

**A. Call to Order and Roll Call**

Mayor John Nelson called the December 19, 2024 Plan Commission meeting to order at 6:01 p.m. in the Council Chambers at Franklin City Hall, 9229 West Loomis Road, Franklin, Wisconsin.

Present were Mayor John Nelson, Alderwoman Courtney Day, Commissioners Kevin Haley, Patrick Leon and Michael Shawgo. Excused was Commissioner Rebecca Specht. Also present were City Attorney Jesse Wesolowski and Planning Manager Régulo Martínez-Montilva, Alderwoman Michelle Eichmann and Alderman Yousef Hasan.

**B. Approval of Minutes – Regular Meeting of December 5, 2024**

Commissioner Haley moved and Commissioner Shawgo seconded a motion to approve the December 5, 2024 meeting minutes. On voice vote, all voted ‘aye’; motion carried (4-0-1).

**C. Public Hearing Business Matters**

- 1. Plan Commission Membership, UDO Text Amendment.** An ordinance to amend §15-10.0102 Membership, of the Unified Development Ordinance (UDO) to change the Plan Commission membership to remove the City Engineer member and in place thereof provide an alderperson to serve on the Plan Commission (City of Franklin, applicant).

Planning Manager Martínez presented the UDO Text Amendment request.

The Official Notice of Public Hearing was read in to the record by Planning Manager Martínez and the Public Hearing opened at 6:04 pm and closed at 6:04 pm.

The Plan Commission entered into a roll call vote for a motion to recommend approval of an Ordinance to amend §15-10.0102 Membership, of the Unified Development Ordinance (UDO) to change the Plan Commission membership to remove the City Engineer member and in place thereof provide an alderperson to serve on the Plan Commission (City of Franklin, applicant), the vote was four ‘ayes’, one ‘no’ and one absence (4-1-1), motion failed due to lack of a move and a second.

- 2. Developer’s Deposit Definition, UDO Text Amendment.** An ordinance to amend the Unified Development Ordinance (UDO) to define “Developer’s deposit” in Section 15-11.0103 Specific words and phrases (City of Franklin, applicant).

Planning Manager Martínez presented the UDO Text Amendment request.

The Official Notice of Public Hearing was read in to the record by Planning Manager Martínez and the Public Hearing opened at 6:25 pm and closed at 6:25 pm.

Commissioner Haley moved and Commissioner Shawgo seconded A motion to recommend approval of an ordinance to amend the Unified Development Ordinance (UDO) to define “Developer’s deposit” in Section 15-11.0103 Specific words and phrases (City of Franklin, applicant). On voice vote, all voted ‘aye’; motion carried (4-0-1).

- D. Citizen comment period.** Citizens may comment upon the Business Matter items set forth on this meeting agenda.

The citizen comment period opened at 6:27 p.m. and closed at 6:27 p.m.

**E. Business Matters**

- 1. Gilewski, Miscellaneous.** Request for approval to allow for the installation of a fence within the 30-foot Private Planting Screen upon Lot 16 in Block 8 of the Southwood East Subdivision, on property located at 3651 W Sherwood Drive (879 0275 000).

Planning Manager Martínez presented the Miscellaneous request.

Commissioner Leon moved and Commissioner Haley seconded a motion to recommend approval of a resolution authorizing the installation of a fence within the 30-foot Private Plant Screening Plat Restriction, upon Lot 16 in Block 8 in Southwood East Subdivision, on property located at 3651 West Sherwood Drive (Dale and Abbie Gilewski, Applicant and Property Owners). On voice vote, all voted ‘aye’; motion carried (4-0-1).

- 2. Anhalt, Miscellaneous.** Request for approval to allow for the installation of a shed within the 30-foot Private Planting Screen upon Lot 2 in Southwood East Addition No. 2 Subdivision, on property located at 4107 W Barnwood Court (880 0021 000).

Planning Manager Martínez presented the Miscellaneous request.

Alderwoman Day moved and Commissioner Leon seconded a motion to recommend approval of a resolution authorizing the installation of a shed within the 30-foot Private Planting Screen Plat Restriction, upon Lot 2 in Southwood East Addition No. 2 Subdivision, on property located at 4107 West Barnwood Court (Mark Anhalt, Applicant and Property Owner). On voice vote, all voted ‘aye’; motion carried (4-0-1).

Alderwoman Day moved and Commissioner Leon seconded a motion to reconsider the December 5, 2024 minutes for next meeting. On voice vote, all voted ‘aye’; motion carried (4-0-1).

**F. Adjournment**

Commissioner Leon moved and Commissioner Haley seconded to adjourn the meeting at 6:33 pm. On voice vote, all voted ‘aye’; motion carried (4-0-1).