

Approved July 15, 2024

CITY OF FRANKLIN
CIVIL SERVICE SUB-COMMITTEE MEETING MINUTES
June 17, 2024

I. The June 17, 2024 Civil Service Sub-Committee Meeting was called to order at 4:00 p.m. in the Alderman's Room at City Hall. Members present were Chair Wikel, Member Traynor, and Human Resources Manager Zahn. Alderman Barber was excused.

II. Approval of the Minutes from 5/20/2024.

Motion by Member Traynor and seconded by Chair Wikel to approve the minutes from 5/20/2024 as written. Motion Carried: Ayes – All.

III. Approval of an External Hiring list for the position of Public Health Nurse

Motion by Chair Wikel and seconded by Member Traynor to approve the 11 applicants for the position. Motion Carried: Ayes – All.

IV. Approval of an External Hiring List for the position of Desktop & User Support Administrator

Motion by Member Traynor and seconded by Chair Wikel to certify the 20 applicants that meet the minimum qualifications of the job. Motion Carried: Ayes – All.

V. Approval of an Internal Hiring List for the position of Foreman

Motion by Member Traynor and seconded by Chair Wikel to approve the 1 internal candidate for Foreman. Motion Carried: Ayes – All.

VI. Approval of an Internal Hiring List for the position of Arborist

Motion by Member Traynor and seconded by Chair Wikel to approve the one internal candidate for Arborist. Motion Carried: Ayes – All.

VII. Upcoming Agenda Items & Meeting Dates

VIII. Adjournment

Motion by Member Traynor and seconded by Chair Wikel to adjourn the meeting at 4:08 p.m. Motion Carried: Ayes – All.