



ATTENDANCE:

Name	Attended	Name	Attended	Name	Attended
Maria Imp <i>President</i>	Excused	Michael Karolewicz	X	Alan Aleksandrowicz <i>Treasurer</i>	Excused
Annemarie Vitas- Oklobdzija <i>Secretary</i>	Excused	Terrence Berres	X	Christopher Doll	X
Judith Williams- Killackey	X	Amanda Pound <i>School District Representative</i>	Excused	Ald. Michelle Eichmann <i>Aldermanic Representative</i>	X

Also Attended: Jennifer Loeffel, Assistant Library Director

Call to Order: Vice-President M. Karolewicz called the Franklin Public Library Board meeting to order and performed roll call at 6:02p.m.

Visitors: Mayor John Nelson reminded the Library Board that he is available to meet anytime with the Library Board if there are any questions or concerns. M. Eichmann mentioned the Library Board’s concern over possible statements that the Library is overstaffed. The Library Board and the Mayor discussed the importance of having a well-staffed library.

Public Comment: None

Approval of the Minutes from the Regular Meeting of the Library Board of Trustees, December 23, 2024: M. Eichmann motioned to approve the minutes; A. Pound seconded. Motion carried.

Finance Committee:

Approval of Vouchers and Invoices for Funds 15 and 16 for 2024-

Fund 15-Motion to approve invoices in the amount of \$4,401.29 by M.Karolewicz; seconded by A. Pound. Motion passed.

Fund 16-Motion to approve invoices in the amount of \$418.41 by M. Karolewicz; seconded by A. Pound. Motion passed.

Approval of Vouchers and Invoices for Funds 15 and 16 for 2025-

Fund 15-Motion to approve invoices in the amount of \$11,416.80 by M. Karolewicz; seconded by M. Eichmann. Motion passed.

Fund 16-Motion to approve invoices in the amount of \$1,520.85 by M. Karolewicz; seconded by A. Pound. Motion passed.

Treasurer’s Report- T. Berres

The December report represents 100% of the year.

FUND 15

Total Revenue is 98.15% of the budget. Total expenditures are 98.95% of the budget.

FUND 16

Total Revenue is 102.27%% of the budget. Total expenditures are 88.21% of the budget.

Cash Register Report was perfect as expected.

BUSINESS:

- a. **Approval of Budget Amendment to the 2025 Library Budget, Amending Fund 15 G.L. #15.0000.4458 Library Reciprocal Borrowing from \$58,000 to \$64,413:** M. Karolewicz motioned to approve the budget amendment; seconded by A. Pound. Motion passed.
- b. **Discussion and Approval of the 2025-2029 Strategic Plan:** The Library Board reviewed the 2025-2029 Strategic Plan. No action was taken.
- c. **Discussion and Approval of the 2025 Action Plan:** M. Karolewicz motioned to approve the 2025 Action Plan; seconded by T. Berres. Motion passed.
(J. Williams-Killackey arrived at 6:42pm)
- d. **Review and Approval of RFID Quotes from Bibliotheca and FE Technologies:** T. Berres motioned to approve the RFID Quote from FE Technologies for \$29,769; C. Doll seconded. J. Williams-Killackey abstained. Motion passed.
- e. **Approval of an Amendment to the 2025 Library Calendar Closing the Library on Easter Sunday, April 20:** T. Berres moved to approve; A. Pound seconded. Motion passed.
- f. **Policy Review - Meeting Rooms Policy:** The Library Board reviewed the Meeting Room Policy. J. Williams-Killackey motioned to double the charge for A/V equipment use in the Fadrow Room; M. Karolewicz seconded. Motion passed. J. Williams-Killackey motioned to approve the change to the fees for Nonprofits located in Franklin from \$25 to \$20; M. Karolewicz seconded. Motion passed.

COMMITTEE REPORTS:

Update on Past or Upcoming Council Actions Relating to the Library: None.

Update on Franklin Public Schools Matters Relating to the Library: A. Pound asked if there is anything the Library would like to connect with the Franklin Public Schools on. J. Williams-Killackey asked about the current collaboration between the library and schools, specifically making sure books that are assigned in class are also readily available in the library. An emphasis on increasing communication between FPL and FPS was also thought to be an area in need of greater collaboration.

Monthly Report of the Library Director and FPL at a Glance: J. Loeffel updated the Library Board on the newly developed issues with the replacement of the Air Chiller and other upcoming JCI projects. J. Loeffel reported a couple of complaints regarding the reduction of Hoopla checkouts. The Great Library Treasure Hunt is off to a great start. J. Loeffel included a copy of the updated Master Calendar for the Board. Library usage statistics showed a modest increase in 2024.

Report of the Franklin Public Library Foundation: Foundation approved some additional money for the Tool Library and library programming. The Foundation approved the fundraisers for the year, including a second Holiday Rummage Sale, Milkmen Game fundraiser on June 1, the Fall Literary Event, and Holiday Bake Sale. The Foundation is receptive to a combined meeting of the Library Board and Foundation Board which will take place sometime this spring.

Upcoming Meetings:

- a. Regular Library Board of Trustees Meeting: February 24, 2025 at 6pm in the Sievert Conference Room

Adjourn: M. Karolewicz made a motion to adjourn the meeting at 7:11pm. M. Eichmann seconded. Motion passed.

Respectfully submitted, Jennifer Loeffel, Library Director