

**CITY OF FRANKLIN
POLICE & FIRE COMMISSION MEETING
FRANKLIN CITY HALL HEARING ROOM
9229 W. Loomis Rd., Franklin, Wisconsin
Wednesday, December 6, 2023 @ 10:45 a.m.**

MINUTES

I. The December 6, 2023 Police & Fire Commission Meeting was called to order at 10:45 a.m. by Commission President Mineo in the Franklin City Hall Hearing Room. Members present were Commissioners Mineo, Martins, Klusman, Schnagl, and Donohoo. Also in attendance were Police Chief Oliva, Mayor Nelson, Director of Administration Hersh and Human Resources Manager Zahn.

II. Approval of the Minutes from the 10/27/2023 and 11/28/2023 meetings.

Motion by Commissioner Schnagl and seconded by Commissioner Martins to approve the minutes from 10/27/23 and 11/28/23 as written. Motion Carried: Ayes – All.

III. The Creation of an Eligibility List for the 2023 Police Patrol Officer Hiring Process – New Officers

Motion by Commissioner Schnagl and seconded by Commissioner Martins to add the name of Emily M. Shiroda to the eligibility list. Motion Carried: Ayes – All.

IV. Hiring of Police Patrol Officer – The Hiring of Emily M. Shiroda as a City of Franklin Police Patrol Officer from the 2023 Police Patrol Officer Hiring Process – New Officers.

Motion by Commissioner Schnagl and seconded by Commissioner Klusman that Emily M. Shiroda is hereby appointed to the position of City of Franklin Police Patrol Officer effective 1/8/2024, contingent upon finishing the background check successfully, passing the psychological and medical exams, that said appointment is subject to a 1 year introductory period commencing on the graduation date from the Academy, that the 1 year introductory period will expire at the end of 1 year unless extended by the Commission, and the Police Chief shall provide the Commission reports of her progress when requested by the Commission. Motion Carried: Ayes – All.

V. Police Chief and Fire Chief Appointments. The Police and Fire Commission may enter closed session pursuant to §19.85 (1)(c) Stats, to consider employment of Fire Chief and Police Chief candidates, and may reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate.

Motion by Commissioner Martins and seconded by Commissioner Schnagl to go into closed session at 10:54 a.m. Motion Carried: Ayes – All. Motion by Commissioner Schnagl and seconded by Commissioner Martins to reconvene into open session at 11:12 a.m.

Motion by Commissioner Martins and seconded by Commissioner Donohoo to appoint James Mayer as the Franklin Fire Chief, effective 1/5/2024, contingent upon negotiations with the City regarding wages/benefits, subject to a 1 year probationary period, and that the 1 year probationary period will expire at the end of 1 year unless extended by the Commission. Motion Carried: Ayes – All.

Motion by Commissioner Schagl and seconded by Commissioner Klusman to appoint Craig Liermann as the Franklin Police Chief, effective 1/2/2024, contingent upon negotiations with the City regarding wages/benefits, subject to a 1-year probationary period, and that the 1-year probationary period will expire at the end of 1 year unless extended by the Commission. Motion Carried: Ayes – All.

VI. Police and Fire Department Informational Items

VII. Future Meeting Dates and Agenda Items.

The Commission will meet as needed when the departments are ready to fill the Assistant Chief positions.

VIII. Adjournment.

Motion by Commissioner Schnagl and seconded by Commissioner Martins to adjourn at 11:20 a.m.
Motion Carried: Ayes – All.