Budget</u>	<u>2024 Year-to-Date Totals</u>	<u>2023 Year-to-Date Totals</u>
Revenue:					
Block Grants	\$ -	\$ 37,710	\$ -	\$ 24,210	\$ -
Other Grants	-	-	-	-	-
DPW Charges	-	-	-	-	-
Landfill Siting	120,000	120,000	92,849	126,230	339,600
Transfers from Other Funds	1,968,000	2,053,000	1,968,000	-	904,627
Transfers from General Funds	-	-	-	-	-
Transfers from Impact Fees	606,819	719,381	459,198	532,088	542,754
Transfers from Connection Fees	900,000	900,000	-	-	-
Transfers from Special Assessments	-	-	-	-	-
Bond Proceeds	-	-	-	220,999	2,980,000
Notes Proceeds	-	2,129,586	-	-	2,350,000
Bond & Notes Premium	-	-	-	-	6,409
Donations	50,000	50,000	-	50,000	-
Refunds, Reimbursements & Miscellaneous	-	262,613	-	1	1,653
Investment Income	2,125	2,125	1,948	69,535	13,461
Total Revenue	<u>3,646,944</u>	<u>6,274,415</u>	<u>2,521,995</u>	<u>1,023,062</u>	<u>7,138,505</u>
Expenditures:					
General Government	350,000	3,573,034	320,833	3,517,147	1,253,216
Public Safety	-	-	-	-	241,929
Public Works	455,000	4,469,577	417,083	4,231,083	525,263
Health and Human Services	-	-	-	-	-
Culture and Recreation (Lib/Parks)	1,427,934	4,280,661	1,308,940	2,898,540	2,141,925
Conservation and Development	-	-	-	-	-
Sewer & Water	900,000	900,884	758,333	213,664	25,457
Contingency	150,000	-	147,345	-	-
Bond/Note Issuance Cost	-	-	-	-	150,792
Transfers to Other Funds	-	-	-	-	-
Encumbrances	-	-	-	(5,533,881)	(2,363,408)
Total Expenditures	<u>3,282,934</u>	<u>13,224,155</u>	<u>2,952,534</u>	<u>5,326,553</u>	<u>1,975,173</u>
Revenue over (under) expenditures	364,010	(6,949,740)	<u>(430,539)</u>	(4,303,490)	5,163,332
Fund balance beginning of year	6,520,438	6,520,438	-	6,520,438	963,504
Fund balance end of period	<u>\$ 6,884,448</u>	<u>\$ (429,302)</u>	<u>\$ (430,539)</u>	<u>\$ 2,216,948</u>	<u>\$ 6,126,836</u>

**City of Franklin
Development Fund
Balance Sheet
November 30, 2024 and 2023**

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 13 764 660	\$ 13 272 797
Other accounts receivable	3 265	3 265
Due From TID's	-	-
Due From TID's	-	-
Total Assets	<u>\$ 13 767 925</u>	<u>\$ 13 276 062</u>
 <u>Liabilities and Fund Balance</u>		
Accrued Liabilities	\$ 38 444	\$ 101 870
Accounts Payable	-	-
Payable to Developers- Oversizing	-	-
Unearned Revenue - Other	-	-
Non-Spendable Fund Balance - Advances	-	-
Encumbrance	-	-
Assigned fund balance	13,729,482	13,174,193
Total Liabilities and Fund Balance	<u>13,767,925</u>	<u>13,276,062</u>

**Comparative Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023**

	<u>2024 Original Budget</u>	<u>2024 Amended Budget</u>	<u>2024 Year-to-Date Budget</u>	<u>2024 Year-to-Date Actual</u>	<u>2023 Year-to-Date Actual</u>
Revenue:					
Impact Fees					
Parks	\$ 175 000	\$ 175 000	\$ 156 621	\$ 120 885	\$ 377 874
Southwest Sewer Service Area	50 000	50 000	38,359	227 962	74 808
Administration	15 000	15 000	13 105	4 444	12 667
Water	750 000	750 000	670,985	384,256	798 103
Transportation	150 000	150 000	122,264	64,045	144 616
Fire Protection	100 000	100 000	86,389	43,994	98 955
Law Enforcement	100 000	100,000	86,794	50,265	113 347
Library	30,000	30,000	26,965	23,698	66,447
Total Impact Fees	<u>1 370 000</u>	<u>1,370 000</u>	<u>1 201,482</u>	<u>919,549</u>	<u>1 686 817</u>
Miscellaneous Revenue	-	-	-	-	1
Investment Income	255 000	255 000	233 750	610 422	508 400
Investment Gains/Losses	-	-	-	-	-
Interfund Interest Income	26,250	26,250	24 063	-	13,125
Total Revenue	<u>1,651 250</u>	<u>1,651,250</u>	<u>1,459,295</u>	<u>1,529,971</u>	<u>2,208,343</u>
Expenditures:					
Other Professional Services	25 000	27 970	20 065	4 806 E	10 850
Transfer to Debt Service					
Law Enforcement	125 600	125 600	94,200	125,600	-
Fire	43 008	43 008	34,406	43,008	-
Transportation	65 700	65 700	49 275	65 700	-
Library	-	-	-	-	-
Encumbrances	-	-	-	-	-
Total Transfers to Debt Service	<u>234 308</u>	<u>234 308</u>	<u>177 881</u>	<u>234 308</u>	<u>-</u>
Transfer to Capital Improvement Fund					
Park	466 819	466 819	351 723	625 088 E	635 754
Water	-	-	-	-	-
Total Transfers to Capital Improvement Fund	<u>466 819</u>	<u>466 819</u>	<u>351 723</u>	<u>625 088 E</u>	<u>635 754</u>
Reimb to Developers & Others	-	128 768	-	-	-
Transfer to Other Funds	140 000	140,000	128 333	-	-
Capital Improvements	-	-	-	-	-
Sewer Fees	-	-	-	-	-
Water Fees	4,192,430	4,192,430	3,843,061	-	-
Encumbrances	-	-	-	(95 970)	(97 117)
Total Expenditures	<u>5 058,557</u>	<u>5,190,295</u>	<u>4,521,063</u>	<u>768,232</u>	<u>549 487</u>
Revenue over (under) expenditures	(3 407 307)	(3,539 045)	<u>(3,061,768)</u>	761 739	1 658 856
Fund balance beginning of year	<u>12,967,743</u>	<u>12,967,743</u>	<u>12,967,743</u>	<u>12,967,743</u>	<u>11,515 337</u>
Fund balance end of period	<u>\$ 9 560 436</u>	<u>\$ 9 428 698</u>	<u>\$ 13,729,482</u>	<u>\$ 13 174 193</u>	<u>\$ 13 174 193</u>

City of Franklin
Utility Development Fund
Balance Sheet
November 30, 2024 and 2023

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments - Water	\$ 1,378,518	\$ 1,277,745
Cash and investments - Sewer	1,794,360	1,590,620
Taxes receivable	-	-
Special Assessment - Water Current	121,139	186,716
Special Assessment - Water Deferred	46,101	14,175
Special Assessment - Sewer Current	7,901	29,311
Special Assessment - Sewer Deferred	-	-
Reserve for Uncollectible	-	-
Total Assets	<u>\$ 3,348,019</u>	<u>\$ 3,098,567</u>
<u>Liabilities and Fund Balance</u>		
Unearned Revenue	\$ 175,141	\$ 230,202
Total Fund Balance	<u>3,172,878</u>	<u>2,868,365</u>
Total Liabilities and Fund Balance	<u>\$ 3,348,019</u>	<u>\$ 3,098,567</u>

Comparative Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>
	<u>Original</u>	<u>Year-to-Date</u>	<u>Year-to-Date</u>	<u>Year-to-Date</u>
	<u>Budget</u>	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Revenue:				
Special Assessments				
Water	\$ 20,000	\$ 15,202	\$ 18,501	\$ 78,014
Sewer	25,000	10,643	4,534	7,062
Connection Fees				
Water	-	-	-	-
Sewer	10,000	8,281	98,160	12,900
Total Assessments & Connection Fees	<u>55,000</u>	<u>34,127</u>	<u>121,195</u>	<u>97,976</u>
Special Assessment Interest	8,200	347	348	72
Investment Income	106,250	97,396	126,993	121,175
Total Revenue	<u>169,450</u>	<u>131,869</u>	<u>248,536</u>	<u>219,222</u>
Transfer to Capital Improvement Fund				
Water	400,000	333,333	-	-
Sewer	500,000	416,667	-	-
Total Transfers to Capital Improvement Fund	<u>900,000</u>	<u>750,000</u>	<u>-</u>	<u>-</u>
Revenue over (under) expenditures	(730,550)	(618,131)	248,536	219,222
Fund balance, beginning of year	<u>2,924,342</u>	<u>2,924,342</u>	<u>2,924,342</u>	<u>2,649,143</u>
Fund balance, end of period	<u>\$ 2,193,792</u>	<u>\$ 2,306,211</u>	<u>\$ 3,172,878</u>	<u>\$ 2,868,365</u>

City of Franklin
Self Insurance Fund - Actives
Balance Sheet
November 30, 2024 and 2023

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ 2,618,107	\$ 2,884,148
Accounts receivable	324	648
Interfund advance receivable	-	-
Prepaid expenses	-	-
Total Assets	<u>\$ 2,618,431</u>	<u>\$ 2,884,796</u>
<u>Liabilities and Net Assets</u>		
Accounts payable	\$ 35,249	\$ 103,214
Claims payable	210,000	210,000
Special deposits	-	-
Unrestricted net assets	2,373,182	2,571,582
Total Liabilities and Fund Balance	<u>\$ 2,618,431</u>	<u>\$ 2,884,796</u>

City of Franklin Self Insurance Fund - Actives
Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023

	<u>2024</u>	<u>2024</u>	<u>2024</u>	<u>2023</u>
	<u>Original</u>	<u>Year-to-Date</u>	<u>Year-to-Date</u>	<u>Year-to-Date</u>
<u>Revenue</u>	<u>Budget</u>	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Medical Premiums-City	\$ 3,285,140	\$ 3,019,057	\$ 2,545,190	\$ 2,034,116
Medical Premiums-Employee	537,805	492,585	445,961	394,936
Other - Invest Income, Rebates	193,000	176,917	296,853	340,434
Medical Revenue	<u>4,015,945</u>	<u>3,688,559</u>	<u>3,288,004</u>	<u>2,769,486</u>
Dental Premiums-City	145,000	131,720	87,812	92,406
Dental Premiums-Retirees	3,000	3,000	882	3,585
Dental Premiums-Employee	70,000	64,872	43,659	49,759
Dental Revenue	<u>218,000</u>	<u>199,592</u>	<u>132,353</u>	<u>145,750</u>
Total Revenue	<u>4,233,945</u>	<u>3,888,151</u>	<u>3,420,357</u>	<u>2,915,236</u>
Expenditures:				
Medical				
Medical claims	3,032,000	2,712,667	1,965,812	2,597,762
Prescription drug claims	490,000	449,167	562,471	386,290
Refunds-Stop Loss Coverage	-	-	(190,130)	(412,424)
Total Claims	<u>3,522,000</u>	<u>3,161,834</u>	<u>2,338,153</u>	<u>2,571,628</u>
Medical Claim Fees	147,000	136,551	172,552	164,851
Stop Loss Premiums	643,000	592,389	514,548	514,733
Other - Miscellaneous	2,700	2,475	23,660	39,347
HSA Contributions	177,000	163,385	142,375	141,188
Plan Administration	48,515	44,472	44,495	43,175
Total Medical Costs	<u>4,540,215</u>	<u>4,101,106</u>	<u>3,235,783</u>	<u>3,474,922</u>
Dental				
Active Employees & COBRA	196,462	175,189	153,435	145,313
Retiree	-	-	1,108	1,330
Total Dental Costs	<u>196,462</u>	<u>175,189</u>	<u>154,543</u>	<u>146,643</u>
Claims contingency			-	-
Total Expenditures	<u>4,736,677</u>	<u>4,276,295</u>	<u>3,390,326</u>	<u>3,621,565</u>
Revenue over (under) expenditures	(502,732)	<u>\$ (388,144)</u>	30,031	(706,329)
Net assets, beginning of year	<u>2,343,151</u>		<u>2,343,151</u>	<u>3,277,911</u>
Net assets, end of period	<u>\$ 1,840,419</u>		<u>\$ 2,373,182</u>	<u>\$ 2,571,582</u>

City of Franklin
City of Franklin Post Employment Benefits Trust
Balance Sheet
November 30, 2024 and 2023

<u>Assets</u>	<u>2024</u>	<u>2023</u>
Cash and investments	\$ (550,728)	\$ (522,939)
Investments held in trust - Fixed Inc	3,670,397	3,057,079
Investments held in trust - Equities	6,842,242	5,658,673
Accounts receivable	12,306	14,778
Due from Water Utility	-	-
Prepaid expenses	-	-
Total Assets	<u>\$ 9,974,217</u>	<u>\$ 8,207,591</u>
<u>Liabilities and Net Assets</u>		
Accounts payable	\$ 3,906	\$ 46,264
Claims payable	60,000	60,000
Net assets held in trust for post emp	9,910,311	8,101,327
Total Liabilities and Fund Balance	<u>\$ 9,974,217</u>	<u>\$ 8,207,591</u>

City of Franklin Post Employment Benefits Trust
Statement of Revenue, Expenses and Fund Balance
For the Eleven months ended November 30, 2024 and 2023

<u>Revenue</u>	<u>2024</u> <u>Year-to-Date</u> <u>Actual</u>	<u>2023</u> <u>Year-to-Date</u> <u>Actual</u>
ARC Medical Charges - City	\$ 214,515	\$ 348,292
Medical Charges - Retirees	275,513	176,776
Medical Revenue	<u>490,028</u>	<u>525,068</u>
Expenditures:		
Retirees-Medical		
Medical claims	339,307	382,771
Prescription drug claims	190,769	215,940
Refunds-Stop Loss Coverage	(28,646)	(7,598)
Total Claims-Retirees	<u>501,430</u>	<u>591,113</u>
Medical Claim Fees	37,645	37,978
Stop Loss Premiums	105,736	117,058
Miscellaneous Expense	32,988	13,429
Total Medical Costs-Retirees	<u>677,799</u>	<u>759,578</u>
 Revenue over (under) expenditures	 (187,771)	 (234,510)
 Annual Required Contribution-Net	 163,588	 (195,722)
Other - Investment Income, etc.	1,564,893	1,000,234
Total Revenues	<u>1,728,481</u>	<u>804,512</u>
 Net Revenues (Expenditures)	 1,540,710	 570,002
 Net assets, beginning of year	 <u>8,369,601</u>	 <u>7,531,325</u>
 Net assets, end of period	 <u>\$ 9,910,311</u>	 <u>\$ 8,101,327</u>

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE March 4, 2025
REPORTS & RECOMMENDATIONS	2025 Sanitary Sewer User Fee Review & Establishment	ITEM NUMBER G.8.

Background

Annually, Milwaukee Metropolitan Sewerage District (MMSD) provides a Cost Recovery Procedures Manual which provides the necessary information to determine the MMSD sewer charge for Franklin sewer customers. The charge has three components, a fixed connection fee, a fixed hazardous waste disposal fee, and a volumetric charge. All residential customers are charged a fixed rate, regardless of the water volume used. And, commercial customers are charged for the fixed fee plus a volumetric charge based upon their water usage.

Added to the MMSD rate is an additional charge that provides the resources to maintain the local sanitary sewer system. The local charge represents approximately 53% of the total residential fee.

Analysis

Effective January 1, 2024, MMSD increased its total rate by 12.58% for residential customers. The prior year rate increase was 4.42%. By way of details, MMSD decreased the volumetric rate (per gallon usage charge) by 1.4%; however, the fixed MMSD rate (connection charge) increased by 55.2% for a combined MMSD rate increase of 7.00% for residential customers. MMSD's total residential rate increased to \$209.10 annually, or \$52.28 quarterly, up from \$185.73, and 46.43 quarterly.

The total proposed Franklin residential rate is

Residential Sewer Bill

	2025	2024	Inc (Dec)
Franklin Charge	110.82	113.30	(2.19%)
Volumetric Charge (Variable)	143.28	140.74	
Connection Charge (Fixed)	60.14	38.74	
Hazardous Waste Disposal Charge	5.68	6.25	
Total MMSD charge	209.10	185.73	12.58%
Total Annual Charge (rounded for quarterly billing)	319.92	299.03	6.99%
Quarterly Residential Billing	79.99	74.76	7.00%

The \$2.48 annual decrease, \$0.62 on a quarterly basis, in the local sewer charge is due to decreased costs in the 2025 Budget, including the following: the local share of the Private Property Inflow & Infiltration Program, a \$550,000 decrease in sewer rehab, and a slight decrease in labor/benefits/cost allocations attributable to sewer duties and Capital Projects.

An average commercial customer using 82,000 of water will see a decrease of approximately 3.0% due to the decrease in per gallon usage charge.

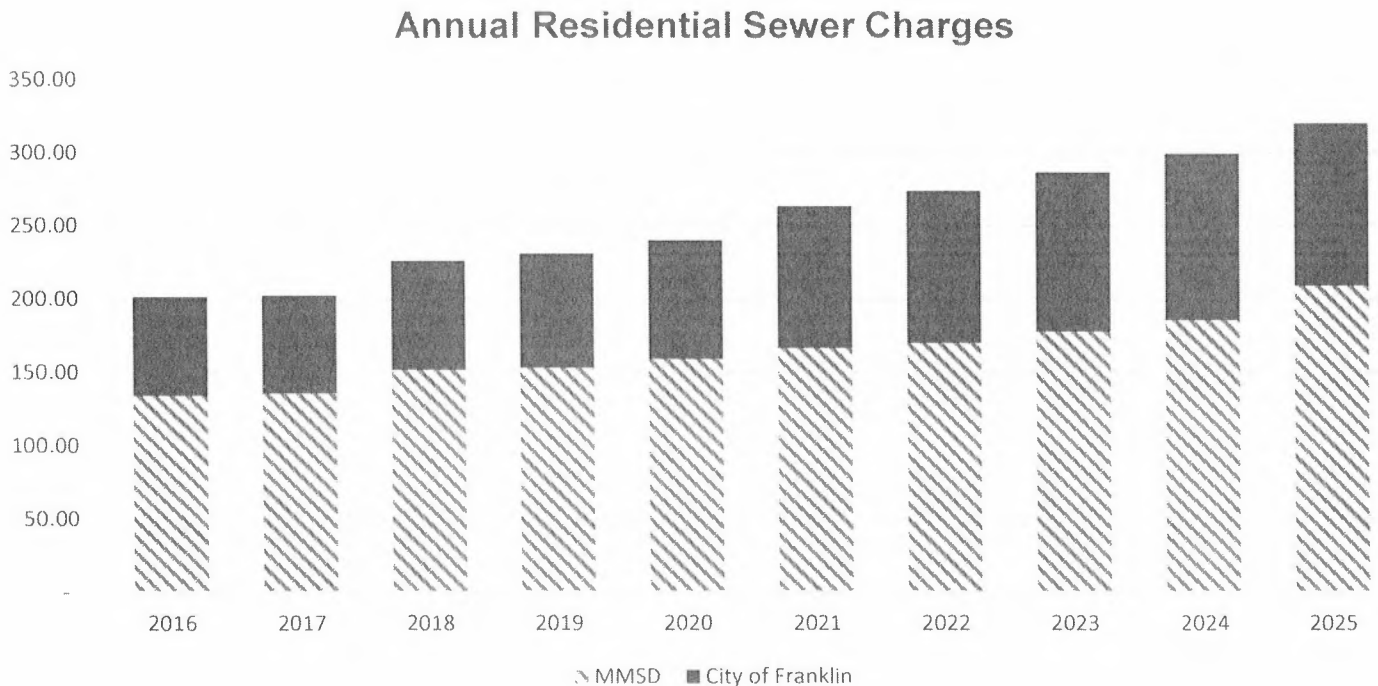
There are currently 10,971 Sewer customers, 9,694 of those are single family or Multi-family residences (which has increased 86 single family or Multi-family units since 2024).

Note: Sanitary Sewer bills are combined with water charges for properties utilizing both services.

The Director of Finance engaged with MMSD to determine the reasoning for the increased connection charge from \$38.74 to \$60.14. Below is the response received:

1. The \$38.74 rate in 2024 had decreased from 2023 by \$4.76, which is the first time it has decreased since 2016. The 2024 rate should have been closer to \$45 if it wasn't for 2024 benefiting from a \$1.3 million credit from 2022, which more than offset the regular cost increases. This credit was due to the costs budgeted in 2022 being higher than what was actually allocated in the final numbers for 2022. MMSD is mandated to apply any surpluses or deficits for a given year to the second year after that. Thus, the surplus from 2022 was applied to 2024.
2. In the calculation of the 2025 rates, the connection charge had a deficit applied from 2023 of \$2.2 million, as the actual costs in 2023 ended up to be higher than what was budgeted.
3. So, of the \$21.40 increase, \$11.50 (or over 50% of increase) was due to 2024 including the \$1.3 million credit and 2025 including a \$2.2 million charge, which increased costs allocated to Connection charges by \$3.5 million. This is the debris and other treatment cost portion of the connection charge. The remaining \$2.98 increase in the debris and other treatment charge was due to costs allocated from our treatment plants being \$1.6 million higher in 2025 from operational changes and additional projects.
4. The Infiltration and Inflow (I/I) costs increased due to a higher percentage of overall costs being allocated to Connection charges due to the \$3.5 million swing in costs being carried over from 2022 and 2023. This resulted in 20.2% of the \$36,334,970 in I/I costs being allocated to Connection charge in 2025, while in 2024 it was 13.25% of the \$37,637,909 in I/I costs.
5. So, of the \$21.40 increase, \$7.40 was due to the additional \$2.4 million allocated to I/I caused by the \$3.5 million swing in carryforward costs.

A history of the combined residential sewer charge is represented below:



Recommendation

Staff recommends adoption of the proposed 2025 sanitary sewer rates.

Fiscal Impact

The 2025 budget anticipated an overall minimal rate increase, based on an internal discussion between the Director of Finance and the Sewer Superintendent regarding user fee increased rates by MMSD. MMSD proposed overall rates, however, the final rate increase can't be determined until the Annual Cost Recovery Procedures Manual is published (typically late December).

Debt for the planned lift station project was issued on December 2, 2021 and the debt service for 2025 will be approximately \$164,000 and adjust accordingly to the debt repayment schedule. The City continues to pay interest on the Clean Water Fund Loan, but is reimbursed through an agreement with MMSD.

The Finance Committee examined the proposed user fee and recommend its approval contingent on a response from the Milwaukee Metro Sewerage District regarding the large increase in the connection charge.

COUNCIL ACTION REQUESTED

Motion to adopt a quarterly 2025 Residential Sanitary Sewer charge of \$79.99 and a fixed Commercial Connection charge of \$23.01 plus a \$4.48303400 per thousand gallons volumetric charge effective January 1, 2025 as provided by Municipal Code 207-14 H (3)(b).

Finance Dept - DB

2025 WORKSHEET

MMSD Charges & Factors

2025 2024 Change

Volumetric Charge	\$0 002892280	\$0 002932060	-1.36%
Connection Charge	\$60 14	\$38 74	55.24%
HHWP (Residential Classes Only)	\$5 68	\$6 25	-9.12%
Domestic Flow = Gallons/Person/Day	49	48	
Residential Occupancy Factor	2.77	2.74	
	Single	New Year	Prior Year
		\$79.99	\$74.76
			Inc. 7.00%

Unit	Metro. Charge	Conn Charge	HHWP Charge	Total Metro	Total Local	Total Charge	1 069859211
Single	143 28	\$60 14	\$5 68	209 10	110 82	319 92	Last Yr 74 76
	35 82	15 04	1 42	52 28	27 71	79 99	Yearly Quarterly
Duplex	286 56	60 14	11 36	358 06	189 77	547 83	Yearly
	71 64	15 04	2 84	89 52	47 44	136 96	Quarterly

Per Gallon Usage Charge		55.0%
\$ PER GAL	0 002892280	0 001590754
\$ PER 1000	2 892280000	1 59075400
		4 72061660
		-5.0%

Rate	Quarterly	Residential	Res - Condo	Duplex	Dup - 2 connect	Greendale	Muskego	Industrial	Ind - VVC	Pub - mtr	Pub - n	Commercial	Com - 5	Com - 2	Comm - na	Comm-nb	Comm_3	Comm_4	Comm_5	Comm_6	Comm_8		
1	\$79 99																						
2	\$69 90																						
3	\$136 96																						
4	\$69 90																						
5	\$52 28																						
6	\$26 29																						
7	\$23 01																						
8	\$23 01																						
9	\$23 01																						
10	\$23 01																						
11	\$23 01																						
12	\$67 06																						
13	\$46 02																						
14	\$23 01																						
15	\$23 01																						
16	\$11 93																						
17	\$11 43																						
18	\$11 70																						
19	\$12 36																						
20	\$14 24																						

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Calculation	\$140 74												
	1.80% change from prior year												

Note Muskego pays MMSD for the MMSD charges Franklin bills only the local charge

From: Hillmer, Jim <JHillmer@mmsd.com>

Hi Danielle,

This has been a frequent question, so here is the explanation I have shared:

The connection charge did increase \$21.40 from \$38.74 in 2024 to \$60.14 in 2025. The large increase was for a variety of reasons:

- 1) The \$38.74 rate in 2024 had decreased from 2023 by \$4.76, which is the first time it has decreased since 2016. The 2024 rate should have been closer to \$45 if it wasn't for 2024 benefiting from a \$1.3 million credit from 2022, which more than offset the regular cost increases. This credit was due to the costs budgeted in 2022 being higher than what was actually allocated in the final numbers for 2022. MMSD is mandated to apply any surpluses or deficits for a given year to the second year after that. Thus, the surplus from 2022 was applied to 2024.
- 2) In the calculation of the 2025 rates, the connection charge had a deficit applied from 2023 of \$2.2 million, as the actual costs in 2023 ended up to be higher than what was budgeted.
- 3) So, of the \$21.40 increase, \$11.50 (or over 50% of increase) was due to 2024 including the \$1.3 million credit and 2025 including a \$2.2 million charge, which increased costs allocated to Connection charges by \$3.5 million. This is the debris and other treatment cost portion of the connection charge. The remaining \$2.98 increase in the debris and other treatment charge was due to costs allocated from our treatment plants being \$1.6 million higher in 2025 from operational changes and additional projects.
- 4) The Infiltration and Inflow (I/I) costs increased due to a higher percentage of overall costs being allocated to Connection charges due to the \$3.5 million swing in costs being carried over from 2022 and 2023. This resulted in 20.2% of the \$36,334,970 in I/I costs being allocated to Connection charge in 2025, while in 2024 it was 13.25% of the \$37,637,909 in I/I costs.
- 5) So, of the \$21.40 increase, \$7.40 was due to the additional \$2.4 million allocated to I/I caused by the \$3.5 million swing in carryforward costs.

I'm expecting the 2026 connection charge to go back to the trended costs, which might be a decrease. We will not know that until we close 2024 books and see what kind of surplus or deficit will be carried to 2026.

I hope this helps clarify why the Connection charge increased. Let me know if you have any questions on above or anything else on the Cost Recovery Procedures Manual.



Jim Hillmer, CPA
Accounting Manager
P: (414) 221-2139
E: jhillmer@mmsd.com

www.mmsd.com



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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE March 4, 2025
REPORTS & RECOMMENDATIONS	AN ORDINANCE TO AMEND ORDINANCE 2024-2649, AN ORDINANCE ADOPTING THE 2025 ANNUAL BUDGET FOR THE GENERAL FUND, CAPITAL OUTLAY AND CAPITAL IMPROVEMENT FUND FOR FISCAL YEAR 2025 TO APPROVE BUDGET ENCUMBRANCES FROM THE 2024 BUDGET AS AMENDMENTS TO THE 2025 BUDGET	ITEM NUMBER G. 9.

Background

Each year generally accepted accounting principles require a search for encumbrances. An encumbrance is a contract or written purchase order that was entered into or ordered during 2024 with the intent that the contract or purchase order would be completed in 2024 or the understanding that the project would take more than one fiscal year to complete. Projects meeting the definition of an encumbrance must have a portion of the fund balance reserved for the costs necessary to complete the project.

Analysis

For the year 2024 there are projects and purchase orders in the General Fund and Capital Outlay Fund that should be encumbered. Further evaluation with Department Heads is taking place to determine which remaining purchase orders are necessary to be encumbered. A second and final memo will come forward at the March 25, 2025 Finance Committee Meeting.

General Fund Encumbrances Total \$139,135.47
 Capital Outlay Fund Total \$198,388.49
 Capital Improvement Fund Total \$1,789,892.22

Recommendation

The Finance Committee recommended approval to the Common Council of the encumbrances and adopt an ordinance to include them in the 2025 budget. The Director of Finance & Treasurer recommends adoption of the attached Budget Amendment Ordinance.

Fiscal Note

The fiscal impact of encumbrances to each of the funds is a 2024 use of the Jan 1 fund balance. The 2024 year-end financial reports and the year-end fund balances will include the impact of the encumbrances. Revenue was provided in 2024 but was unused. These actions allow those resources to be used without impacting respective 2025 budgets or the projects in process.

COUNCIL ACTION REQUESTED

Motion adopting Ordinance No 2025-_____, an Ordinance to amend Ordinance 2024-2649, an Ordinance adopting the 2025 Annual Budgets for the General Fund, Capital Outlay and Capital Improvement Fund for Fiscal Year 2025 to Approve Budget Encumbrances from the 2024 Budget as Amendments to the 2025 Budget.

Roll Call Vote Required

Finance Dept – DB

STATE OF WISCONSIN CITY OF FRANKLIN : MILWAUKEE COUNTY

ORDINANCE NO 2025-_____

AN ORDINANCE TO AMEND ORDINANCE 2024-2649, AN ORDINANCE ADOPTING THE 2025 ANNUAL BUDGETS FOR THE GENERAL FUND, CAPITAL OUTLAY FUND AND CAPITAL IMPROVEMENT FUND FOR THE CITY OF FRANKLIN FOR FISCAL YEAR 2025 TO APPROVE BUDGET ENCUMBRANCES FROM THE 2024 BUDGET AS AMENDMENTS TO THE 2025 BUDGET

WHEREAS, the Common Council of the City of Franklin adopted the 2025 Annual Budgets for the General Fund, Capital Outlay Fund and Capital Improvement Fund, and

WHEREAS, certain monies included in the 2024 Annual Budgets of the respective funds were intended to be expended in 2024 and were committed for expenditure prior to December 31, 2024; and

WHEREAS, these amounts will be expended in 2025, and as a result, the related appropriations should be made available and appropriated in the 2025 budget, and

WHEREAS, Common Council has determined that it would be in the best interest of the City to approve such encumbrance in the 2025 budgets of the respective funds, and

WHEREAS, the Budget Appropriation Units will be adjusted for the items listed below.

NOW, THEREFORE, the Common Council of the City of Franklin does hereby ordain as follows.

Section 1 That certain encumbered funds of the 2024 budgeted amounts be transferred forward to the 2025 Annual Budget for the respective funds of the City of Franklin to pay for 2024 encumbrances as follows.

General Fund

Municipal Court	Non-Personnel	Increase	2,047 61
Info Services	Non-Personnel	Increase	28,422 00
Police	Non-Personnel	Increase	108,665 86

Capital Outlay Fund

Municipal Court	Capital	Increase	88 00
Clerk	Capital	Increase	388 45
Info Services	Capital	Increase	106,543 25
Administration	Capital	Increase	485 45
Finance	Capital	Increase	558 10
Municipal Buildings	Capital	Increase	12,419 69
Police	Capital	Increase	60,622 63
Fire	Capital	Increase	696 15
Inspection	Capital	Increase	1,779 20
Engineering	Capital	Increase	942 05
Public Works	Capital	Increase	71 65
Health	Capital	Increase	5,608 25
Planning	Capital	Increase	8,185 62

Capital Improvement Fund				
	Muni Building	Capital	Increase	453,844 00
	Parks	Capital	Increase	1,336,048 22

Section 2 Pursuant to Wis Stat. § 65.90(5)(ar), the City Clerk is hereby directed to post a notice of this budget amendment within fifteen days of adoption of this Resolution on the City's web site

Section 3 The terms and provisions of this ordinance are severable Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, or otherwise be legally invalid or fail under the applicable rules of law to take effect and be in force, the remaining terms and provisions shall remain in full force and effect.

Section 4 All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed

Passed and adopted at a regular meeting of the Common Council of the City of Franklin this ____ day of _____, 2025

APPROVED

ATTEST

John R. Nelson, Mayor

Shirley J. Roberts, City Clerk

AYES ___ NOES ___ ABSENT ___

City of Franklin
2024 Budget Encumbrances and Carryovers to 2025

PO #	Date	Vendor	Encumbrance	Fund	Dept	Acct	Project	Dept Tot	Description
75261	12/13/2024	Roger C Pyzyk	\$1,200.00	01	121	5219		\$2,047.61	Substitute Judge Services
75262	12/13/2024	Titan Public Safety Solutn LLC	\$742.02	01	121	5425			Tipps Court and Parking Training
75310	12/16/2024	Printgraphix	\$105.59	01	121	5312			Envelopes & Misc Printed Materials
75236	10/01/2024	Eide Bailly LLP	\$28,422.00	01	144	5257		\$28,422.00	Phs I Ms Office 365 Tenant, Licensing, & 2-Factor Authentication
75299	12/12/2024	4imprint, Inc	\$1,500.00	01	211	5328		\$109,190.86	9-1-1 Community Event Handout Materials
75328	12/23/2024	Airway Sales Inc	\$750.00	01	211	5557			Hvac & Range Filters
75333	12/27/2024	Bay Communications/Db:Baycom Inc	\$2,000.00	01	211	5242			2024 Alpr Maintenance/License Renewal
75334	12/27/2024	Bay Communications/Db:Baycom Inc	\$2,000.00	01	211	5242			2025 Alpr Maintenance/License Renewal
75308	12/19/2024	Best Technology Systems	\$8,000.00	01	211	5327			Range Clean, Recycle & Disposal of Hazardous Waste
75289	12/12/2024	Bluemel's Inc.	\$857.72	01	211	5555			Landscaping Maintenance
75298	12/12/2024	C Gerard Marketing Inv	\$1,150.00	01	211	5335			Community Event Handout Materials
75293	12/12/2024	Franklin Veterinary Clinic	\$4,000.00	01	211	5299			Department K9 Veterinary Services
75286	12/12/2024	Galls Lic / Db: Red Uniform Tailor	\$300.00	01	211	5326			(2) Swat Uniforms
75292	12/12/2024	Galls Lic / Db: Red Uniform Tailor	\$450.00	01	211	5334			Auxiliary Uniforms
75295	12/12/2024	Galls Lic / Db: Red Uniform Tailor	\$4,750.00	01	211	5333			New Officer Uniforms/Equipment
75300	12/12/2024	Hiller Ford Inc	\$2,000.00	01	211	5332			Vehicle Parts & Supplies
74981	12/16/2022	M A T C	\$4,975.00	01	211	5425			Recruit Academy Tuition
75312	12/13/2024	N & S Towing Inc	\$4,000.00	01	211	5299			Towing Services
75311	12/13/2024	Prophoenix Corp.	\$4,500.00	01	211	5257			Udp Gps Configuration & Related Work
75297	12/12/2024	Southside Tire Co	\$4,000.00	01	211	5332			Squad Tires
75287	12/19/2024	Streicher's	\$15,250.00	01	211	5329			Swat Tactical Communication Headsets
75288	12/12/2024	Streicher's	\$4,000.00	01	211	5329			Tactical Body Armor
75291	12/12/2024	Streicher's	\$750.00	01	211	5334			Auxiliary Body Armor
75294	12/12/2024	Streicher's	\$4,000.00	01	211	5333			New Officer Uniforms/Duty Gear
75307	12/12/2024	Streicher's	\$4,000.00	01	211	5333			New Officer Body Armor
75290	12/19/2024	Top Pack Defense	\$9,600.00	01	211	5329			Tactical Shield
75309	12/13/2024	US Bank	\$1,251.97	01	211	5312			Chairs (Community Room)
75324	12/23/2024	US Bank	\$525.00	01	211	5332			Air Filter (Mrap)
75331	12/23/2024	US Bank	\$234.78	01	211	5332			Nato 1000 Amp Plug Dual Wire (Mrap)
75274	12/09/2024	Verizon Wireless	\$4,000.00	01	211	5415			Cell Phones & Related Equipment
74934	12/06/2022	Waukesha Co Technical College	\$10,000.00	01	211	5425			Recruit Academy Tuition
75305	12/12/2024	Waukesha Co Technical College	\$4,500.00	01	211	5425			Various Training Class Registration Fees
75301	12/12/2024	Badger Truck Center, Inc.	\$1,201.04	01	211	5332			Vehicle Parts & Supplies
75272	12/09/2024	Consolidated Doors Inc.	\$743.00	01	211	5559			Garage Door #2 / Safety Sensor & Lighted Warning Indicator
75130	12/15/2023	General Fire Equipment Co, Inc	\$1,014.06	01	211	5332			Vehicle Equipment Parts & Rpr
75327	12/23/2024	Ritzman Appliance Co Inc	\$403.00	01	211	5329			Repl Refrigerators & Microwaves
75313	12/13/2024	Staples Advantage	\$2,485.29	01	211	5312			Office Supplies
		General Fund Total	\$139,660.47						
75259	12/04/2024	Cornerstone Communications Inc	\$88.00	41	121	5841		\$88.00	2024 Department Computer Upgrades
75259	12/04/2024	Cornerstone Communications Inc	\$388.45	41	141	5841		\$388.45	2024 Department Computer Upgrades
75236	10/01/2024	Eide Bailly LLP	\$106,543.25	41	144	5843		\$106,543.25	Phs I Ms Office 365 Tenant, Licensing, & 2-Factor Authentication
75259	12/04/2024	Cornerstone Communications Inc	\$485.45	41	147	5841		\$485.45	2025 Department Computer Upgrades
75259	12/04/2024	Cornerstone Communications Inc	\$558.10	41	151	5841		\$558.10	2026 Department Computer Upgrades

**Cancel carry forward.
Liquidate per the
Police Department**

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<p style="text-align: center;">APPROVAL</p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE March 4, 2025</p>
<p style="text-align: center;">REPORTS & RECOMMENDATIONS</p>	<p style="text-align: center;">Update on 2025 Tax Collection Process</p>	<p style="text-align: center;">ITEM NUMBER G. 10.</p>

Background

In July 2023, the City of Franklin transitioned from the GCS Tax Software for tax bill preparation and processing to the Milwaukee County wide LandNav software. This transition was in its infancy stages from July 2023-December 2023, with 2023 Tax Bills being prepared and mailed in the new system by December 18, 2023. County wide issues begin almost immediately and all municipalities experienced hardship in preparation of the tax bills as well as the tax collection process. LandNav received many complaints from the local municipalities and worked hard to fix the “bugs” in the system to make the 2024 Tax Year process smoother.

The City experienced challenges in providing timely assessments to property owners, with final Board of Review being in late November. Not only did this cause extreme challenges in providing the City with a balanced and timely budget, but created challenges in the tax preparation process. Despite the heavy workload in the first couple weeks of December, the City calculated taxes by December 12, 2024 with final tax bills being mailed by the WI State Statute deadline of the third Monday in December (December 16, 2024).

The City Assessors spoke at several Common Council meetings in regards to the 2024 Assessment Roll, challenges they were faced with, and what the property owners will expect for the 2024 and 2025 tax year. It comes as no surprise that there have been many residents reaching out to discuss the increase in tax their tax bill and/or property assessment. This has caused some strain on the Finance and Treasury Department. The Treasury and Finance Department have fielded hundreds of calls from residents with concerns that have either been taken care of or passed on to the Assessor for further follow-up.

The deadline for 1st installment of taxes was January 31st. On an annual basis, the City is congested with thousands of residents between the day tax bills are released through January 31st, (with the last 2 weeks of December being the busiest). City Hall had lines out the door or filling the halls. Future discussion should be had on influencing property owners to pay their taxes online to avoid long lines, decongest City Hall during peak periods, save on labor costs, printing of receipts, and allow the Treasury Department adequate time for processing.

One major concern that was brought up numerous times as well is outside of City Hall is the lack of property owners having the lottery and gaming credit on their tax bill this year. The City did not change any policy and rolled forward all 2023 lottery and gaming credits to the 2024 tax bills. The City stressed in newsletters, on the City Website and in the mailings of tax bills that the lottery and gaming credit is available to property owners who resided in their home as of January 1 and that property is their primary residence. I want to stress it is the homeowner’s responsibility to fill out the lottery and gaming credit application in order to receive it. The Treasury Department goes above and beyond to check as each resident comes to the counter to pay their tax bill if they have the credit. If they do not, the Treasury Department will ask if you are eligible and encourage them to fill out the application. Additionally, the City displayed a large “stop sign” at the Treasury Office reminding residents to ask the Treasury Cashier if they have the lottery and gaming credit on their tax bill or how they can apply. Despite all of the avenues the City and Treasury Department has taken to notify and provide knowledge to the residents, there were still many complaints received.

Analysis

- **Online payment process:** had over 813 users through the end of Dec 2024 That is only 53 more than 2017. Generally, response has been very positive, however that is only 6% of the total tax bills mailed. One of the objectives was to reduce the number of folks paying in person, reducing wait times and relieve congestion during certain times of the year. As you can see, the needle hasn't moved far on the spectrum. Putting more focus on the online payment option is necessary not only for tax payments but all payment options for the City (Utility Billing, Animal Fees, Licenses and permits, etc)
- **Lottery & Gaming Credit:** The City has continued to diligently work on ensuring all property owners eligible for the lottery & gaming credit are receiving it annually on their tax bill The City had a significant spike in credits applied through the years, with the 2024 tax year being significant. The City had 97 applications filed online through the Department of Revenue (DOR) portal with many more filed in person. 2024 was the first year that the DOR implemented the online portal for application filing. The Treasurer notified residents by posting this information in the City newsletter and on the City's website. Below is the number of lottery and gaming credits applied to tax bills by tax year for the last 5 years.
**To note The maximum credit value may change annually and is calculated based on the available funds and an estimated number of properties that will qualify for the credit. The maximum lottery credit available is calculated by taking the equalized value school tax rate and multiplying it by the maximum credit value set by the Department of Revenue annually, hence why each school district and year is a different amount

2020 – 9,712

Maximum Credit Value \$17,400

Franklin. \$174 47

Oak-Creek/Franklin: \$155 26

Whitnall \$151 59

2021 – 9,712

Maximum Credit Value \$26,600

Franklin \$243,19

Oak-Creek/Franklin. \$236 91

Whitnall. \$226.94

2022 – 9,808

Maximum Credit Amount \$27,900

Franklin. \$238 60

Oak-Creek/Franklin \$225 60

Whitnall \$230 84

2023 – 9,916

Maximum Credit Amount. \$33,500

Franklin. \$265.93

Oak-Creek/Franklin \$269 96

Whitnall \$239 61

2024 – 10,192

Maximum Credit Amount. \$29,300

Franklin \$255 16

Oak-Creek/Franklin: \$214 27

Whitnall \$210 44

The difference between 2023 tax year and 2024 tax year is 276 additional lottery credits, which is the highest the City has seen in over 5 years. This is due to the added ability to apply online as well as the due diligence of the Treasury and Finance Department to ensure that the knowledge is spread to the residents about when and how to apply. 132 out of the 503 refunds issued through 2/20/25 were lottery credit refunds.

- **City Assessment Procedure:** The City hired Forward Appraisal to contract as the City's Assessor for the 2024 tax year. Challenges were faced for many months and the assessment process took longer than expected. It is not common for a municipality to have a large number of refunds/rescissions to taxes due to a change in assessment. Many complaints (hundreds) have been funneled through the Treasury/Finance office to the City Assessor and/or directly handled by a property owner reaching out to the Assessor themselves. 2 main challenges were noticed through the process:
 1. Property owner complaints about the change in the land value, improvement value, and/or both. The increase in taxes goes hand and hand with the total assessment of any parcel. If the total assessed value of a property increases higher than the average total value by class, then the tax bill will be higher than the projected average increase. The City Assessor reported land value where it is supposed to be versus many years of the land value by property not changing at all. Also, the Assessor valued properties in line with market conditions, sales, and proper formulas used within the parameters of the Assessment manual provided by the Department of Revenue. Due diligence has been done and the City Assessor continues to work through 2025 property values and provide guidance and answers to property owners concerned about their assessment changes on their 2024 tax bill.
 2. There was a data conversion issue brought to the Treasurer's attention. After tax bills were mailed, the City Assessor noticed that the conversion of data from the previous Assessor and importing into the new system caused an issue with the ownership on most parcels. With that, most owners & co-owners were flip-flopped. For example.

2023 Tax Bill

Owner (Listed first on the tax bill) John Doe
Co-Owner (Listed second on the tax bill): Jane Doe

2024 Tax Bill

Owner (Listed first on the tax bill). Jane Doe
Co-Owner (Listed second on the tax bill) John Doe

Many residents called the Treasury/Finance Department and were concerned that one name was not listed first on the tax bill and asked us to change it. Proper procedure requires us to reach out to the Assessor to verify based on deeds recorded who the owner/co-owner of a property is. If it's verified by the City Assessor, then the Treasury/Finance Department can change it in the tax system. This challenge has caused over 100 phone calls/in person visits, over 100 emails/calls to the City Assessor, over 100 verifications and corrections. Due to the City having over 13,000 parcels, it was not advantageous for the Assessor and Treasury Department to check every parcel against the register of deeds to determine whose name is to be listed first. The determination was made to address the issue as property owners make us aware or raise the issue.

All in all, the tax collection process ran smoothly, despite hiccups in the process or concerns that were addressed. Future IT changes will create additional challenges within the Treasury Department and will require significant conversations and work to ensure all duties can still be fulfilled in an efficient manner for next year.

COUNCIL ACTION REQUESTED

Receive and place on file

Finance Dept - DB

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 3/4/2025
REPORTS & RECOMMENDATIONS	<p>Excessive 2024 Tax Assessment Claim submitted by Todd Barron, President of Barron Corporate Tax Solutions, on behalf of Dadaswami Hospitality, LLC on January 31, 2025, for the property bearing Tax Key No. 902-9965-010. The Common Council may enter closed session pursuant to Wis. Stat. § 19.85(1)(e), to deliberate the public business process and terms with regard to the Dadaswami Hospitality, LLC claim, and Wis. Stat. § 19.85(1)(g), to confer with legal counsel for the Common Council who is rendering advice concerning strategy to be adopted by the body with respect to the subject claim and litigation in which it is likely to become involved, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate</p>	ITEM NUMBER G. 11.

COUNCIL ACTION REQUESTED

A motion to enter closed session pursuant to Wis. Stat. § 19.85(1)(e), to deliberate the public business process and terms with regard to the Dadaswami Hospitality, LLC claim, and Wis. Stat. § 19.85(1)(g), to confer with legal counsel for the Common Council who is rendering advice concerning strategy to be adopted by the body with respect to the subject claim and litigation in which it is likely to become involved, and to reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

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APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 03/4/2025
LICENSES AND PERMITS	MISCELLANEOUS LICENSES	ITEM 02/NUMBER H.

See attached License Committee Meeting Minutes from the License Committee Meeting of March 4, 2025.

COUNCIL ACTION REQUESTED

Approval of the Minutes of the License Committee Meeting of March 4, 2025.



414-425-7500

License Committee Agenda*
Franklin City Hall Aldermen's Room
9229 West Loomis Road, Franklin, WI
March 4, 2025 – 6:00 p.m.

1.	Call to Order & Roll Call	Time:		
2.	Applicant Interviews & Decisions			
		Recommendations		
Type/ Time	Applicant Information	Approve	Hold	Deny
Operator 2024-2025 New	Joseph Heup Kwik Trip #287			
Operator 2024-2025 New	Amber M McCall Target Store #T-2388			
Operator 2024-2025 New	Elizabeth L Stroh Target Store #T-2388			
Operator 2024-2025 New	Joseph P Zizzo The Rock Sports Complex			
Temporary Entertainment & Amusement	Franklin Health Department Person in Charge: Franklin Health Department Event: 2025 Franklin Bike Rodeo Location: 9229 W Loomis Rd – Franklin City Hall and Surrounding Streets - see map Event Date: 06/7/25			
3.	Adjournment	Time:		

*Notice is given that a majority of the Common Council may attend this meeting to gather information about an agenda item over which they have decision-making responsibility. This may constitute a meeting of the Common Council per State ex rel. Badke v. Greendale Village Board, even though the Common Council will not take formal action at this meeting.

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE 3/4/2025
Bills	Vouchers and Payroll Approval	ITEM NUMBER I

Attached are vouchers dated February 14, 2025 through February 27, 2025 Nos. 201705 through Nos. 201897 in the amount of \$ 5,856,631.42. Also included in this listing are EFT Nos. 5980 through EFT Nos. 5997, Library vouchers totaling \$ 30,337.17, Tourism vouchers totaling \$ 39,077.23, Water Utility vouchers totaling \$ 259,216.64 and Property Tax Refunds in the amount of \$ 27,650.05. Voided checks in the amount of \$ (4,120.58) are separately listed.

Early release disbursements dated February 14, 2025 through February 26, 2025 in the amount of \$ 5,287,186.74 are provided on a separate listing and are also included in the complete disbursement listing. These payments have been released as authorized under Resolutions 2013-6920, 2015-7062 and 2022-7834.

Attached is a list of property tax disbursements, EFT Nos. 539 through Nos. 545 and EFT Nos. 358 (S) through Nos. 359 (S) dated February 17, 2025 through February 27, 2025 in the amount of \$ 11,161,707.38. \$ 34,892.06 represents refund reimbursements and \$ 11,126,815.32 represents settlements from US Bank. There is also an additional \$ 18,994,853.89 of tax settlements from American Deposits. These payments have been released as authorized under Resolutions 2013-6920, 2015-7062 and 2022-7834.

The net payroll dated February 21, 2025 is \$ 479,322.27, previously estimated at \$ 485,000. Payroll deductions dated February 21, 2025 are \$ 557,832.55, previously estimated at \$ 534,000.

The estimated payroll for March 7, 2025 is \$ 487,000 with estimated deductions and matching payments of \$ 260,000.

COUNCIL ACTION REQUESTED

Motion approving the following

- City vouchers with an ending date of February 27, 2025 in the amount of \$ 5,856,631.42
- Payroll dated February 21, 2025 in the amount of \$ 479,322.27 and payments of the various payroll deductions in the amount of \$ 557,832.55 plus City matching payments and
- Estimated payroll dated March 7, 2025 in the amount of \$ 487,000 and payments of the various payroll deductions in the amount of \$ 260,000, plus City matching payments.

ROLL CALL VOTE NEEDED