

Thank you for using the Franklin website to search for property information. In the future, this will be a proper interactive portal, but for now it is just all of the Property Record Cards (PRCs) combined into multiple documents sorted by parcel prefix.

### How to search for property records

Property records are sorted by parcel number, which is a ten digit number separated by dashes: XXX-XXX-XXX. The first three digits are called the prefix.

To find a PRC, first click on the link that contains the three-digit prefix of your parcel number. For example, if I want to find records for 802-9995-001, I would click on the link that contains 802.

This opens up a regular PDF; you can search this the same way you would any PDF. This could be done by using your PDF reader's "Find" function, or simply pressing Ctrl+F or Cmd+F on your keyboard.

Search for parcels using the full 10-digit parcel number, again separated with dashes: XXX-XXXX-XXX.

## I clicked the link but nothing happened

Most computer-based web browsers (like Chrome) have built-in PDF readers. However, some computer web browsers and most smartphone web browsers do not have this capability. These devices might download the file instead; be sure to check your device's Download folder to see if it's in there.

The files are very large (some are larger than 300 MB) so using a web browser with a built-in PDF reader would likely be preferable to downloading.

## I don't know my parcel number

If you don't know the parcel number, go to <u>https://www.franklinwi.gov/GIS-Property-Viewer.htm</u> and do a search using the property address in the Map Search field and press Enter. This auto-zooms to the property, and a Property Information box pops up—the Tax Key is the Parcel Number.





Occasionally, the address popup shows "Search result" instead of "Property Information" as below. Just click anywhere else inside the property lines and you will see the "Property Information" box.



Often (especially in the case of condos) there are multiple addresses/parcels on the same property footprint. The blue header bar shows the number of addresses or parcels on the property (1 of 14 in the example below). Use the arrows to view additional addresses.

(1 of 14) 🕨 🗖 🗙	(2 of 14)	(3 of 14)
Property Information	Property Information	Property Information
Address: 8038 S LEGEND DR	Address: 9229 W LOOMIS RD	Address: 8909 W DREXEL AVE
Taxkey: 802 9995 001	Taxkey: 802 9995 001	Taxkey: 802 9995 001
Acreage: 34.774 ac (GIS-	Acreage: 34.774 ac (GIS-	Acreage: 34.774 ac (GIS-
calculated estimate)	calculated estimate)	calculated estimate)

# I can't find a parcel

Because this data is from 2022, it's possible the parcel has been changed since these records were created. Additionally, I believe only taxable parcels appear in these files—the example above (802-9995-001) is City Hall, and it does not have an entry.

#### I want to save only the pages that pertain to my property

Because these are regular PDFs, regular PDF rules apply. Find the range of pages that your property spans. You should be able to choose Print and enter in that page range. Then, you can usually opt to print to file (like Microsoft Print to PDF), or you can simply print that range if you have a printer.

## The PRC information is incorrect

Great catch! Please contact us (<u>assessor@franklinwi.gov</u> or 414-425-1416) and we can correct the data in our software. Some corrections may require a visit to the property for verification; visits typically last less than 15 minutes, and we never take interior photos.

Assessor's Office