

Franklin Public Library  
 Library Board Meeting  
 September 23, 2024  
 Minutes—Approved October 28, 2024



**ATTENDANCE:**

Name	Attended	Name	Attended	Name	Attended
Maria Imp <i>President</i>	X	Michael Karolewicz	X	Alan Aleksandrowicz <i>Treasurer</i>	X
Annemarie Vitas- Oklobdzija <i>Secretary</i>	Excused	Terrence Berres	X	Doris Weber <i>Vice-President</i>	X
Judith Williams- Killackey	Excused	Annalee Bennin <i>School District Administrator</i>	X	Ald. Michelle Eichmann <i>Aldermanic Representative</i>	X

**Also Attended:** Jennifer Loeffel, Assistant Library Director

**Call to Order:** President M. Imp called the Franklin Public Library Board meeting to order and performed roll call at 6:04 p.m.

**Visitors:** None

**Public Comment:** None

**Approval of the Minutes from the Regular Meeting of the Library Board of Trustees, August 26, 2024:** M. Karolewicz motioned to approve; seconded by A. Aleksandrowicz. Motion passed.

**Finance Committee:**

**Approval of Vouchers and Invoices for Fund 15-**Motion to approve invoices in the amount of \$45,157.47 by D. Weber; seconded by M. Imp. Motion passed.

**Approval of Vouchers and Invoices for Fund 16-**Motion to approve invoices in the amount of \$1,768.49 by A. Bennin; seconded by M. Imp. Motion passed.

**Treasurer’s Report-** A. Aleksandrowicz

The August report represents 66.67% of the year.

**FUND 15**

Total Revenue is 96.29% of the budget. Total expenditures are 63.27% of the budget.

**FUND 16**

Total Revenue is 69.23% of the budget. Total expenditures are 65.89% of the budget.

**BUSINESS:**

New Business:

- a. **Discussion Relating to 2025 Mayor’s Recommended Budget:** Initial numbers were reviewed and discussed. J. Loeffel to meet with City Finance Committee in October and Common Council in November.

**b. Discussion and Possible Action Regarding Proposed Changes to 2025-2029 MCFLS Member**

**Agreement:** The Library Board discussed and the decision of option was left to J. Loeffel.

**c. Policy Review:**

**Circulation Policy:** M. Karolewicz motioned to approve the policy with the changes noted; seconded by D. Weber. Motion passed.

**COMMITTEE REPORTS:**

**Update on Past or Upcoming Council Actions Relating to the Library:** M. Eichmann suggested that J. Loeffel meet with the mayor at his invitation to discuss funding concerns for 2025.

**Update on Update on Franklin Public Schools Matters Relating to the Library:** A. Bennin reported that a professional development day for the Childhood 2.0 initiative would be held at the Franklin Public Library. A. Bennin will be replaced on the Library Board by Amanda Pound, the Director of Teaching and Learning for the district, starting with the October Board of Trustees meeting.

**Report of the Strategic Planning Committee:** M. Karolewicz reported a draft of the plan is to be presented to the Committee on September 24 for discussion and further refinement.

**Report of the Personnel Committee:** The job description and evaluation forms for the Library Director position will be reviewed.

**Report of the President:** None.

**Monthly Report of the Library Director and FPL at a Glance:** New carpet installation scheduled for November 7 – 20. Bi-weekly project status meetings with Johnson Controls have begun. The parking lot lighting project is complete.

**Report of the Franklin Public Library Foundation:** Thursday, October 3, 2024, Foundation Fundraiser “John Gurda Presents Milwaukee on Tap.” November 1-3, Franklin Public Library Foundation’s Holiday Rummage Fundraiser. Projects funded: \$6,600 for reupholstering the Hives; \$1,000 for additional WonderBooks; funding for Keri’s meditation program.

**COLAND Report:** T. Berres participated in the September meeting hosted by the Monarch Library System Libraries in Sheboygan.

**Upcoming Meetings:**

Personnel Committee meeting: TBD in Sievert Conference Room

Regular Library Board of Trustees Meeting: October 28, 2024 at 6pm in Sievert Conference Room

**Adjourn:** M. Karolewicz made a motion to adjourn the meeting at 7:35pm. A. Bennin seconded. Motion passed.

Respectfully submitted by Michael Karolewicz