

**CITY OF FRANKLIN
PERSONNEL COMMITTEE MEETING
FRANKLIN CITY HALL INSPECTION CONFERENCE ROOM
9229 W. Loomis Road, Franklin, Wisconsin
6:00 p.m., February 19, 2024**

MINUTES

- I. The February 19, 2024 Personnel Committee Meeting was called to order at 6:03 p.m. by Vice-Chair Barber in the Inspection Conference Room at City Hall. Members present were Alderman Barber, Alderman Holpfer, Alderman Hasan, Traynor, Budny, and Prusko. Chair Wikel and member Emmons was excused. Also in attendance were Director of Administration Hersh, Human Resources Manager Zahn, Mayor Nelson, and Director of Finance & Treasurer Brown.

- II. Citizen comment period

Mayor Nelson asked if citizens would be allowed to speak during each agenda item instead of having to do so during Citizen Comments. Motion by Member Traynor and seconded by Alderman Holpfer to allow citizens to speak during agenda items. Motion Carried: Ayes – All.

- III. Approval of the Minutes from 12/18/2023

Motion by Member Prusko and seconded by Alderman Hasan to approve the minutes from 12/18/23 as written. Motion Carried: Ayes- All.

- IV. Application Process – Request from the Library Board to Discuss

Long discussion, but no action needed.

- V. Employee Compensation Study Discussion

No Action Taken. It was asked to have this topic brought back to the next meeting after Department Head meeting are held.

- VI. Personnel Committee Membership

Discussion was held but no motion was made. It was asked to bring this forward next month.

- VII. Nepotism Policy

No Action Taken. The Committee suggested having the policy reviewed by an Attorney and to get policies from comparable communities.

- VIII. Director of Administration Updates

Director Hersh informed the group that the handbook is being reviewed by an insurance attorney and she'll bring back any recommendations for changes.

- IX. Staffing Report

Info provided. No action needed.

- X. Future Agenda Items
- Compensation Study
 - Employee Survey

XI. Next Meeting Date

The next regularly scheduled meeting is planned for March 19, 2024.

XII. Adjournment

Motion by Alderman Holpfer and seconded by Member Traynor to adjourn the Personnel Committee meeting at 7:50 p.m. Motion carried: Ayes-All.