



ATTENDANCE:

Name	Attended	Name	Attended	Name	Attended
Maria Imp <i>President</i>	X	Michael Karolewicz <i>Vice-President</i>	X	Alan Aleksandrowicz <i>Treasurer</i>	X
Annemarie Vitas-Oklobdzija <i>Secretary</i>	X	Terrence Berres	X	Christopher Doll	X
Judith Williams-Killackey	X	Amanda Pound <i>School District Representative</i>	Excused	Ald. Michelle Eichmann <i>Aldermanic Representative</i>	X

Also Attended: Jennifer Loeffel, Assistant Library Director

Call to Order: President M. Imp called the Franklin Public Library Board meeting to order and performed roll call at 6:01 p.m.

Welcome to new Board of Trustees member, Christopher Doll

Visitors: None

Public Comment: None

Approval of the Minutes from the Regular Meeting of the Library Board of Trustees, October 24, 2024: M. Eichmann motioned to approve; seconded by A. Aleksandrowicz with correction to change “July” to “October” in Treasurer’s Report and removal of extra “update on” from the Franklin Public Schools report. Motion passed.

Finance Committee:

Approval of Vouchers and Invoices for Fund 15-Motion to approve invoices in the amount of \$63,530.26 by A. Vitas-Oklobdzija; seconded by M.Eichmann. Motion passed.

Approval of Vouchers and Invoices for Fund 16-Motion to approve invoices in the amount of \$4,678.37 by A. Vitas-Oklobdzija; seconded by J. Williams-Killackey. Motion passed.

Treasurer’s Report- A. Aleksandrowicz

The October report represents 83.33% of the year.

FUND 15

Total Revenue is 97.31% of the budget. Total expenditures are 79.73% of the budget.

FUND 16

Total Revenue is 89.91% of the budget. Total expenditures are 74.34% of the budget.

BUSINESS:

- a. **Election of Library Board Vice-President to Fill Vacancy** – M. Karolewicz was nominated for Vice-President and accepted the position.
- b. **Discussion on Committee Assignments** – For the remainder of 2024/2025 term, A. Pound will serve on the Building and Grounds Committee and C. Doll will serve on the Personnel Committee.
- c. **Adoption of the 2025 Library Budget for Fund 15** - A. Vitas-Oklobdzija motioned to adopt the 2025 Library Budget (Fund 15) with \$1,550,700 of Revenues, \$1,567,611 of Operating Expenditures, and Capital Expenditures of \$145,137; seconded by M. Karolewicz. Motion passed.

- d. **Adoption of the 2025 Auxiliary Library Budget** – M. Karolewicz motioned to adopt the 2025 Auxiliary Library Budget (Fund 16) with \$60,890 of Revenues, \$43,850 of Operating Expenditures, and Capital Expenditures of \$17,040; seconded by A. Vitas-Oklobdzija. Motion passed.
- e. **Approval of 2025 Holiday and Library Closings** – M. Imp motioned to approve; seconded by M. Eichmann with minor adjustments. Motion passed.
- f. **Library Director Evaluation and Compensation** - M. Imp moved to go into closed session and performed a roll call vote. Trustees voted unanimously to go into closed session at 6:35pm to discuss performance and compensation for the Library Director. The Board of Trustees voted unanimously to come out of closed session at 7:10pm. At that time, J. Williams-Killackey motioned to provide the Library Director a raise of 2.75% in 2025; seconded by M. Imp. Motion passed.
- g. **Master Calendar Review** – A. Vitas-Oklobdzija motioned to table review until December meeting; seconded by M. Imp. Motion passed.
- h. **Policy Review:**
 - Emergency Closing Policy** - M. Imp motioned to table review until December meeting; J. Williams-Killackey seconded. Motion passed.

COMMITTEE REPORTS:

Update on Past or Upcoming Council Actions Relating to the Library - M. Eichmann reported that the City was able to add an additional \$25,000 to the Library's 2025 budget.

Update on Franklin Public Schools Matters Relating to the Library - None.

Report of the Strategic Planning Committee - M. Karolewicz reported a draft of the plan was presented and the Library Board will discuss the Action Plan at the Strategic Planning Retreat in January.

Report of the President – The Library Board of Trustees Strategic Planning Retreat will be held on January 18, 2025 at 8:30am.

Monthly Report of the Library Director and FPL at a Glance – The carpeting project is complete and went smoothly. Boilers are due in 6-8 weeks.

Report of the Franklin Public Library Foundation – Holiday Rummage Fundraiser was November 1-3 and raised around \$2,600. Foundation Holiday Bake Sale is December 14, 2024.

COLAND Report – T. Berres gave an update on COLAND goals.

Upcoming Meetings:

Regular Library Board of Trustees Meeting: December 23, 2024 at 6pm in Sievert Conference Room

Adjourn: A. Vitas-Oklobdzija made a motion to adjourn the meeting at 7:47pm. M. Karolewicz seconded. Motion passed.

Respectfully submitted by A. Vitas-Oklobdzija, Library Board Secretary